



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

SEP 24 2025

ADVISORY No. 086, s. 2025

In compliance with DepEd Order no. 8, s. 2013

This Advisory is issued for the information of DepEd officials and personnel
September 19, 2025

Enclosed is a copy of basic communication from Ms. Gladys Erfe-Palanca, President, G. Palanca Travel and Tours, dated September 11, 2025, regarding educational tours, the content of which is self-explanatory, for information and appropriate action.

Participation of both public and private schools shall be subject to the *no-disruption-of-classes policy* as stipulated in DepEd Order No. 9, s. 2005 entitled "*Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*". This is also subject to the provision of Republic Act No.5546 otherwise known as "*An Act Prohibiting the Sale of Tickets and/or the Collection of Contributions for Whatever Projects of Purpose from Students and Teachers*".

ALL-Palanca Travel and Tours request for Educational Tour
086 /September 23, 2025

AD-2025-086

G. PALANCA TRAVEL AND TOURS

SPECIALIZED IN EDUCATIONAL TOURS, COMPANY OUTINGS, RETREATS,
AND ALL VAN, COASTER, TOURIST BUS RENTALS



"IN EVERYTHING YOU DO, PUT GOD FIRST, HE WILL DIRECT YOU AND CROWN YOUR EFFORTS WITH SUCCESS."

G. Palanca Travel and Tours
32 Gloria 2 Subdivision, Tandang Sora, Quezon City
Palancatours99@gmail.com | 09178985096
Sept. 11, 2025

Office of the Schools Division Superintendent
Division of Muntinlupa City
Department of Education

Attention: Violeta M. Gonzales, CESO VI
Schools Division Superintendent

Dear Madam,

Greetings in the service of education!

We, at G. Palanca Travel and Tours, respectfully submit this request for the approval of an educational tour. This activity seeks to provide students with meaningful learning experiences beyond the classroom and to enrich their academic knowledge through direct exposure to educational sites.

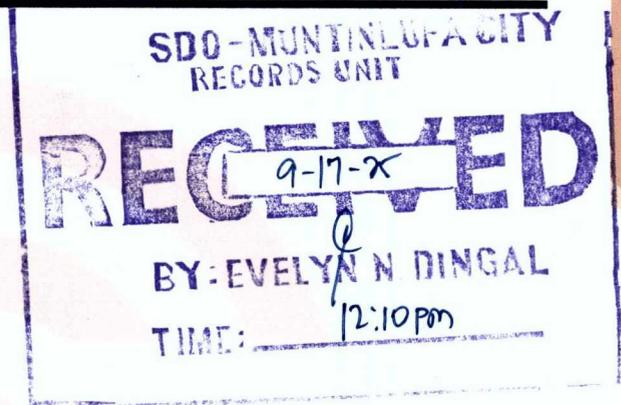
To ensure the safety and welfare of all participants, we have prepared the necessary arrangements in accordance with DepEd guidelines and local government protocols. This includes secure transportation, trained tour facilitators, and strict compliance with safety standards.

In this regard, we respectfully seek the endorsement and approval of the Division Office of Muntinlupa to proceed with the conduct of this educational tour. We believe that your support will greatly contribute to making this activity both safe and successful, as well as enriching the holistic development of our learners.

Thank you very much for your consideration and continued commitment to quality education.

Respectfully yours,

GLADYS ERFE - PALANCA
President
GPALANCA TRAVEL AND TOURS
DOT NCR TOP-01793-2023





G. PALANCA

TRAVEL AND TOURS

**SPECIALIZED IN EDUCATIONAL TOURS, COMPANY OUTINGS,
RETREATS, AND ALL VAN, COASTER, TOURIST BUS RENTALS**



Millionaires Club Awardee at Dino Island
Top Performer Awardee at Dino Island
Top 1 Awardee at Gardenia Phils
Hall of Fame Awardee at Enchanted Kingdom
Excellent Partner Awardee at Enchanted Kingdom
Polaris Awardee at PAEC
*2nd Place Top Producer of the Year at Change
Maker 2040*
*1st Place Top Producer of the Year at Omniverse
Museum*
1st Place Top Producer of the Year at Dreamlab
*2nd Place Top Producer of the Year at Tales of
Illumina*
*1st Place Top Producer of the Year at Food
Wanderer x Lakbay Museo*
3rd Place top producer of PAEC Tandem
MindMuseum: Top Science Ed Promoter
MindMuseum: Hall of Fame Awardee
Kidzania: Top Performing Tour Operator
Ocean Adventure: Million Peso Club
City of Dreams' DREAMPLAY: Top Producer Award
Kidzania: Zaludo Award
Top 1 Zoomanity Group

G. PALANCA TRAVEL AND TOURS

SPECIALIZED IN EDUCATIONAL TOURS, COMPANY
OUTINGS, RETREATS, AND ALL VAN, COASTER, TOURIST
BUS RENTALS



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COMPANY PROFILE

G. Palanca Travel and Tours has proudly established itself as a leading provider in the tourism industry, celebrating over 25 years of excellence in delivering comprehensive tours and transport services. We specialize in educational field trips, company outings, retreats, teambuilding activities, seminars, and meticulous event planning.

Our journey began with *Gladys Erfe-Palanca*, whose extensive experience as a top account manager for Grene Corporation's Wonders of the Sea at Uniwide Sales Coastal Mall, 25 years ago, laid the foundation for our company. Her subsequent tenure at Mary Lindbert International from 2000 to 2005 involved organizing large-scale educational exhibits such as Exploratorium 2000, Portraits of the World, Fantasci exhibit, Museum of the Mind n' Body, and The Museum of Changing Times, which significantly contributed to our expertise.

Formally registered on July 9, 2002, **G. Palanca Travel and Tours** was founded by entrepreneurs *Julius S. Palanca*, a Banking and Finance major from the University of the East, and *Gladys Erfe-Palanca*, a BS Tourism graduate from the Asian Institute of Tourism, University of the Philippines Diliman. Supported by a dedicated team of professionals, we have consistently provided outstanding services to numerous academic institutions in Metro Manila and its suburbs, including Las Piñas, Parañaque, Valenzuela, Muntinlupa, Caloocan, Quezon City, San Juan, Makati, Pasig, Mandaluyong, Bacoor Cavite, and various Catholic schools under the DOPPSA.

MISSION

We are dedicated to offering our clients an unparalleled level of service characterized by sincerity, excellence, and efficiency. Our aim is to provide exceptional venues, skilled tour facilitators, and value-for-money tour and transport services that enhance the educational experience of Filipino students.

