



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

SEP 24 2025

MEMORANDUM  
No. 485, 2025

**DEFERRAL OF THE PHASE 1 OF ELEVATE: THE PROFESSIONAL LEARNING  
AND DEVELOPMENT PROGRAM FOR SCHOOL HEADS**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Secondary School Heads/OICs  
All Others Concerned

1 Attached is Regional Memorandum No. 857, s. 2025 dated September 15, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.

2. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated  
References: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM

TRAINING

SCHOOLS

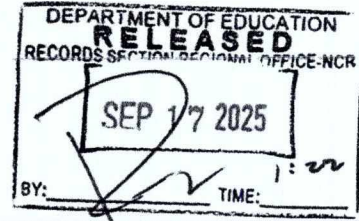
IMR/ DEFERRAL OF THE PHASE 1 OF ELEVATE: THE PROFESSIONAL LEARNING AND DEVELOPMENT  
PROGRAM FOR SCHOOL HEADS

485 / SEPTEMBER 18, 2025

NUM-2025-485



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



HRDD CID

September 15, 2025

**REGIONAL MEMORANDUM**


No. 857 s. 2025

To: Schools Division Superintendents

Received by:  
IRIS M. RAYOS  
SDO-Muntinlupa (Records Unit)

**DEFERRAL OF THE PHASE 1 OF ELEVATE: THE PROFESSIONAL LEARNING AND DEVELOPMENT PROGRAM FOR SCHOOL HEADS**

1. The Phase 1 of Elevate: The Professional Learning and Development Program for School Heads is deferred. Issued via RM No. 761 s.2025 and originally scheduled for September and November 2025, the program is being moved to allow schools and division offices to prepare for the celebration of World Teachers' Day. A new schedule will be provided in a separate issuance.
2. Moreover, to ensure your payment is properly recorded, if you have not yet received an official receipt, please submit your deposit slips or LDDAP-ADAs to the Schools Governance and Operations Division (SGOD) Human Resource Development (HRD) Section. This will help our team consolidate all proofs of payment and submit them to the Cash Section of the Department of Education (DepEd) Regional Office.
3. For inquiries, please contact Dr. Arren V. Aduan, Education Program Supervisor - HRDD-L&D at hrdd.ncr@deped.gov.ph.
4. Immediate dissemination of this Memorandum is directed.

**JOCELYN DR ANDAYA**   
 Regional Director, NCR  
 concurrent Officer-in-Charge, Office of the  
 Assistant Secretary for Operations



6 Misamis St., Bago Bantay, Quezon City  
 Email Address: ncr@deped.gov.ph  
 Website: <http://www.depedncr.com.ph>



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