



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

SEP 15 2025

MEMORANDUM
NO. 470, s. 2025

ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM SCHOOL-BASED TRAINING ROLL-OUT FOR READING TUTORS

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance Operations Division
Elementary and Secondary Public School Heads/OICs
ARAL Reading Focal Persons
All Others Concerned

1. Pursuant to Republic Act No. 12028, or the Academic Recovery and Accessible Learning (ARAL) Program Act of 2024 and other related issuances, this Office announces the conduct of the school-based roll-out for ARAL Reading Tutors on September 15-19, 2025, 8:00 a.m. to 5:00 p.m. at their respective schools.
2. The objective of the said training is to ensure effective, consistent, and data-driven delivery of academic recovery interventions in ARAL Reading.
3. Attached are the following enclosures:
 - a. Enclosure 1: List of Division Monitoring Team
 - b. Enclosure 2: Sample unified 3 – DAY ARAL READING TRAINING MATRIX
 - c. Enclosure 3: Timeline of Activities
4. Additional food expenses for the trainers shall be charged to school MOOE/local funds subject to the usual government accounting and auditing rules.
5. Schools are directed to coordinate with the accounting office on the payment of school-training/food. Likewise, schools are hereby instructed to liquidate the said expenses not later than October 3, 2025.

NUM-2025-470



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

6. Furthermore, while the teacher-participants are attending the scheduled training, their respective classes will shift to an alternative delivery mode. During this period, learners are expected to complete the designated learning activities prepared beforehand. These materials can be accessed via the official SDO Muntinlupa Learning Portal. This arrangement ensures that learning remains continuous despite the teachers' participation in the training.
7. Schools are also advised to inform the Division through their Public Schools District Supervisor (PSDS) of the schedule of their school-based roll-out.
8. Submission of Documentation and Narrative Report must be one week after the conclusion of the school-based training.
9. Immediate and wide dissemination and strict compliance of this Memorandum is desired.

VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 771 s. 2025

To be indicated in the Perpetual Index

Under: LITERACY

MCDS-JABC Academic Recovery and Accessible Learning (ARAL) Program school-based training roll-out for Reading Tutors

470 /September 12, 2025

NUM-2025-470



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure No. 1: Division Monitoring Team

**Monitoring of School-based Training on the Implementation of Academic Recovery
and Accessible Learning (ARAL) Reading Program
Within September 15-19, 2025 (3 days), 8:00AM-5:00PM**

DIVISION MONITORING TEAM

A. Management Team

Name of SDO Personnel	Position	Designation
1. Dr. Violeta M. Gonzales CESO VI	OIC-SDS	Executive Chairperson
2. Dr. Lilia A. Ricero CESE	OIC-ASDS	Executive Co-Chairperson
3. Dr. Florante C. Marmeto	Chief, CID	Executive Member
4. Ms. Ma. Regaele A. Olarte	OIC-Chief, SGOD	Executive Member
5. Dr. Ma. Carmen D. Solayao	EPS, English	Overall In-Charge, ARAL Reading English
6. Dr. John Albert B. Colle	EPS, Filipino	Over-all In-Charge, ARAL Reading Filipino
7. Dr. Gina U. Urquia	EPS, LRMS	Over-all In-Charge, ARAL Reading Teaching & Learning Resources
8. Ms. Ivy M. Romano	SEPS, HRD	Technical Support for Training Design & Implementation
9. Mr. Andres F. Sicam, Jr.	EPS II, HRD	Technical Support for Training Design & Implementation
10. Ms. Analyn P. Mangussad	Nurse II	Overall In-Charge, Vision Screening for ARAL Program
11. Dr. May Anne L. Ayudtud	Dentist II	
12. Ms. Maripaz M. Lavin	Nurse II	



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

B. Members of Monitoring Team

<i>SDO Personnel</i>	<i>Assigned School to be Monitored</i>	<i>Principal/ OIC</i>
Dr. Evangeline M. Aman, PSDS	PNHS-JHS	Ms. Ma. Regaele A. Olarte
	TNHS-JHS	Ms. Vilma S. Viloría
	MSHS-JHS	Dr. Ador B. Querubin
Ms. Clarisa C. Avila, PSDS	CES-Main	Mr. Edizer S. Laqueo
	Buli ES	Ms. Marie Ann R. Esmeria
	BSES	Mr. Felipe W. Marapao, Jr.
Dr. Jaime G. Bautista, PSDS	VHES	Mr. Reynaldo O. Comisario
	TES	Ms. Olivia G. Elloso
	FAES	Ms. Alma O. Bituin
Dr. Ma. Theresa C. Dela Rosa, PSDS	FDMES	Ms. Maria Hazel B. Hernandez
	PES	Mr. Hilario G. Canasa
	SHES	Dr. Antonio C. Gagala
Dr. Eric F. Fungo, PSDS	LIS-JHS	Dr. Louie M. Valdez
	MNHS-JHS	Dr. Rosendo E. Sangalang
Dr. Ma. Myra E. Namit, PSDS	MES	Dr. Shella C. Navarro
	IES	Dr. Ma. Myra E. Namit
	PobES	Dr. Raul T. Felix
Dr. Ada Trinidad A. Tagle, PSDS	SES-Main	Dr. Jennifer S. Joson
	MBHS-Main	Mr. Reynante H. Espeleta
	MBHS-SA	Ms. Jinky D. Santos
Dr. Meniano D. Eborá, PSDS	PEDHS	Dr. Antonio B. Rocha