VISION

To empower individuals by fostering learning through travel, thereby bridging the gap to success and cultivating highly competitive and well-rounded individuals.



G. Palanca Travel and Tours

CIRCLE TRANSPORT **CORPORATION**

Experience comfort and reliability on every journey. Travel with ease, knowing that safety and customer satisfaction are our top priorities



Contact Us

Gladys Palanca - 0917 898 5096
palancatours99@gmail.com





**G. PALANCA
TRAVEL AND TOURS**

Travel ITINERARY



ST. PIO CHAPEL

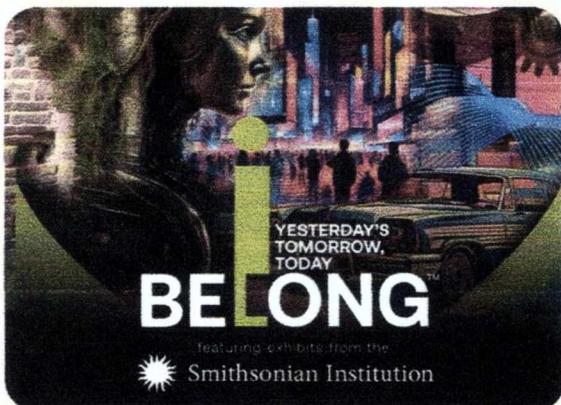
**FAITH &
REFLECTION**

A serene chapel dedicated to Saint Pio of Pietrelcina, known for its peaceful ambiance, miraculous reputation, and devout Catholic following in Quezon City.

REPERTORY PH

**SHOWS &
THEATER**

A whimsical stage adaptation of Lewis Carroll's classic tale, brought to life by Repertory Philippines through vibrant sets, engaging performances, and a magical journey for audiences of all ages.



IBELONG EXHIBIT

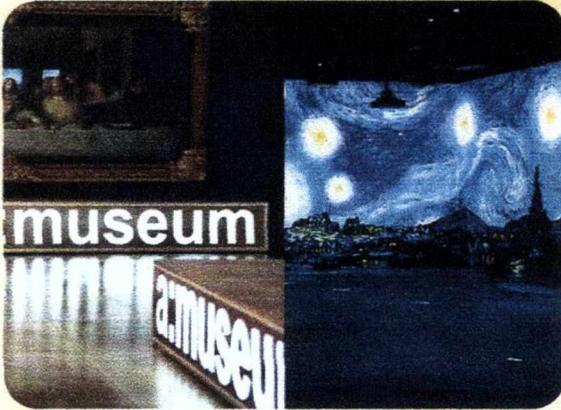
**HOT &
TRENDING**

An immersive exhibit opening August 2025 at Festival Mall Alabang, featuring interactive displays from the Smithsonian that explore human creativity, connection, and history across time.



**G. PALANCA
TRAVEL AND TOURS**

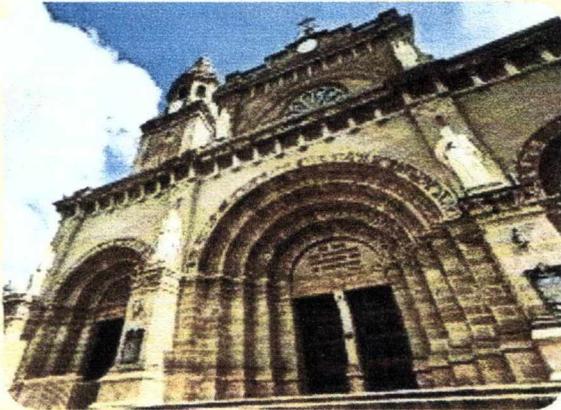
**Travel
TINERARY**



A MUSEUM

MUSEUM & HISTORY

This museum showcases a dynamic fusion of art, history, and culture. Designed with a modern architectural flair, it features interactive exhibits, immersive galleries, and curated collections that celebrate heritage and innovation.



MANILA CATHEDRAL

FAITH & REFLECTION

The Premier Church of the Philippines, the Manila Cathedral is a grand, historical Roman Catholic basilica in Intramuros, notable for its architecture and spiritual significance.

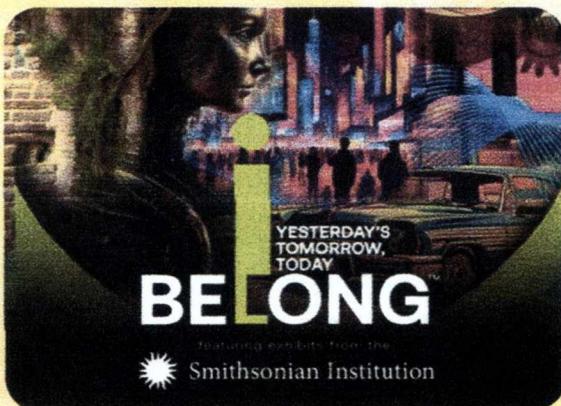


MMDA

Children's Road Safety Park

SAFER & SMARTER

The Metropolitan Manila Development Authority (MMDA) is a government agency responsible for planning, regulating, and coordinating services within Metro Manila.



BE LONG

HOT & TRENDING

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**G. PALANCA
TRAVEL AND TOURS**

Travel ITINERARY



CLOCK TOWER

**MUSEUM &
HERITAGE**

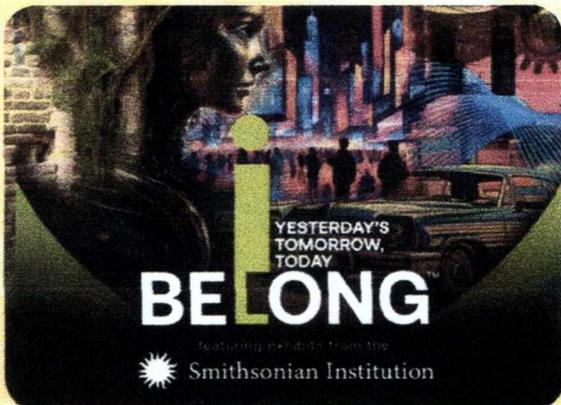
A historic landmark and the tallest clock tower in the Philippines, offering panoramic views of Manila and featuring an immersive museum about the city's heritage.



