



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 438, s. 2025

SEP 04 2025

**FINAL ARRANGEMENT FOR THE FY 2025
NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH)**


To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
Administrative Officer V
All Others Concerned

1. Attached is **Regional Memorandum**, titled, **Final Arrangement for the FY 2025 National Assessment for School Heads (NASH)**, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Attention is invited to item no. 1, Important Schedule for the activity.
3. Immediate and wide dissemination of this memorandum is desired.

For:

VIOLETA M. GONZALES
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:


ATTY. ERNESS FAITH J. REGACHO-ESPANTO
Legal Officer
Officer-in-Charge

Enclosure: None.

To be indicated in the Perpetual of Index
under the following subjects:

ASSESSMENT

AMF/ FINAL ARRANGEMENT FOR THE FY 2025 NATIONAL ASSESSMENT FOR SCHOOL HEAD (NASH)
438/September 1, 2025

NUM-2025-438



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

August 27, 2025



REGIONAL MEMORANDUM

No. _____ s. 2025

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

FINAL ARRANGEMENTS FOR THE FY 2025 NATIONAL ASSESSMENT FOR SCHOOL HEADS (NASH)

1. Pursuant to the provisions of DepEd Memorandum No. 069, s. 2025, this office announces the important schedule for the aforementioned activity as follows:

BATCH	ACTIVITIES	DATE
1	Orientation for the NASH Administration -Personnel -Examinees	September 2, 2025 9:00 am- 11:00 pm 2:00 pm-4:00 pm  https://tinyurl.com/Orientation-link-for-Nash
	Preparation and Setting up	September 6, 2025
	Mock Examination	September 7, 2025
	Preparation and Setting up	September 13, 2025
	Actual Examination	September 14, 2025
2	Orientation for the NASH Administration -Personnel -Examinees	November 28, 2025 9:00 am- 11:00 pm 2:00 pm-4:00 pm  https://tinyurl.com/Orientation-link-for-Nash
	Preparation and Setting up	November 29, 2025
	Mock Examination	November 30, 2025
	Preparation and Setting up	December 6, 2025
	Actual Examination	December 7, 2025



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2. The assessment for Batch 1 will be held at **Pasay Science High School, 219 Vergel St, Pasay City, Metro Manila**. Meanwhile, the venue for Batch 2 will be announced through a separate issuance.
3. **Strictly no examination fee shall be collected from NASH examinees.** The HRDD shall facilitate the procurement process for materials, meals, and operational expenses, which shall be charged to **OSEC-NCR-25-03934**. Moreover, honoraria and travel expenses for the Technical Working Group (TWG) and examiners shall be charged to the same source of funds, subject to usual accounting rules and regulations.
4. Examinees may view their designated assessment room and seat number through this link: <https://tinyurl.com/NCR-NASH-RoomList>
5. Please find the enclosed list of the Regional Technical Working Group, assessment supervisor, monitors, technical officers, administration personnel, RO/SDO support staff, and assessment facilitators.
6. Compensatory time-off (CTO) for non-teaching personnel and service credits for teachers and other school personnel shall be granted for the conduct of these activities, which will take place on weekends from 7:00 a.m. to 4:00 p.m., in accordance with CSC and DBM Joint Circular No. 2, s. 2004, and DepEd Order No. 53, s. 2003.
7. This memorandum shall also serve as the official travel authority document for the identified personnel.
8. Immediate dissemination of this Memorandum is directed.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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Enclosure 1: Composition of the National Assessment for School Heads
(BATCH 1) Regional Technical Working Group (RTWG)

