



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

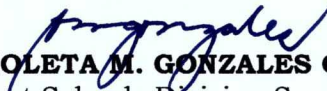
**Office of the Schools Division  
Superintendent**

**MEMORANDUM**  
No. 444, s. 2025

**RE- CORRIGENDUM TO REGIONAL MEMORANDUM NO. 549 S. 2025 REGARDING  
SERIES OF ACTIVITIES RELATIVE TO PHIL-IRI S.Y. 2025-2026 ORIENTATION  
AMONG KEY STAGES 2 AND 3 TEACHERS AND LITERACY MENTORS IN THE  
NATIONAL CAPITAL REGION**

To: OIC- Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance Operations Division  
Elementary and Secondary Public-School Heads/OICs  
All Others Concerned

1. Attached is DepEd Regional Memorandum No. 769 s. 2025 on the above-captioned activity contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to paragraph 1.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 769 s. 2025

To be indicated in the Perpetual Index

Under: LITERACY

MCDS-Corrigendum to Regional Memorandum No. 549 s. 2025 regarding series of activities relative to PHIL-IRI S.Y. 2025-2026 orientation among Key Stages 2 and 3 Teachers and Literacy Mentors in the National Capital Region  
444 /September 4, 2025

**NUM-2025-444**

444



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION  
 RELEASED  
 RECORDS SECTION REGIONAL OFFICE-NCR  
 AUG 22 2025  
 BY: [Signature] TIME: 4:48

92

**REGIONAL MEMORANDUM**

ORD-2025- 769

RECEIVED BY:  
 (M) 8/27/25 8:17am  
 MARLON A. SALONGA  
 SDO-MUNTINLUPA (RECORDS UNIT)

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR ANDAYA** [Signature]  
 Regional Director, NCR  
 Concurrent Officer-In- Charge,  
 Office of the Assistant Secretary for Operations

SUBJECT : **CORRIGENDUM TO REGIONAL MEMORANDUM NO. 549  
 s. 2025 REGARDING SERIES OF ACTIVITIES RELATIVE  
 TO PHIL-IRI S.Y. 2025-2026 ORIENTATION AMONG KEY  
 STAGES 2 AND 3 TEACHERS AND LITERACY MENTORS  
 IN THE NATIONAL CAPITAL REGION**

DATE : **AUGUST 22, 2025**

1. Attached is Regional Memorandum No. 549, s. 2025 dated June 24, 2025, of this region regarding the change of dates in the following series below:

Activity	Old Schedule	New Schedule
<b>Series 3:</b> 1st Coordination Meeting with English and Filipino EPSs (PHIL-IRI Orientation)	August 28, 2025	September 2, 2025
<b>Series 4:</b> 1st Coordination Meeting with English and Filipino EPSs (PHIL-IRI Orientation)	September 5, 2025	September 25, 2025
<b>Series 5:</b> Middle of School-Year Intensive Orientation on PHIL-IRI on Reading Interventions Among Key Stages 2 and 3 Teachers	Batch 2: October 12-14, 2025	Batch 2: October 14-16, 2025

2. Immediate dissemination of this Memorandum is desired.

C/md/ocg

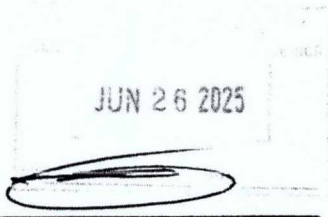


6 Misamis Street, Bago Bantay, Quezon City 1105  
 ncr@deped.gov.ph www.depedncr.com.ph  
 DepEd TAYO NCR





Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



June 24, 2025

**REGIONAL MEMORANDUM**

No. 549, s. 2025

**To.:** Schools Division Superintendent  
 Functional Division Chiefs  
 All Others Concerned

**Series of Activities Relative to PHIL-IRI- S.Y. 2025-2026 Orientation Among Key Stages 2 and 3 Teachers and Literacy Mentors in the National Capital Region**

1. Pursuant to Memorandum DM-CT-2025-120 re: Corrigendum to the Joint Memorandum dated November 18, 2024 (Guidelines for the Utilization of Program Support Funds for the Printing of Philippine Informal Reading Inventory and Rapid Mathematics Assessment Tools for Key Stages 2 and 3), the Department of Education-National Capital Region thru the Curriculum and Learning Management Division (CLMD) will conduct the above-captioned activities in the following dates:

