



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

September 16, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **One Hundred Ninety Seven Thousand Two Hundred Eighty Pesos (P 197,280.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before September 19, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


LILIA A. RICERO EdD
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PRINTING OF TEST MATERIALS FOR THE ADMINISTRATION OF DYNAMIC LEARNING PROGRAM ASSESSMENT (DLAP)						
1	77,322	pages	588 Test Booklets (TBs) Back to Back Grade 7, Grade 8, Grade 9 and Grade 10 for PNHS	P 96,652.50		
2	78,138	pages	594 Test Booklets (TBs) Back to Back Grade 7, Grade 8, Grade 9 and Grade 10 for MBHS Main	P 97,672.50		
3	1,176	pages	588 Answer Sheets (AS) Back to Back For PNHS	P 1,470.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PRINTING OF TEST MATERIALS FOR THE ADMINISTRATION OF DYNAMIC LEARNING PROGRAM ASSESSMENT (DLAP)						
4	1,188	pages	594 Answer Sheets (AS) Back to Back For MBHS Main	P 1,485.00		
			<p>Requirements:</p> <p>a. TMS Paper Size: A4 Quality: 100 GSM</p> <p>b. AS Paper Size: 8.5 x 13 inches Quality: 100 GSM</p> <p>c. Test Materials (TMs) are perfectly stapled along the left margin and separately packed in a polytheline plastic and labelled as follows:</p> <ul style="list-style-type: none"> - Grade 7 Test Materials/ Name of School/Quantity/Serial No. - Grade 8 Test Materials/ Name of School/Quantity/Serial No. - Grade 9 Test Materials/ Name of School/Quantity/Serial No. - Grade 10 Test Materials/ Name of School/Quantity/Serial No. <p>d. Answer Sheets (AS) are separately packed in a polytheline plastic and labelled as follows:</p>			

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
LOT 1 – PRINTING OF TEST MATERIALS FOR THE ADMINISTRATION OF DYNAMIC LEARNING PROGRAM ASSESSMENT (DLAP)						
			- Grade 7 Answer Sheets / Name of School/Quantity/Serial No. - Grade 8 Answer Sheets / Name of School/Quantity/Serial No. - Grade 9 Answer Sheets / Name of School/Quantity/Serial No. - Grade 10 Answer Sheets / Name of School/Quantity/Serial No.			
			TOTAL	P 197,280.00		
Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.						
Contract Duration				3 Business Days		
Mayor's Permit No.:				Contact Number:		
Issued on:				Landline No.:		
Issued at:				Mobile No.:		
SEC/CDA/DTI Registration No.:				Name of Owner/Authorized Representative:		
PhilGEPS Registration No.:				Signature:		

Important Terms

Each supplier shall fill up this Request for Price Quotation Form with the following attachments:

- Photocopy of valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)

- **1 original copy** and **1 Certified True Copy** (by the supplier) of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000)

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes, all enclosed in a single signed and sealed envelope.***

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

The attached title page is intended to be placed in front of the signed and sealed envelope.



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Bids and Awards Committee (BAC)

RFQ-2025-038

**Printing of Test Materials for the Administration of
Dynamic Learning Program Assessment (DLAP)**

Name of Company : _____

Address : _____

Landline/Mobile Number : _____

Email Address : _____

Name and Signature of Authorized Representative : _____

DO NOT OPEN BEFORE **SEPTEMBER 19, 2025** at **10:00 AM**