



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent

AUG 15 2025

MEMORANDUM

GSP TRAINING IN BAGUIO CITY

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC - Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Girl Scouts of the Philippines (GSP) Rizal Council offers Basic Administration Course for School Heads, PSDS and EPSs, Basic with Age Level Specialization, Outdoor Leadership, and Campers Permit Courses for Troop Leaders (Teachers) to be held in Ating Tahanan National Program and Training Center in Baguio City on August 29-31, 2025, and an online session via zoom on August 23, 2025.
2. The training aims to equip the teachers and school leaders on their roles and importance in the organization to fulfill their part specifically in honing the character of the girls and young women.
3. For further details, attention is invited to the attached GSP Rizal Council's LC Circular No. 19 s 2025. Service credit / Compensatory Time Off shall be granted on Saturday and Sunday's attendance.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated
To be indicated in the Perpetual Index
under the following subjects:

GIRL SCOUTS OF THE PHILIPPINES TRAINING PROGRAMS

MMA/ GSP TRAINING IN BAGUIO CITY

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UN-2025-336

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GIRL SCOUTS OF THE PHILIPPINES

Central Luzon Region

RIZAL COUNCIL

ANTIPOLO, LAS PIÑAS, MALABON, MARIKINA, MUNTINLUPA,
NAVOTAS, PARAÑAQUE, RIZAL, SAN JUAN & TAGUIG-PATEROS

LC Circular No. 19
Series 2025

TRAINING

Ating Tahanan National Program and Training Center
Baguio City

1. BASIC TRAINING with AGE LEVEL SPECIALIZATION (BTC with ALS)
2. OUTDOOR LEADERSHIP COURSE (OLC)
3. CAMPERS' PERMIT COURSE
4. BASIC ADMINISTRATION COURSE

Online sessions via zoom AUGUST 23, 2025;

On-site sessions **AUGUST 29-31, 2025**

TO : Schools Division Superintendent
Division GSP In-Charge/PSDS/EPS
School Principals/Head / GSP Principal Consultants
Field Advisers/Troop Leaders

Date : August 4

From : Council President and Council Executive

We pray that this circular finds you safe and sound.

We believe that training our adult members is the springboard to a strong and effective program which is the primary reason for the membership of girl-learners to GSP. This being said, we are coming up with our next training offering - **Basic, Age Level Specialization, Outdoor Training and Campers' Permit Courses on AUGUST 23 [online] 29-31, [on-site] and Basic Administration Course, August 29-31 at Ating Tahanan National Program and Training Center, Baguio City.**

Here are the particulars:

Dates	Courses	Objectives	For Whom
August 29-31	School Heads PSDS, EPS	For the trainees to appreciate deeply the ways of work of the Girl Scouts and understand how important they are to the movement.	For School heads, Head Teachers, PSDS, EPS who are interested to learn more about GSP

August 23 (online) 29-31 (on-site)	BASIC TRAINING With AGE LEVEL SPECIALIZATION COURSES	For trainees to learn GSP 101, knowledge on how to organize and manage troop, appreciate the movement.	Teachers or other adults who wish to organize GSP Troops; most especially for those who are already handling troop without this GS training yet.
August 23 (online) 29-31 (in-site)	CAMPERS' PERMIT COURSE	To equip trainees with understanding and skills essential in planning and running a camp with more than 40 campers.	For Troop Leaders who have taken both the Basic Training w/ Age Level Specialization and the Outdoor Leadership Courses.
August 23 (online) 28-31 (on-site)	OUTDOOR LEADERSHIP COURSE (OLC)	To equip trainees with understanding and skills essential in planning and running a troop camp.	For adult members who have taken the Basic Training w/ Age Level Specialization

Expected Time of Arrival : 10:00AM of the 1st day

Training Fee : P7,500.00 for all courses for full board, lodging, transportation food services start at lunch of the first day

This being an official activity, MOOE, SEF, Girl Scouting funds, local funds and other sources may be used subject to the usual accounting and auditing procedures.

Things to bring : personal stuff; jacket; raincoat; umbrella; GSP uniform and GSP official T-shirts paired with decent jeans or GSP Jogging pants to be worn during Ceremonies and sessions black closed shoes; physical fitness outfit and rubber shoes; prescribed medicines

Reservation : Kindly send your reservation not later than August 22, 2025 with a reservation Fee of P1,000.00 deductible from the fee but non-refund able if unable to attend.

Safety of everyone is principal to us and we feel for those who were affected by typhoons and the monsoon rains. Kindly get in touch with us for any further questions.

Thank you so much.



Ma Jesusa S. Sampang



CARMELITA L. PALABAY, Ed.D