BOOGIE BOUNCE

**BEAT &
BURN**

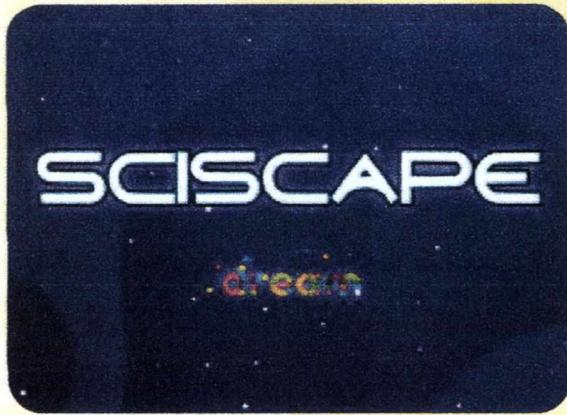
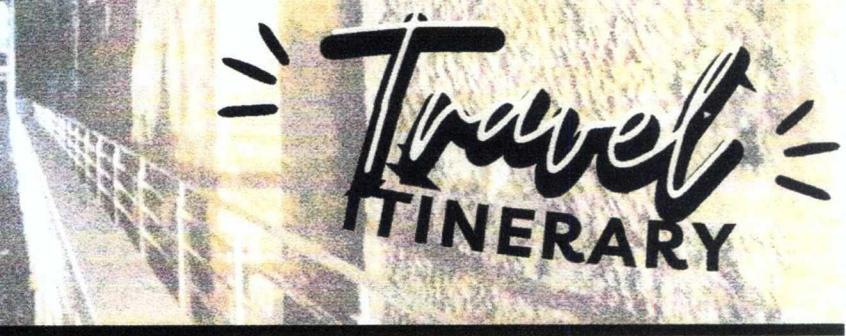
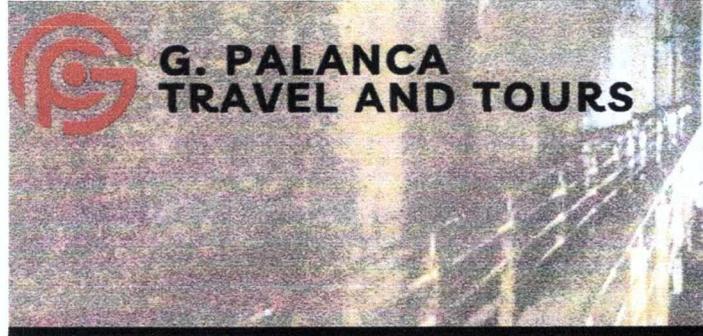
Boogie Bounce is a high-energy fitness program that combines fun and effective cardio routines using a mini trampoline with a safety bar. Set to upbeat music, each session targets the whole body.



**YESTERDAY'S
TOMORROW,
TODAY**
BE LONG

**HOT &
TRENDING**

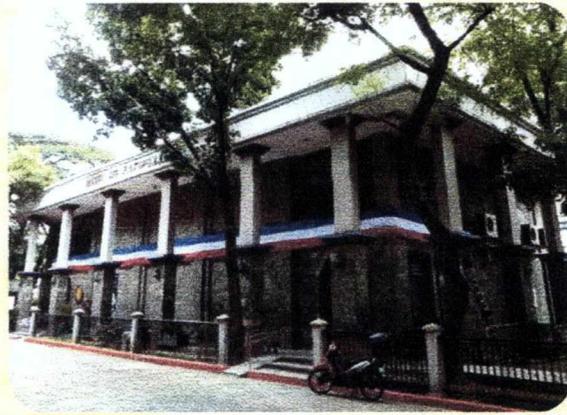
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SCISCAPE

DISCOVER & SCIENCE

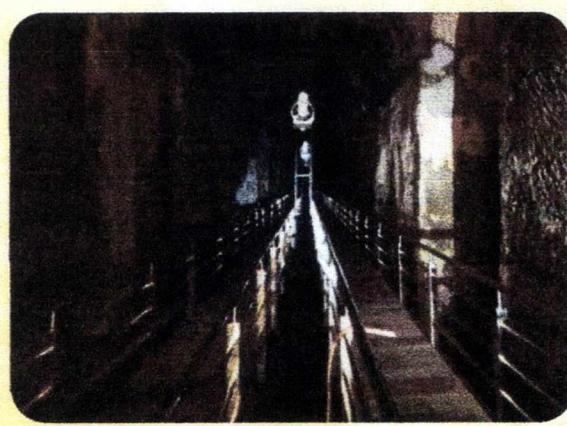
SciScape by Dream Lab is a cutting-edge, hands-on science playground located at Ayala Malls Circuit in Makati City. Designed to ignite curiosity in explorers of all ages, it features interactive labs, playful experiments, and mind-opening challenges that cover core science principles



KKK

MUSEUM & HERITAGE

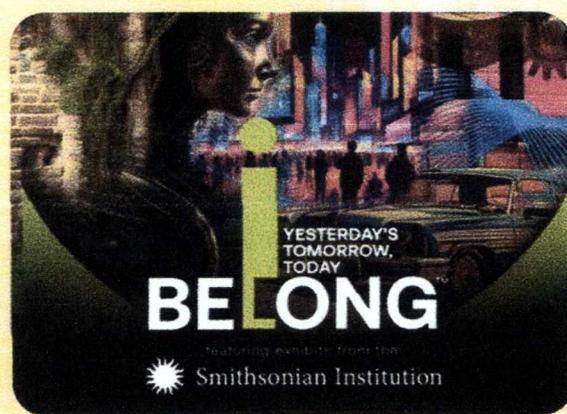
The Museo ng Katipunan, where seven galleries chronicle the society's founding in 1892, its secret rituals, and revolutionary artifacts—from membership cedula to antique weapons



MUSEO EL DEPOSITO

HISTORY & REVOLUTION

The two-storey museum features three interactive galleries: an Audio-Visual Room tracing the era before the Carriedo Waterworks, a Resource Center showcasing artifacts, photographs, and scale models of the reservoir, and a Virtual Reality Room



BE LONG

HOT & TRENDING

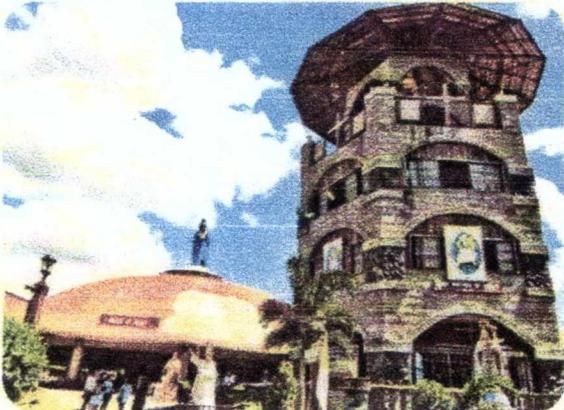
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J CASTLE

PARK & WONDER

largest immersive theme park, located in Tanauan City, Batangas. Spanning 30 acres with panoramic views of Taal Lake, it offers a vibrant, multi-sensory experience across two main zones: Studio Castle and Pop Castle.



