



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the School Division
Superintendent

AUG 20 2025

MEMORANDUM
No. 412, s. 2025

CONDUCT OF MONITORING AND EVALUATION FOR SPECIAL CURRICULUM PROGRAMS (SCP) IMPLEMENTING SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Education Program Supervisor, School Governance Operations Division
Elementary and Secondary Principals/OICs
All Others Concerned

1. Pursuant to DepEd Order No. 21, s. 2019, and in the guidelines on the utilization of the Special Curriculum Program Support Fund, this Office shall conduct Monitoring and Evaluation (M&E) of Special Curricular Programs (SCPs) in all implementing schools within the Division.
2. The activity aims to:
 - a. Assess the status of program implementation and compliance with curriculum standards.
 - b. identify issues, challenges, and best practices of implementing schools; and
 - c. recommend interventions and capacity-building activities for improvement and sustainability.
3. Paragraph 27 of the guidelines on the utilization of the Special Curriculum Program Support Fund states that School Heads shall establish a strong and holistic monitoring and evaluation mechanism for the Programs. They shall also gather feedback from stakeholders on the implementation of the policy to further enhance its provisions and effectiveness.
4. Paragraph 28, the Division Monitoring Team, composed of the Curriculum Implementation Division (CID) and the School Governance and Operations Division (SGOD), shall conduct the monitoring and evaluation. The results of the process evaluation undertaken by the SDO shall serve as the basis for providing Technical Assistance to the implementing schools.
5. School Heads are also directed to:
 - a. ensure the availability of required documents
 - Annex 3: Monitoring and evaluation Form 001(Financial)
 - Annex 4: SCP-PSF Narrative Report
 - b. prepare facilities, tools, and materials for inspection; and
 - c. extend full cooperation to the Division Monitoring Team.



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- d. Comply with the existing guidelines on the implementation of Special Curricular Programs (SCPs).
6. Travel expenses, supplies, and incidental expenses of the monitoring team shall be charged against SCP-PSF for SY 2024-2025, subject to usual accounting and auditing rules and regulations.
7. Attached herewith is the monitoring schedule for your reference.
8. Immediate dissemination of and compliance with this Memorandum is directed.

For:

VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

By:

FLORANTE C. MARMETO

Chief Education Supervisor
Curriculum Implementation Division
Officer In-Charge

Encl: As stated Reference:

To be indicated in the Perpetual Index
under the following subjects:

SPECIAL CURRICULUM PROGRAMS-PSF

MONITORING & EVALUATION

LLG/ Conduct of Monitoring and Evaluation for Special Curriculum Programs (SCP) Implementing Schools

—412—/August 20, 2025

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Enclosure 1

SPECIAL CURRICULUM PROGRAMS MONITORING SCHEDULE

SPECIAL PROGRAMS	IMPLEMENTING SCHOOL	MONITORING TEAM	DATE OF MONITORING
Special Program in Technical Vocational Education (SPTVE)	Muntinlupa Business High School Main	1. Dr. Ada Trinidad Tagle PSDS Assigned 2. Mr. Joseph Nilo Planning Officer III 3. Zoren Pepito L. Gubalane SEPS, M&E	September 12, 2025
	Pedro E. Diaz High School	4. Leonaida L. Gutierrez EPS, EPP/TLE	September 16, 2025
Special Program for the Arts (SPA)	Pedro E. Diaz High School	1. Mr. Edison Enerlas EPS, MAPEH & SPA 2. Dr. Yaledegler Maligaya PSDS Assigned 3. Mr. Joseph Nilo Planning Officer III 4. Zoren Pepito L. Gubalane SEPS, M&E	September 19, 2025
Special Program in Foreign Language	Muntinlupa Science High School	1. Dr. Ma. Carmen D. Solayao EPS English 2. Dr. Evangeline Aman PSDS Assigned 3. Mr. Joseph Nilo Planning Officer III 4. Zoren Pepito L. Gubalane SEPS, M&E	September 23, 2025



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Special Science Elementary School	Putatan Elementary School	<ol style="list-style-type: none">1. Dr. Armida Oblinada EPS Science2. Dr. Ma. Theresa Dela Rosa PSDS Assigned3. Mr. Joseph Nilo Planning Officer III4. Zoren Pepito L. Gubalane SEPS, M&E	September 26, 2025
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Republic of the Philippines
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NATIONAL CAPITAL REGION



Advisory No. 050 s. 2025
June 30, 2025

SUBMISSION OF REPORTS ON THE SPECIAL CURRICULAR PROGRAMS (SCP) PROGRAM SUPPORT FUND (PSF) FOR SY 2024-2025

1. This is inreference to the Advisory from **EBENEZER A. BELOY**, Chief Education Program Supervisor, Officer-in-Charge, Director III Bureau of Curriculum Development, Informing the Field about the Above-Captioned activity which the deadline is June 30, 2025.
2. All Division SCP focal persons will submit report on Program Support Fund (PSF) through the link https://dpedph-my.sharepoint.com/:f/g/personal/ma.albino002_dped_gov_ph/EvMFfcuJ7dhlxqS9JXR_rYBWwwcd628mlutL3B-fZvoeg?e=zRSAdZ on or before June 30, 2025.
3. For more information, please contact:
MARITA D. AQUINO, EPS CLMD
Email address: marita.aquino@deped.gov.ph

JOCELYN DR ANDAYA 
Regional Director, NCR
Concurrent Officer-in-Charge
Office of the Asst. Secretary for Operations



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Republic of the Philippines
Department of Education
BUREAU OF CURRICULUM DEVELOPMENT

Office of the Director
BCD-SCPD-0-2025-0175


ADVISORY
June 25, 2025

**SUBMISSION OF REPORTS ON THE SPECIAL CURRICULAR PROGRAMS (SCP)-
PROGRAM SUPPORT FUND (PSF) FOR SY 2024-2025**

In reference to the memorandum DM-CT-2025-146 released to Regional Offices dated May 22, 2025, re: **Submission of Reports on the Special Curricular Programs (SCP)-Program Support Fund (PSF) for SY 2024-2025**, please be informed that the deadline of submission of the SCP data has been extended from June 14, 2025 to **June 30, 2025** in consideration to the ongoing regional, division and school activities.

All other details are still in effect as stated in the memo.

Immediate dissemination of this advisory is desired.


EBENEZER A. BELOY
Chief Education Supervisor
Officer-in-Charge, Director III
Bureau of Curriculum Development