



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

SEP 09 2025

MEMORANDUM
NO. 450, s. 2025

**ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM
DIVISION TRAINING OF TRAINERS FOR ARAL READING TUTORS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance Operations Division
Public Elementary and Secondary School Heads/OICs
ARAL Reading Focal Persons
All Others Concerned

1. Pursuant to Republic Act No. 12028, or the Academic Recovery and Accessible Learning (ARAL) Program Act of 2024 and other related issuances, this Office announces the conduct of the Division Training of Trainers for the ARAL Reading Tutors on September 11-13, 2025 (Thursday, Friday, and Saturday), 8:00 a.m. to 5:00 p.m. at the 4th Floor Conference Room of Museo de Muntinlupa, Centennial Avenue, Tunasan, Muntinlupa City.
2. The objective of the said training is to ensure effective, consistent, and data-driven delivery of academic recovery interventions in ARAL Reading.
3. Attached are the following enclosures:
 - a. Enclosure No. 1: Training Matrix
 - b. Enclosure No. 2: List of Teacher Participants
 - c. Enclosure No. 3: Lists of the Program Management Team (PMT) and Learning Management Team (LMT)
4. Teacher participants are hereby instructed on the following:
 - a. register on this link: <https://tinyurl.com/TrainingonARAL> on or before September 10, 2025 (Wednesday) at 5:00p.m.
 - b. bring water tumblers, since bottled waters are prohibited in the venue

NUM-2025-450



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

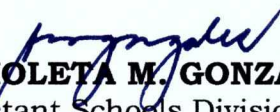
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5. The participants shall be entitled to a one-day service credit in accordance with DepEd Order No. 13 s. 2024, titled, *Revised Guidelines on the Grant of Vacation Service Credits for Teachers* and Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
6. Travel expenses related to the training shall be charged to school's MOOE or Canteen funds, subject to the usual government accounting and auditing rules and regulations.
7. This Memorandum shall serve as **Authority to Travel/ Attend** of the participants.
8. Immediate, wide dissemination and strict compliance of this Memorandum are desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 738 s. 2025

To be indicated in the Perpetual Index

Under: LITERACY

MCDS-JABC/ Academic Recovery and Accessible Learning (ARAL) Program Division Training of Trainers for ARAL Reading Tutors

450 /September 8, 2025

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10:15 – 12:00 NN	Session 2C: The Teacher as ARAL Tutor	MA. CARMEN D. SOLAYAO Education Program Supervisor in English
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 1:10 PM	Energizer/Interactive Game	
1:10 – 3:00 PM	Session 3 Conducting an ARAL Reading Session for Key Stage 1	AIRENE V. RAYMUNDO MT1, Alabang Elementary School
3:00 – 3:15 PM	HEALTH BREAK	
3:15 – 4:30 PM	Session 4 ARAL Reading Basic: Sipat-Suri sa Gabay sa Pagtuturo at Mga Gawaing Pampagkatuto	JOHN ALBERT B. COLLE Education Program Supervisor in Filipino
4:30 – 5:00 PM	End of Day Evaluation and Reminder	PMT
DAY 3: SEPTEMBER 13, 2025 (Saturday)		
8:00 – 8:30 AM	Management of Learning	
8:30 – 10:00 AM	Session 5 Conducting an ARAL Reading Plus Session in Key Stage 2	JOHN ERIC P. MUSNI MT1, Muntinlupa Elementary School
10:00 – 10:15 AM	HEALTH BREAK	
10:15 – 12:00 NN	Session 5 Conducting an ARAL Reading Plus Session in Key Stage 2 (Continuation)	JOHN ERIC P. MUSNI MT1, Muntinlupa Elementary School
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 1:10 PM	Energizer/Interactive Game	
1:10 – 3:00 PM	Demonstration Teaching in ARAL Basic/Processing	
3:00 – 3:15 PM	HEALTH BREAK	
3:15 – 4:30 PM	Demonstration Teaching in ARAL Plus/Processing	
4:30 – 5:00 PM	CLOSING PROGRAM	PMT
	<ul style="list-style-type: none"> • Nationalistic Song • Closing Prayer • Insights • Challenge • Acceptance of the Challenge • Distribution of Certificates • Closing Remarks • SDO Hymn 	



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Enclosure No. 2

Division Training of School Trainers for Academic Recovery and Accessible Learning (ARAL) Reading Tutors

