

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC  
FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION:

*[Signature]*  
ANGELA M. FRANCISCO  
Administrative Officer IV - HRMO

Date: September 2, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/ Area of Specialization/ Residency Requirement (if applicable)	
1	Teacher II (Senior High School Teacher II - Sports Track)	OSEC-DECSB-TCH2-30551-2016	12	32,245.00	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with atleast 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with atleast 15 units of specialization in the relevant field(s) under the Sports Track	8 hours of training in Curriculum and Instruction of relevant field(s) under Sports Track acquired within the last five years	1 year experience in teaching or industry work in the relevant field(s) under the Sports Track	RA 1080 as amended (Teacher-Secondary) for permanent appointments  None required for provisional and contractual appointments <i>must pass the LET within 5 years after the date of first hiring</i>	SDO Muntinlupa Senior High School	

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than

September 12, 2025

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

*This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.*

*This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

**VIOLETA M. GONZALES, CESO VI**

ASDS, OIC - Schools Division Superintendent

Centennial Ave., Tunasan, Muntinlupa City

[0284237560/0284237561/0284237562/recruitment.sdomuntinlupa@deped.gov.ph](mailto:0284237560/0284237561/0284237562/recruitment.sdomuntinlupa@deped.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.