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Dr. Jhemson C. Elis, PSDS	LIS-Elem	Dr. Louie M. Valdez
	CESA	Ms. Maricel G. Lumio
	SESSPA Zone 3 & 4	Ms. Hayde F. Gucor
Dr. Yaledegler C. Maligaya, PSDS	AES	Dr. Ma. Aurora S. Bartolaba
	BES-Main	Ms. Jocelyn A. Morales
	BES-Unit 1	Dr. Jane May C. Valbuena



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure No. 2: Training Matrix

**SCHOOL-BASED TRAINING ON THE IMPLEMENTATION OF ACADEMIC RECOVERY
AND ACCESSIBLE LEARNING (ARAL) PROGRAM IN READING**

PROPOSED UNIFIED 3-DAY TRAINING MATRIX FOR ARAL TUTORS

DATE / TIME	ACTIVITY / TOPIC	IN-CHARGE
DAY 1: SEPTEMBER __, 2025		
8:00 – 9:00 AM	OPENING PROGRAM	PMT
	<ul style="list-style-type: none">• Nationalistic song• Prayer• Acknowledgement of the Participants• Statement of Purpose• Message	
9:00 – 10:00 AM	Session 1A Status of Literacy in the country	(Resource Speaker)
10:00 – 10:15 AM	HEALTH BREAK	
10:15 – 12:00 NN	Session 1B Understanding the ARAL – Reading Program	(Resource Speaker)
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 1:30 PM	Confusabet Activity	(Resource Speaker)
1:30 – 3:00 PM	Session 2A: From Struggle to Strength: Empowering ARAL Reading Learners Through SEL-Based Reading Remediation	(Resource Speaker)
3:00 – 3:15 PM	HEALTH BREAK	
3:15 – 4:30 PM	Orientation on the Vision Screening for the ARAL Program	(Resource Speaker)



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

4:30 – 5:00 PM	End of Day Evaluation and Reminder	PMT
DAY 2: SEPTEMBER __, 2025		
DATE / TIME	ACTIVITY / TOPIC	IN-CHARGE
8:00 – 8:30 AM	Management of Learning	
8:30 – 10:00 AM	Session 2B: Profiling, Placement, Pathways and Pedagogies	(Resource Speaker)
10:00 – 10:15 AM	HEALTH BREAK	
10:15 – 12:00 NN	Session 2C: The Teacher as ARAL Tutor	(Resource Speaker)
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 1:10 PM	Energizer/Interactive Game	
1:10 – 3:00 PM	Session 3 Conducting an ARAL Reading Session for Key Stage 1	(Resource Speaker)
3:00 – 3:15 PM	HEALTH BREAK	

3:15 – 4:35 PM	Session 4 ARAL Reading Basic Sipat-Suri sa Gabay sa Pagtuturo at Mga Gawaing Pampagkatuto	(Resource Speaker)
4:30 – 5:00 PM	End of Day Evaluation and Reminder	PMT
DAY 3: SEPTEMBER __, 2025		
8:00 – 8:30 AM	Management of Learning	



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

8:30 – 10:00	Session 5 Conducting an ARAL Reading Plus Session in Key Stage 2	(Resource Speaker)
10:00 – 10:15 AM	HEALTH BREAK	
10:15 – 12:00 NN	Session 5 Conducting an ARAL Reading Plus Session in Key Stage 2 (Continuation)	(Resource Speaker)
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 1:10 PM	Energizer/Interactive Game	
1:10 – 3:00 PM	Demonstration Teaching in ARAL Basic/Processing	(Demonstration Teacher)
3:00 – 3:15 PM	HEALTH BREAK	
3:15 – 4:30 PM	Demonstration Teaching in ARAL Plus/Processing	(Demonstration Teacher)
4:30 – 5:00 PM	CLOSING PROGRAM	PMT
	<ul style="list-style-type: none">• Nationalistic Song• Closing Prayer• Insights• Challenge• Acceptance of the Challenge• Distribution of Certificates• Closing Remarks• SDO Hymn	



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure No. 3: Timeline of Activities

Division-wide Implementation of Academic Recovery and Accessible Learning (ARAL) Program in Reading

TIMELINE OF ACTIVITIES

School Year 2025-2026

Dates	Activities
September 15-19, 2025	<ul style="list-style-type: none">• School-based Training on the Implementation of ARAL Program in Reading• Division Monitoring of School-based Training on ARAL Reading
September 22, 2025	<ul style="list-style-type: none">• Start of ARAL Program in Reading (Elementary & Secondary Schools)
October 6-22, 2025	<ul style="list-style-type: none">• Administration of Middle of the School Year (MoSY) Assessment for Grade 1
November 3, 2025	<ul style="list-style-type: none">• Start of Grade 1 ARAL Program in Reading
Within November 2025	<ul style="list-style-type: none">• Middle of the School Program Implementation Review (MoSY-PIR)
January 2026	<ul style="list-style-type: none">• Continuation of Division Monitoring of School-based Training on ARAL Reading
February 18 to March 18, 2026	<ul style="list-style-type: none">• Administration of End of School Year (EoSY) Assessments (CRLA EoSY, Phil-IRI Posttest)
Within March 2026	<ul style="list-style-type: none">• End of the School Program Implementation Review (EoSY-PIR)
April 1 – May 1, 2026	<ul style="list-style-type: none">• End of the School Year Break
Within May 2026	<ul style="list-style-type: none">• End of the School Year Intervention Program (ARAL Reading Summer)• Submission of Program Accomplishment Report (per school)