NAT. SHRINE OF PADRE PIO

FAITH & REFLECTION

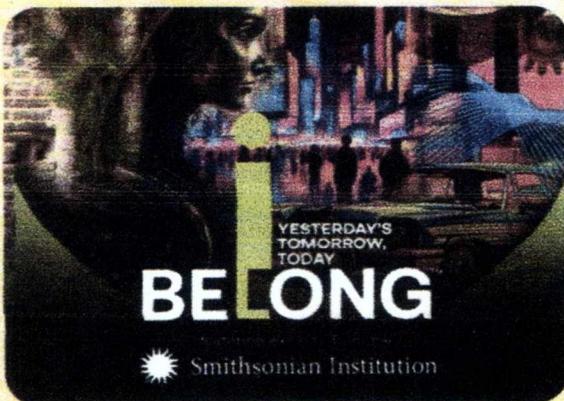
A serene chapel dedicated to Saint Pio of Pietrelcina, known for its peaceful ambiance, miraculous reputation, and devout Catholic following in Quezon City.



MABINI SHRINE OR MALVAR MUSEUM

HONOR THE LEGACY

The shrine features a two-story museum with seven galleries detailing Mabini's early life, revolutionary activities, and enduring legacy. Stands as a tribute to Apolinario Mabini.



YESTERDAY'S TOMORROW, TODAY BELONG

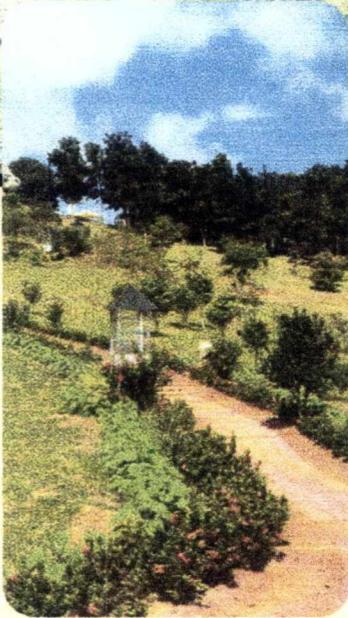
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**G. PALANCA
TRAVEL AND TOURS**

Travel ITINERARY



REGINA RICA

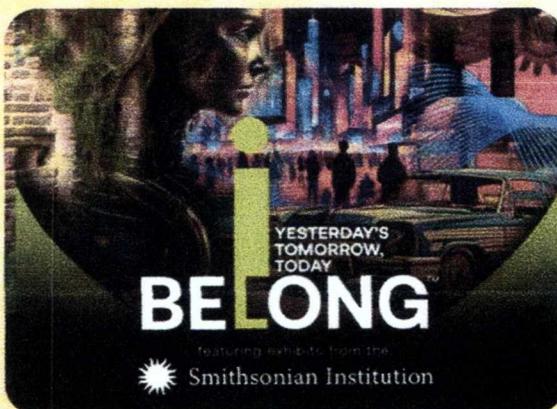
SACRED SANCTUARY

Regina RICA offers a tranquil environment for spiritual growth and ecological appreciation. Whether you're participating in a Mass, walking the contemplative trails, or simply enjoying the natural beauty, it's a place that invites peace and reflection.

DARANAK FALLS

Daranak Falls offers a serene environment perfect for relaxation and adventure. Whether you're swimming in its cool waters, enjoying a picnic, or simply basking in the natural beauty, it's a must-visit destination for nature lovers.

NATURE RETREAT



YESTERDAY'S TOMORROW, TODAY BELONG

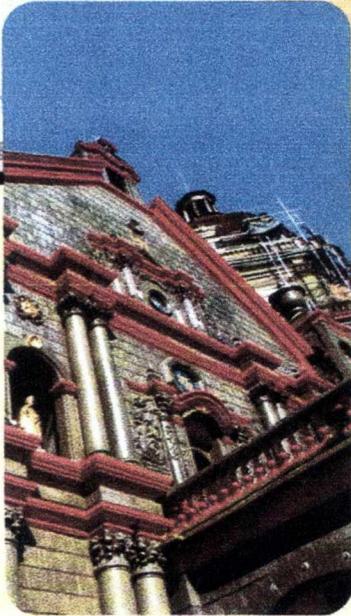
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**G. PALANCA
TRAVEL AND TOURS**

Travel ITINERARY



BINONDO CHURCH

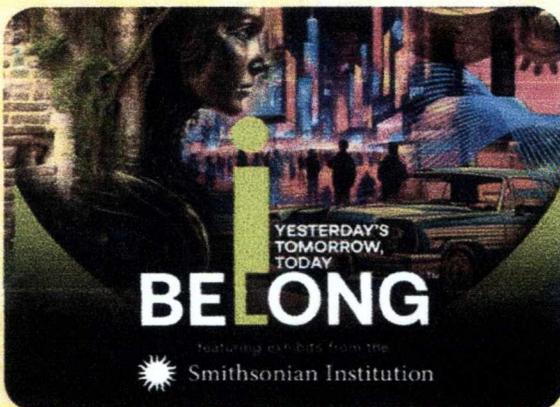
CHURCH & HERITAGE

Step into history with a visit to Binondo Church, also known as the Minor Basilica of San Lorenzo Ruiz. Founded in 1596, this iconic structure in Manila's Chinatown is a testament to Spanish colonial architecture.

BAHAY TSINOY

Explore the rich cultural heritage of the Chinese-Filipino community. This museum showcases the deep historical ties between Chinese immigrants and Filipino society through life-sized dioramas and artifacts.

CULTURAL FUSION



BE LONG

HOT & TRENDING

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HINULUGANG TAKTAK

NATURE ENSCAPE

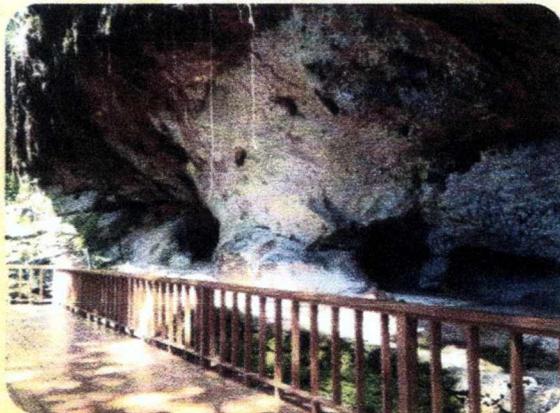
Once a popular pilgrimage stop for those visiting the Antipolo Church, it has since been developed into a protected landscape that offers picnic areas, swimming pools, hanging bridges, and scenic views. Despite urbanization, it remains a symbol of Antipolo's natural charm and cultural heritage.