ACTIVITIES	DATE	VENUE
<b>Series 1:</b> Planning Meeting with Regional PMT-PHIL-IRI SY 2025-2025 Orientation	June 27, 2025	CLMD-DepEd NCR
<b>Series 2:</b> PHIL-IRI- S.Y. 20205-2026 Orientation Among Key Stages 2 And 3 Master Teachers in the National Capital Region	June 30-July 3, 2025	TBA
<b>Series 3:</b> 1st Coordination Meeting with English and Filipino EPSs (PHIL-IRI Implementation)	August 28, 2025	CLMD-DepEd NCR
<b>Series 4:</b> 2nd Coordination Meeting with English and Filipino EPSs	September 5, 2025	CLMD-DepEd NCR
<b>Series 5:</b> Middle of School Year- Intensive Orientation on PHIL-IRI on Reading Interventions Among Key Stage 2 and 3 Teachers	October 7-9, 2025 October 12-14, 2025	TBA
<b>Series 6:</b> Midyear Program Implementation Review (PIR)	November 12-14, 2025	TBA
<b>Series 7:</b> 3rd Coordination Meeting with English and Filipino EPSs	November 25, 2025	CLMD-DepEd NCR
<b>Series 8:</b> 4th Coordination Meeting with English and Filipino EPSs	December 10, 2025	CLMD-DepEd NCR

2. The activity aims to provide NCR Master Teachers and teachers the significant updates and unified knowledge on the administration of PHIL-IRI for key stages 2 and



6 Misamis Street, Bago Bantay, Quezon City 1105  
 ncr@deped.gov.ph www.depedncr.com.ph  
 DepEd TAYO NCR





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

3 learners in NCR, acquire the fullest understanding of the procedural conduct of the said assessment and obtain knowledge on the roles fitting and context-based interventions necessary to equip learners with their needed pedagogical assistance during the school year. Furthermore, the series of activities will provide ample venues for teachers and literacy mentors to gain appropriate understanding of reading assessment and related assessments in the field.

3. The participants to the series of activities shall include the following: **Series 1**(English and Filipino EPSs); **Series 2**(English and Filipino EPSs, Master Teachers in English and Filipino); **Series 3**(English and Filipino EPSs); **Series 4**(English and Filipino EPSs); **Series 5** (English and Filipino EPSs & English and Filipino Teachers); **Series 6**(RO-English and Filipino EPSs); **Series 7**(English and Filipino EPSs) and Series 7(English and Filipino EPSs).

4. Meanwhile, the first series of activity shall be composed of four (4) batches of participants who shall only spend one (1) day of orientation in the following dates:

- Batch 1-CAMANAVA (**Caloocan, Malabon, Navotas, Valenzuela**) - June 30, 2025 only
- Batch 2 -PAMAMAZON (**Pasay, Makati, Manila, Quezon City**) - July 1, 2025 only
- Batch 3 -PAMAMARISAN (**Pasig, Marikina, Mandaluyong, San Juan**) - July 2, 2025 only
- Batch 4 -MUNTAPARLAS (**Muntinlupa, Tapat, Paranaque, Las Pinas**) - July 3, 2025 only

Moreover, the CID Chiefs of 16 SDOs are invited to the orientation to obtain understanding of the conduct of PHIL-IRI.

5. Refer to attachments: *(List of teacher-participants will be indicated in the Division Memorandum)*

- Annex A- List of Participants
- Annex B- List of Trainers & Technical Working Group
- Annex C- Timeline of Activities
- Annex D- Distribution of participants per SDO

6. All master teacher participants are requested to register via this link:

<https://www.depedncr.com/depedncr/>

7. The participants are likewise expected to bring the following:

- laptop
- extension cord
- soft copy/hard copy of PHIL-IRI materials



6 Misamis Street, Bago Bantay, Quezon City 1105

[ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

[www.depedncr.com.ph](http://www.depedncr.com.ph)

DepEd TAYO NCR



Certificate No. PH-01-085  
1437-01-01



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

---

8. The travelling and other related expenses of the participants shall be charged against Division/School Maintenance and Other Operating Expenses (MOOE), subject to usual auditing and accounting rules and regulations. Further, the involvement of regional and division officials in activities scheduled during holidays or weekends entitles them to Compensatory Overtime Credit (COC), in accordance with DepEd Order No. 53, s. 2003, and CSC and DBM Joint Circular No.2, s. 2004. Similarly, teachers' participation warrants service credits as outlined in DO 13, s. 2024, "Revised Guidelines on the Grant of Vacation Service Credits for Teachers," subject to prevailing DepEd rules and regulations.

9. Immediate dissemination of this Memorandum is desired.

**JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations



---

6 Misamis Street, Bago Bantay, Quezon City 1105

[ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)

[www.depedncr.com.ph](http://www.depedncr.com.ph)

f DepEd TAYO NCR

