



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

August 18, 2025

MEMORANDUM

To : OIC – Assistant Schools Division Superintendent
OIC – Chief Education Supervisor (SGOD)
Administrative Officer V
Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Heads
Officers-in-Charge
Teaching and Non-Teaching Personnel
All Others Concerned

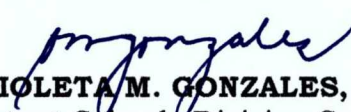
DESIGNATION AS OFFICER-IN-CHARGE

1. This is to inform the field that in view of the attendance of the undersigned in the **ARAL ORIENTATION TITLED: DRIVING LITERACY IMPROVEMENT IN DIVISION THROUGH COMMUNITY AND DATA DRIVEN APPROACHES** on August 19-21, 2025, in One Tectona Hotel, The Woodland Resort Yati, Liloan Cebu City, Dr. **Florante C. Marmeto**, Chief Education Supervisor – Curriculum Implementation Division, is designated as Officer-in-Charge on the aforementioned dates, so as not to hamper the services of the Division.

2. He shall sign pertinent documents as:

Dr. FLORANTE C. MARMETO
Chief Education Supervisor
Curriculum Implementation Division
Officer-in-Charge

3. For information and guidance.


VIOLETA M. GONZALES, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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