ANTIPOLO SHRINE

PILGRIMAGE LANDMARK

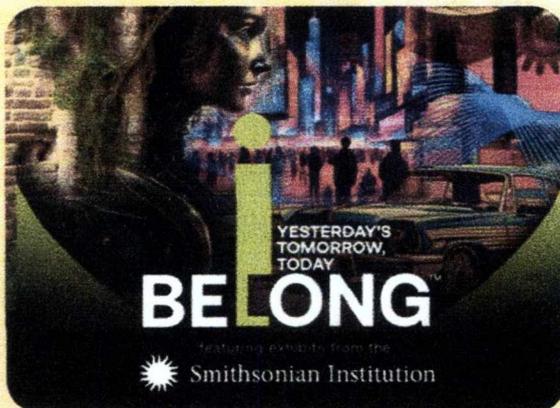
A significant pilgrimage site dedicated to Our Lady of Peace and Good Voyage. Originally established by Jesuits in 1591, the church has endured various reconstructions due to natural disasters and historical events.



ANGONO PETROGLYPHS

ANCIENT ENGRAVINGS

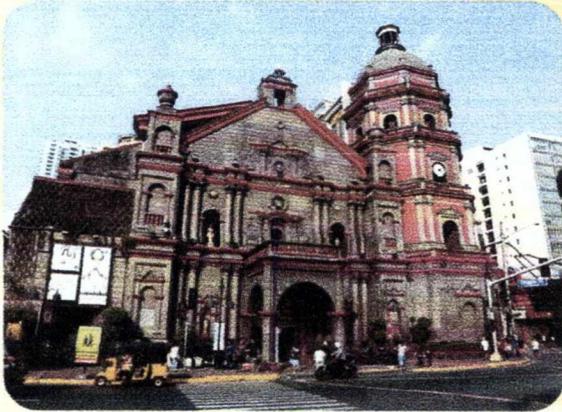
Located in a rock shelter in Rizal province, the site features 127 engravings of human and animal figures, believed to have been created for healing and ritualistic purposes. Recognized as a National Cultural Treasure, this archaeological site offers a glimpse into the country's prehistoric past.



YESTERDAY'S TOMORROW, TODAY **BE LONG**

HOT & TRENDING

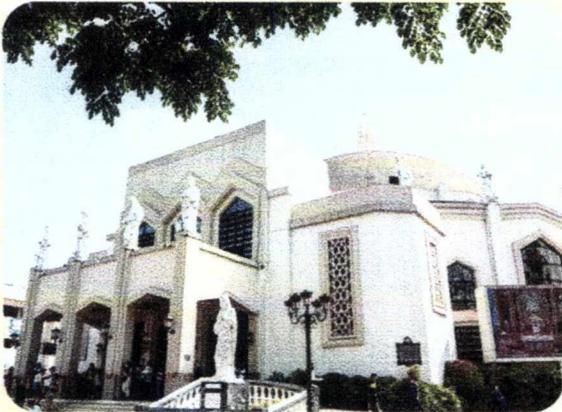
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BINONDO CHURCH

CHURCH & HERITAGE

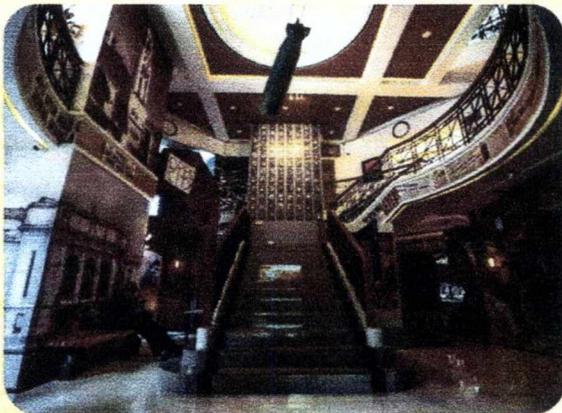
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BAHAY TSINOY

CULTURAL FUSION

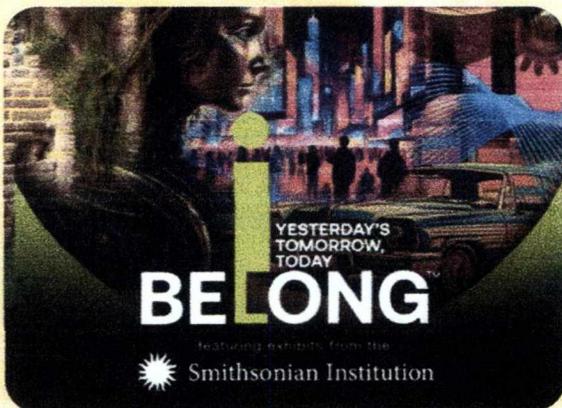
Explore the rich cultural heritage of the Chinese-Filipino community. This museum showcases the deep historical ties between Chinese immigrants and Filipino society through life-sized dioramas and artifacts.



CLOCK TOWER MANILA

MUSEUM & HERITAGE

A historic landmark and the tallest clock tower in the Philippines, offering panoramic views of Manila and featuring an immersive museum about the city's heritage.