Target Dates: September 11, 12, 13 2025 (Thursday-Saturday),
8:00AM-5:00PM

4th Floor Conference Room, Museo de Muntinlupa

LIST OF PARTICIPANTS

School	No. of Participants	ARAL Reading Focal Person	Name of Participants
1. Bayanan ES-MAIN	4		1. Analyn S. Dacara 2. Annie D. Pesito 3. Kamii B. Cambaya 4. Loise Tiffany V. Villarias
2. F. De Mesa ES	2		1. Sheila Marie C. Acebes 2. Cherry May P. Fuentes
3. Itaas ES	5	Enrico C. Madarcos And Jonalyn M. Dungca	1. Enrico C. Madarcos 2. Jonalyn M. Dungca 3. Ma. Aileen Dv. Malate 4. Cynthia B. Balla 5. Raymond B. Mariñas
4. Lakeview Intgd. Sch.	10 (6 Elem, 4 JHS)	Greselda A. Ogsang	1. Jermalyn E. Cabugos 2. Chona B. Santos 3. Jane M. Bico 4. Vivian Gare 5. Daisy Aguilar 6. Olivia Zarate 7. Greselda A. Ogsang 8. Emanuel Torres 9. Maribel P. Rubia 10. Joann P. Sagrit
5. Muntinlupa ES	9	Arvilita P. Rodin	



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			<ol style="list-style-type: none">1. Myrna C. Felix2. Arvilita P. Rodin3. Ma. Lineth L. Buñi4. Ma. April Jane A. Villanueva5. Cristina A. Sarile6. Lalyn S. Mindaña7. Arianne May S. Pagarao8. Genie Anne S. Calaod9. John Eric P. Musni
6. Putatan ES	7	Lorraine G. Lelis	<ol style="list-style-type: none">1. Lorraine G. Lelis2. Ma. Cristina G. Bagas3. Maryjane Pangan4. Evangeline M. Ramos5. Lenelyn F. Querubin6. Catherine V. Santos7. Hazel G. Amor
7. Poblacion ES	10	Ma. Theresa C. Apil And Marilou D. Remot	<ol style="list-style-type: none">1. Kristine Joy T. San Pedro2. Cunegunda B. Mejica3. Marilou D. Remot4. Helen T. Tadena5. Roberto Jr G. Ramada6. Ma. Theresa C. Apil7. Jasmin D. Fuentes8. Aurea P. Gascon9. Marlene D. Carcedo10. Joana E. Nugoy



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8. Soldiers' Hills ES	3		1. 2. 3.
9. Tunasan ES	4	Maryjanc B. Casacop	1. Girlie C. Campos 2. Joan Claire C. De Padua 3. Maryjane B. Cascop 4. Josephine J. Alarcon
10. Victoria Homes ES	3	Jecelyn S. Salmon	1. Waren A. Tabulina 2. Marlon R. Pareno 3. Jecelyn S. Salmon
11. Alabang ES	8		1. Jayson S. Manikan 2. Aireen V. Raymundo 3. Sahlee Y. Donceras 4. Ronnie Macaraeg 5. Preciosa Laderas 6. Maricel Dimaano 7. Liza Maulion 8. Myla Lorenzo
12. Bayanan ES-Unit 1	5	Carolyn C. Mendez And Criseld M. Paciente	1. Carolyn C. Mendez 2. Criselda M. Paciente 3. Eloisa C. Castro 4. Bernadeth E. Ramirez 5. Jane E. Elumbaring
13. Bagong Silang ES	2		1. 2.
14. Buli ES	2		1. Benelin G. Rumbaoa 2. Eleonida M. Tabaranza
15. Cupang ES-Annex	2		1. Elizabeth Tiston 2. Erma Balagbis



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16. Cupang ES-Main	7		1. Almarie F. Morales 2. Joana P. Supetran 3. Cristine D. Victoria 4. Nora T. Cruz 5. Robert C. Abrantes 6. Janet E. Linquico 7. Dennis B. Romano
17. Filinvest Alabang ES	2		1. Rachel Mendoza 2. Honey Mae Rosales
18. Sucat ES- Main	4	Vivian Rempillo Jun Cabagtong	1. Angelic Case 2. Abygail Funelas 3. Ricelle Ramos 4. Mary Joy San Pedro
19. SESSPA- Zone 3 & 4	3		1. Lorena E. Estigoy 2. Eda E. Cipres 3. Marie Ann A. Rabanera
20. Muntinlupa Business HS- Main	2	Cyril F. Perez	1. Cyril F. Perez 2. Josefa A. Alano
21. Muntinlupa Business IIS- SA	5	Lieza R. De Rafael	1. Arlene Joy C. Mananguit 2. Abigal M. De Lios 3. Lieza R. De Rafael 4. Rachelle R. Quesada 5. John B. Lucney
22. Muntinlupa National HS- JHS	11		1. Maria Lyn Dianne C. Jose 2. Daisy L. Balitaan