ROLE	NAME	POSITION
Chair	JOCELYN DR. ANDAYA	Director IV-concurrent OIC, Office of the Assistant Secretary for Operations
Vice Chair	JOEL T. TORRECAMPO	Schools Division Superintendent-concurrent OIC, Office of the Assistant Regional Director
SECRETARIAT:		
Regional Program Manager (RPM)	HAJJI R. PALMERO	Chief Education Supervisor (HRDD-NEAP)
Regional NASH Lead coordinator	RHEA B. EDEN	Education Program Supervisor (EPS), HRDD
Admin Support:	LEAH AILAH C. VICENCIO	Senior Education Program Specialist
	DON RAY V. SALVADOR	Education Program Specialist II
	RICHARD VIDAL	Education Program Specialist II
	NIKA A. DIAZ	Administrative Aide VI
	FAVI KHARL O. ODATO	Administrative Staff (COS)
	EMMANUEL SUELTO	Technical Assistant I/Maintenance Staff (COS)
Regional IT Lead Manager (RITO)	GERRIE RODERIC A. PADILLA	Information Technology Officer I (Unit Head)
Technical Support:	GINA M. GALVEZ	Computer Programmer II
	DANIEL MORRIS O. DIMAGIBA	Computer Maintenance Technologist I
MEMBERS:		
	ATTY. JOYLYN P. DULNUAN	Chief Administrative Officer of the Administrative Services Division (CAO – ASD)
	JULIET J. ICAMEN	Chief Administrative Officer of The Finance Division (CAO – FD)
	JAMES MACARANAS	OIC-Education Program Supervisor (EPS), QAD

Enclosure 2: List Personnel for FY 2025 NASH (BATCH 1)



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>



Certificate No. PHP QMS
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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Examination Site:	Pasay Science High School 219 Vergel St, Pasay City, Metro Manila	
ROLE	NAME	OFFICE/DIVISION
RO Monitor	HAJJI R. PALMERO	RO-HRDD
ASSESSMENT SUPERVISOR	ANGELYN B. MALABANAN	SDO Quezon City
CO Monitor		
TECHNICAL SUPERVISOR	GERRIE RODERIC A. PADILLA	RO-ICTU
TECHNICAL OFFICERS (Roving ITs)	GINA M. GALVEZ DANIEL MORRIS O. DIMAGIBA ERICK D. COMIA JOCELYN C. CHINCHILLA MA. LUISA M. MANSAYON	RO-ICTU RO-ICTU SDO Pasay
ASSESSMENT FACILITATORS:		
	RONALYN G. SORONGON	SDO Taguig-Pateros
	JOHN KEENETH M. FERRERA	SDO Taguig-Pateros
	JOEY Z. BALSOMO	SDO Las Piñas
	EDSEL G. FAJARDO	SDO Las Piñas
	SHARON C. RAZON	SDO Las Piñas
	AMADOR R. AYAPANA	SDO Las Piñas
	MARIE JOY L. FRANCISCO	SDO Las Piñas
	ERIC Z. SAMONTEZA	SDO Las Piñas
	TERESITA S. RODRIGUEZ	SDO Parañaque
	FLORA C. BAGGAYAN	SDO Parañaque
	EVANGELINE E. MALICDEM	SDO Parañaque
	MA. ESTRELLITA C. ARCEO	SDO Parañaque
	MINEILWIN R. SERDAÑA	SDO Parañaque
	Noel P. Miranda	SDO Pasay
	RAMIL D. DOROL	SDO Pasay
	MYRNA B. MARTINO	SDO Pasay
	JOWEN I. SAMARITA	SDO Pasay
	MARIA JACQUELINE D. BERNARDINO	SDO Pasay
	FATIMA P. FAJARDO	SDO Pasay
	SYLWYN S. TENORIO	SDO Pasay
	ROUELL S. SANTERO	SDO Pasay
	GRACE B. TORRES	SDO Pasay
	MA. GARDE B. CLEOFE	SDO Pasay
	MARK ANTHONY F. FAMILARAN	SDO Pasay
	LEONARD A. LAURETA	SDO Pasay
Administrative Support		
Head of Secretariat	LEAH AILAH C. VICENCIO	HRDD-NEAP
Secretariat	FAVI KHARL O. ODATO	HRDD-NEAP
	RICARDO MATAN	NEAP Marikina
	MELODY JOLO	RO-ASD
	GERALDINE T. ALIZER	RO-ASD



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	RICHELLE ANN V. TABUGA	SDO Malabon
Medical Staff	DR. CONNIE GEPANAYAO DR. MERLINO MATEO JENNIFER BELLEZA 5 Medical Personnel	RO-SHNU RO-SHNU RO-SHNU SDO Pasay
Security	c/o venue	
Sanitation & Maintenance	c/o venue	
Site Coordinator	Mark Anthony Familiaran	School Principal SDO Pasay