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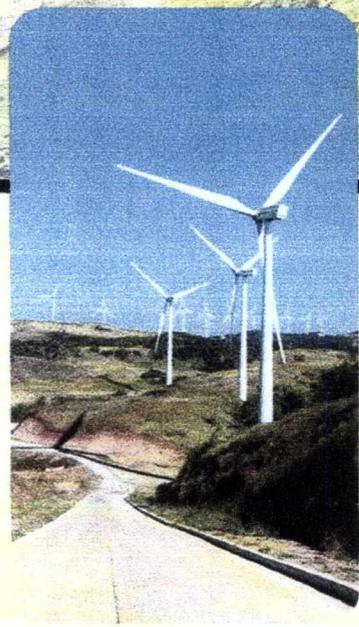
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Travel ITINERARY



PILILIA WINDMILLS

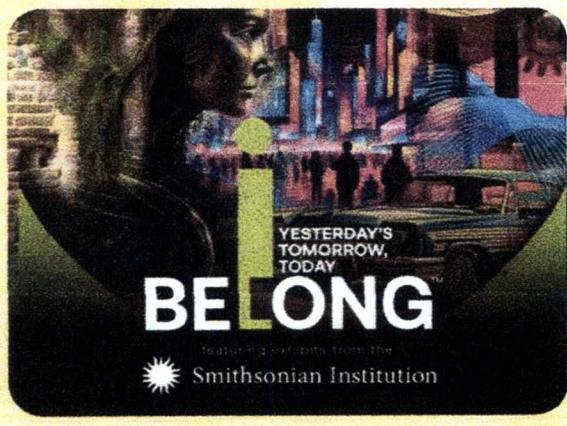
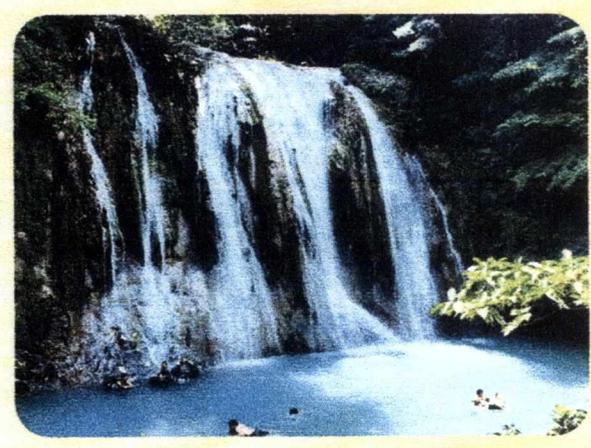
**WIND
FARM**

The Pililla Wind Farm in Rizal is a remarkable blend of renewable energy innovation and scenic beauty, making it a popular destination for both eco-tourists and renewable energy enthusiasts.

DARANAK FALLS

Daranak Falls offers a serene environment perfect for relaxation and adventure. Whether you're swimming in its cool waters, enjoying a picnic, or simply basking in the natural beauty, it's a must-visit destination for nature lovers.

**NATURE
RETREAT**

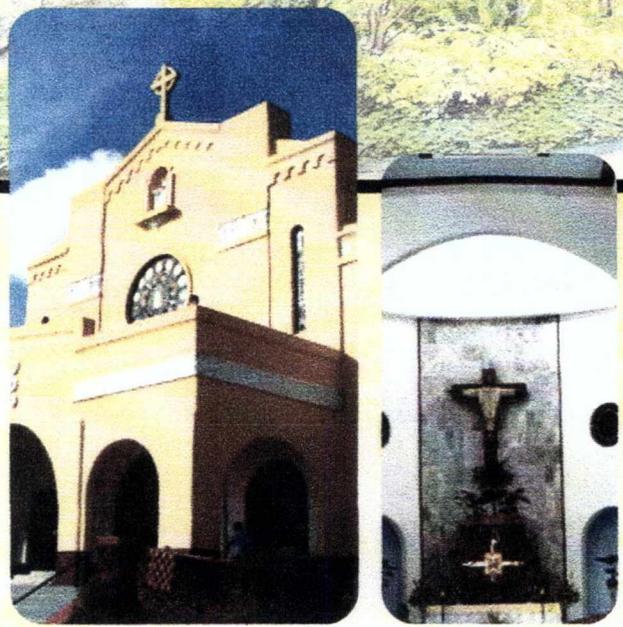


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Travel ITINERARY



OUR LADY OF MT. CARMEL CHURCH

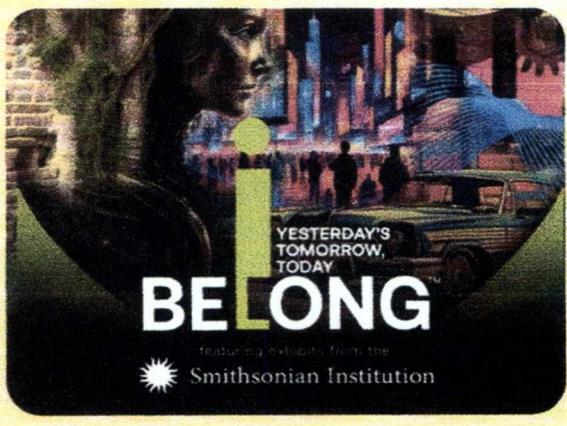
**CHURCH &
SACRED**

Founded in 1946, it gained prominence due to reported Marian apparitions in 1948, where rose petals allegedly fell from the sky. These events have made the site a significant place of devotion and reflection for many.

CASA DE SEGUNDA

Casa de Segunda, also known as the Luz-Katigbak House, is a heritage house museum in Lipa City, Batangas. The house showcases Spanish colonial architecture and serves as a testament to the rich cultural heritage of the region.

**HERITAGE
HOUSE**



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BELONG

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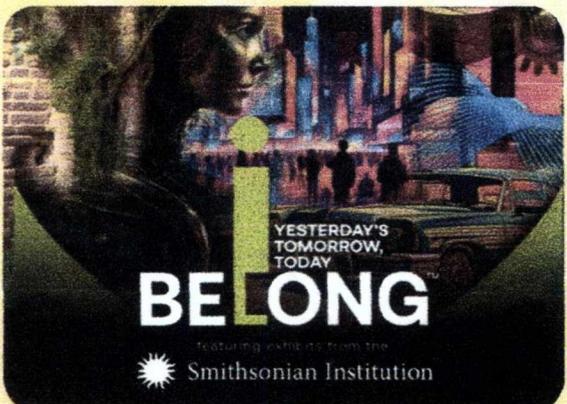
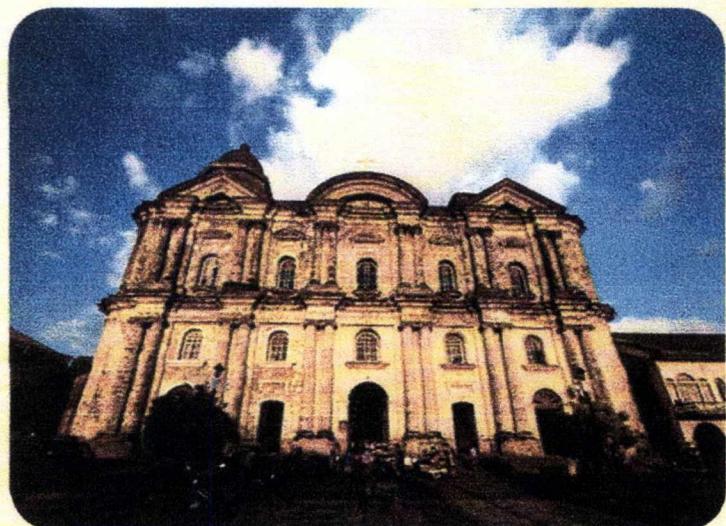
Travel ITINERARY



TAAL HERITAGE

COLONIAL GRANDEUR

Taal is one of the best-preserved Spanish colonial towns in the Philippines, known for its ancestral houses, cobblestone streets, and deep cultural roots. It offers a rich journey through Philippine history, faith, and identity. Known as the largest Catholic church in Asia, the Basilica of St. Martin de Tours dominates the Taal skyline with its majestic facade and grand interiors. Step inside the ancestral home of Marcela Mariño Agoncillo, the principal seamstress of the first Philippine flag.