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		Mary Ann G. Buen	<ol style="list-style-type: none">3. Rowena B. Ocampo4. Mary Ann G. Buen5. Daisy B. Masongsong6. Gretelou C. Dayuta7. Melinda D. Dauba8. Bernadeth C. De Vera9. Ana Rhia L. Bantilan10. Evelyn G. Medura11. Johanna Q. Savedia
23. Muntinlupa Science HS-JHS	1		<ol style="list-style-type: none">1.
24. Pedro E. Diaz HS	8	Ranah Jill Q. Benzulano	<ol style="list-style-type: none">1. Ranah Jill Q. Benzulano2. Myra L. Namoro3. Joanne D. Urbano4. Sara Jean R. Copian5. Kimberly B. Mapute6. Chloe Rachelle Marie C. Bugarin7. Lara Jane M. Panganiban8. Andrea A. Abanico
25. Poblacion National HS-JHS	6	Zyra A. Trimidal & Lalaine Alibudbud	<ol style="list-style-type: none">1. Zyra A. Trimidal2. Jaymar Altares



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			3. Lalaine A. Alibudbud 4. Gilyn Eugenio 5. Melanie Saplagio 6. Donnielyn Espeleta
26. Tunasan National HS-JHS	11	Veronica Jing S. Serrano	1. Veronica Jing S. Serrano 2. Hazelyn M. Ramos 3. Jennelle D. Lebuna 4. Jenipher T. Limbo 5. Rosa Chita M. Esguerra 6. Lyzette V. Mandap 7. Jonnalyn V. Villaluna 8. Isabel R. Alvarez 9. Zyra Nikka V. Indap 10. Marissa B. Pandaan 11. Rowena G. Figuracion
TOTAL:	135pax		



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Enclosure No. 3

**Academic Recovery and Accessible Learning (ARAL) Program
Division Training of Trainers for ARAL Reading Tutors**

TRAINING MANAGEMENT TEAM

September 11, 12, 13, 2025 (Thursday-Saturday), 8:00AM-5:00PM
4th floor, Conference Room, Museo de Muntinlupa

A. SDO Executive Committee

1. DR. VIOLETA M. GONZALES CESO VI	Assistant Schools Division Superintendent Officer-in-Charge Office of the Schools Division Superintendent
2. DR. LILIA A. RICERO	Assistant Schools Division Superintendent
3. DR. FLORANTE C. MARMETO	Chief-Education Supervisor Curriculum Implementation Division
4. MS. MA. REGAELE A. OLARTE	Education Program Supervisor Officer-in-Charge, Chief Education Supervisor School Governance Operations Division

B. Learning Management Team

Name	Position	Unit/School
1. Dr. Ma. Carmen D. Solayao	Education Program Supervisor-English	CID-EPS
2. Dr. John Albert B. Colle	Education Program Supervisor-Filipino	CID-EPS
3. Ms. Airene V. Raymundo	Master Teacher I	Alabang Elementary School
4. Mr. John Eric P. Musni	Master Teacher I	Muntinlupa Elementary School
5. Ms. Analyn P. Mangussad	Nurse II	SGOD-HEALTH
6. Dr. May Anne L. Ayudtud	Dentist II	SGOD-HEALTH
7. Ms. Maripaz M. Lavin	Nurse II	SGOD-HEALTH

C. Program Management Team

Name	Position	Unit/School
1. Ms. Ivy M. Romano	Senior Education Program Specialist	SGOD-HRD
2. Mr. Andres F. Sicam Jr.	Education Program Specialist II	SGOD-HRD
3. Ms. Chelo DG. Rongavilla	Education Program Specialist II	SGOD-M and E
4. Dr. Armida O. Oblinada	Education Program Supervisor-Science	CID-EPS
5. Ms. Emalyn M. Ballonado	Division Math Coordinator	CID-EPS
6. Ms. Vanessa M. Clamana	Administrative Aide VI	CID-EPS