YESTERDAY'S TOMORROW, TODAY **BELONG**

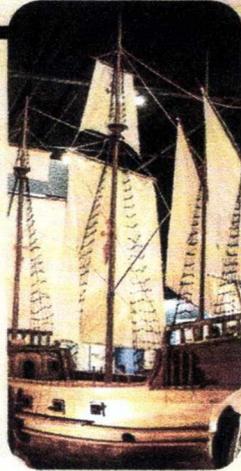
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MUSEO MARITIMO

MARITIME HISTORY

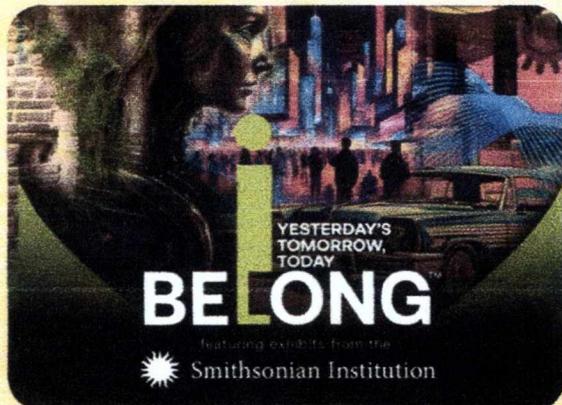
the museum offers a comprehensive exploration of the country's maritime history, from early indigenous navigation to contemporary maritime education and industry. Its six permanent galleries feature over 300 artifacts, including traditional boats, nautical instruments, ship models, and interactive exhibits like ship simulators.

MMDA

Children's Road Safety Park

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SAFER & SMARTER



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BANGIS NG BAILEN

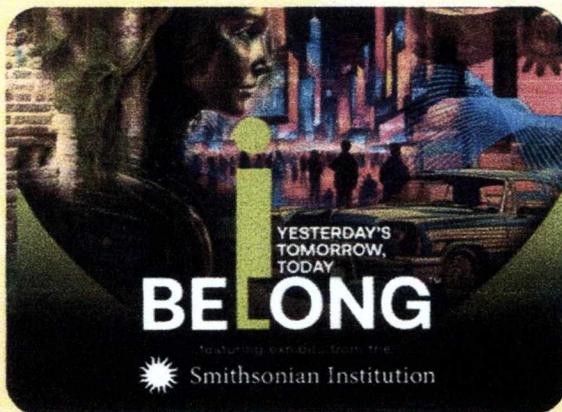
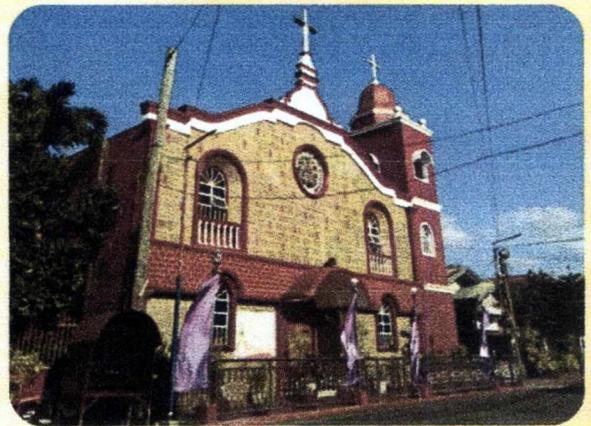
FARM ADVENTURE

Bangis ng Bailen is a vibrant eco-farm and wildlife sanctuary in Bailen, Cavite that focuses on the conservation of native Philippine animals like carabaos, pigs, and chickens. Visitors can engage in hands-on farming activities, learn about sustainable agriculture, and enjoy nature walks in a peaceful rural setting.

PALOCPOC CHURCH

The Palocpoc Church, also known as San Sebastian Church in the barrio of Palocpoc, is located in the municipality of Indang, Cavite, Philippines. The church, along with Indang, was initially under the administration of the Franciscan friars before being transferred to the Dominicans. The Indang parish was established by the Dominicans in 1891, after a royal decree in 1849 ordered the transfer from secular clergy to the Dominicans, according to the Indang Church. The church is now under the patronage of San Agustín, even though it was previously under the Dominicans.

CHURCH AND SACRED



BE LONG

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**G. PALANCA
TRAVEL AND TOURS**

Travel TINERARY



MUSEO PAMBATA

**PLAY &
DISCOVERY**

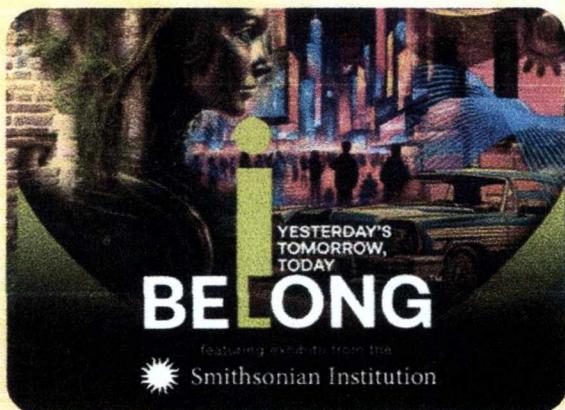
Museo Pambata offers an alternative to formal classroom learning—empowering Filipino children to learn by experience about science, culture, rights, and nation-building through hands-on exploration

MMDA

Children's Road Safety Park

**SAFER &
SMARTER**

The Metropolitan Manila Development Authority (MMDA) is a government agency responsible for planning, regulating, and coordinating services within Metro Manila.



BE LONG

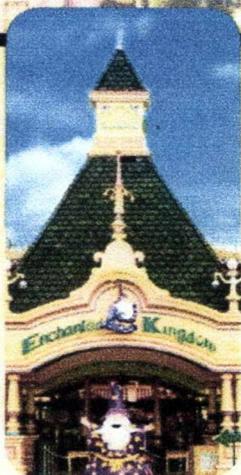
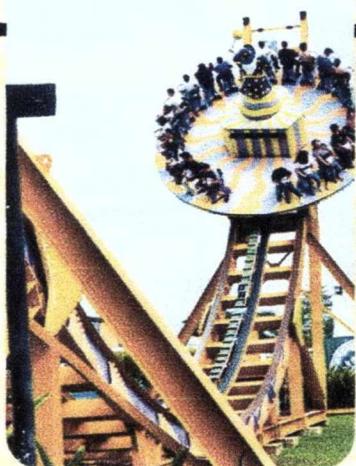
**HOT &
TRENDING**

An immersive exhibit opening August 2025 at Festival Mall Alabang, featuring interactive displays from the Smithsonian that explore human creativity, connection, and history across time.



**G. PALANCA
TRAVEL AND TOURS**

Travel ITINERARY



ENCHANTED KINGDOM

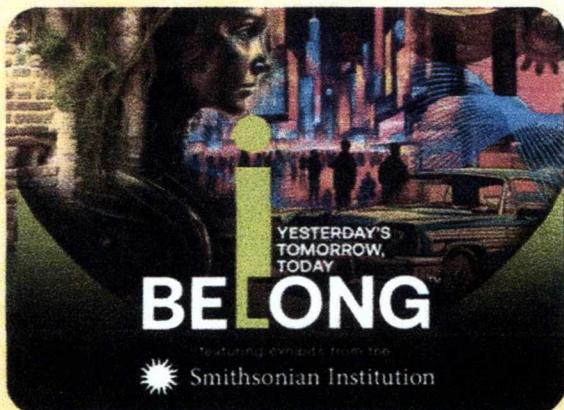
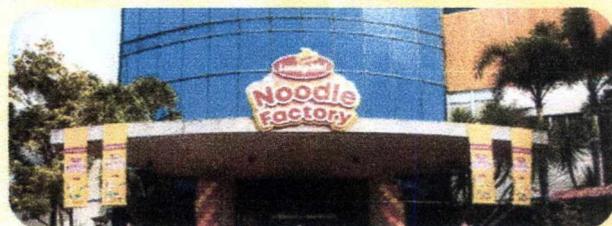
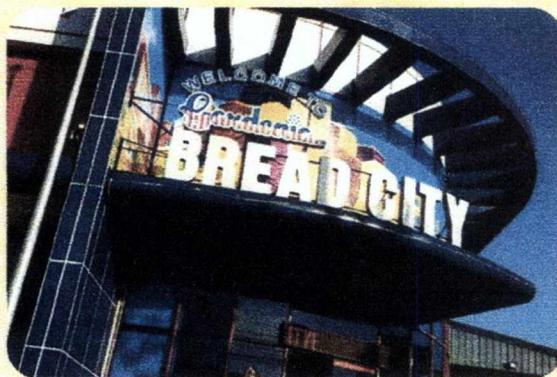
**LIVE THE
MAGIC**

Philippines' premier theme park, offering a magical escape filled with thrilling rides, enchanting attractions, and family-friendly entertainment.

LUCKY ME / GARDENIA

**FAVORITES
ARE MADE**

Offers a behind-the-scenes look into two of the Philippines' most iconic food brands. Witness the bread-making process at Gardenia's automated bakery and the production journey of Lucky Me.



YESTERDAY'S TOMORROW, TODAY **BE LONG**

**HOT &
TRENDING**

An immersive exhibit opening August 2025 at Festival Mall Alabang, featuring interactive displays from the Smithsonian that explore human creativity, connection, and history across time.



**Your Mission:
Discover,
Dream,
and Belong.**

**Only at the
I Belong
Exhibit!"**

i
YESTERDAY'S
TOMORROW,
TODAY
BE LONG™

featuring exhibits from the
 Smithsonian Institution

Opens August 1, 2025
Daily 8AM to 8PM
Filinvest Mall, Alabang

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Presented by the minds behind MANILA's
NASA AIR & SPACE MUSEUM
WASHINGTON
WAX MUSEUM SAN FRANCISCO
EXPLORATORIUM

I BELONG
Yesterday's Tomorrow, Today

A reflective, immersive,
tactile, and cerebrally
stimulating 60-minute light
and sound experience that
reminds us we belong to a
shared, interconnected past,
a dynamic present, and a
boundless future.



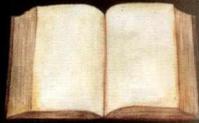
Did you know that
The Smithsonian
Institution is the
world's largest
museum, education,
and research
complex?



WOW!! We have fossils that lived around 345 million years ago!

BOOK OF PSALM

The Book of Psalms, also known as Tehillim in Hebrew, is a collection of 150 psalms, or songs of praise and lament, used for prayer and worship, and is part of the Jewish and Christian scriptures.



BA DA GA HA KA LA

GUESS WHAT?

Baybayin comes from the Tagalog word "baybay," meaning "to spell".



WEIRD JOBS:

There were professional "whippers" whose job was literally to keep flies off the Pharaoh by swatting them away all day.

TEA TIME!!

Tea drinking started in China around 2700 BCE – legend says Emperor Shen Nong discovered tea when leaves accidentally blew into his boiling water.



PUFFING BILLY:

One of the earliest steam locomotives was called Puffing Billy – and it's still preserved today!

Because we all are interconnected to each other, come, join me on a rich storytelling journey – **my story, our story** –

Discover and experience, how our stories weave together... **because we belong to one another.**

KNOCKER-UPPER

A knocker-upper was like a real-life alarm clock! Back in the 1800s and early 1900s in Britain, they'd wake people up by tapping on windows with a long stick or even shooting peas through a straw – just so no one was late for work!



ROARING 20'S

Slang Explosion: In the 1920s, people said things like "the bee's knees" and "the cat's pajamas" to describe something amazing.

"Flower power" wasn't just a slogan – hippies literally handed out flowers in protests to symbolize peace and love.



70'S FLOWER POWER

Different ways to say



Is the camera obscura the mother of selfies? Uncover!

HAVE YOU HEARD THAT YOUR CELLPHONE

ROCKS?



How has the Cellphone influenced your life?



How does it feel to be human in the age of AI?