



**Republic of the Philippines**  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

September 19, 2025

**REQUEST FOR PRICE QUOTATION (RFQ)**

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Two Hundred Six Thousand Two Hundred Thirty Two Pesos (P 206,232.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before September 22, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at [sdomuntinlupabacsec@gmail.com](mailto:sdomuntinlupabacsec@gmail.com).

  
**LILIA A. RICERO EdD**  
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
<b>LOT 1 – PRINTING OF TEACHING AND LEARNING RESOURCES FOR ARAL PROGRAM IN READING (FLASHCARDS)</b>						
1	1,322	sets	<b>Alphabet Flashcards</b>  Alphabet Flashcards (A6) Back to Back Printing Type Form: Card Trim Size: 4.13 x 5.83 (A6) (Spread) Color: Vowels (Red) Consonants (Black) Paper Type: Foldcote Paper Weight: 350 gsm Finish and Protection: Gloss Lamination (both sides) or Plastified Binding: Loose Orientation: Landscape Alignment: Center	P 206,232.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
<b>LOT 1 – PRINTING OF TEACHING AND LEARNING RESOURCES FOR ARAL PROGRAM IN READING (FLASHCARDS)</b>						
			<b>Packaging:</b> 1 Carton Box per Set (26 pieces of Flashcards per 1 Set)  <b>Sorting:</b> Based on the number of Flashcards Sets per School  <b>Labelling:</b> Indicate the name of School  <b>Delivery Site:</b> Schools Division Office of Muntinlupa City			
<b>TOTAL</b>				<b>P 206,232.00</b>		
Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.						
Contract Duration				<b>10 Business Days</b>		
Mayor's Permit No.:				Contact Number:		
Issued on:				Landline No.:		
Issued at:				Mobile No.:		
SEC/CDA/DTI Registration No.:				Name of Owner/Authorized Representative:		
PhilGEPS Registration No.:				Signature:		

### Important Terms

Each supplier shall fill up this Request for Price Quotation Form with the following attachments:

- Photocopy of valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)
- **1 original copy** and **1 Certified True Copy** (by the supplier) of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000)

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes, all enclosed in a single signed and sealed envelope.***

***Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.***

***The attached title page is intended to be placed in front of the signed and sealed envelope.***



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**Bids and Awards Committee (BAC)**

**RFQ-2025-039**

**Printing of Teaching and Learning Resources for  
ARAL Program in Reading (Flashcards)**

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Landline/Mobile Number : \_\_\_\_\_

Email Address : \_\_\_\_\_

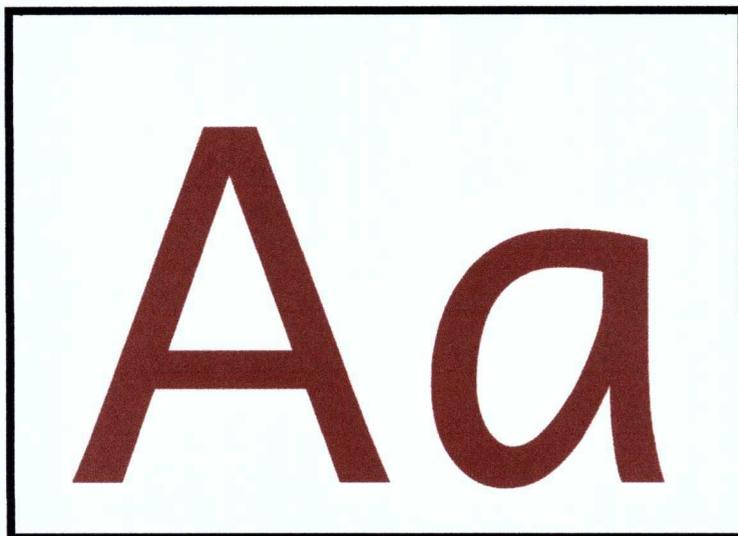
Name and Signature of Authorized Representative : \_\_\_\_\_

DO NOT OPEN BEFORE **SEPTEMBER 22, 2025** at **10:00 AM**

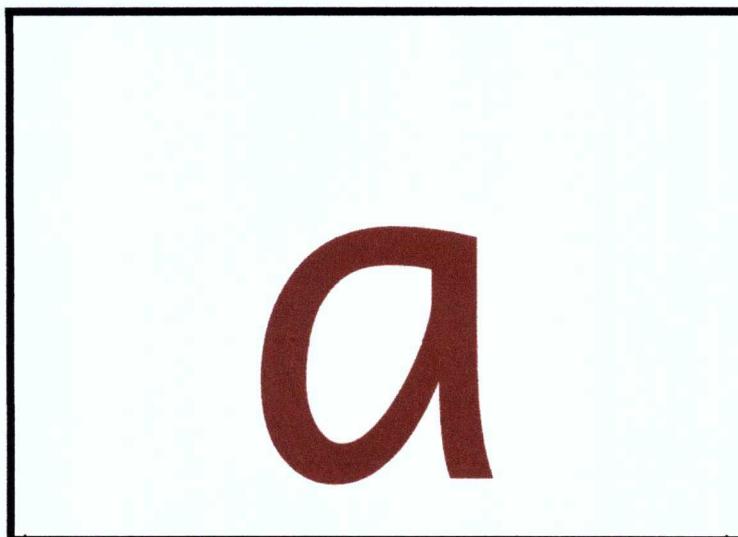


***Printing of Teaching and Learning Resources for ARAL  
Program in Reading Tutors (Flashcards)***

**LAYOUT OF FLASHCARD**



**FRONT**



**BACK**

Trim Size (in): 4.13 x 5.83 (A6) (Spread)

Color: **Vowels (Red)**

Paper Type: Fold Cote

Paper Weight: 350gsm

Finish and Protection: Gloss Lamination (both sides) or Plastified

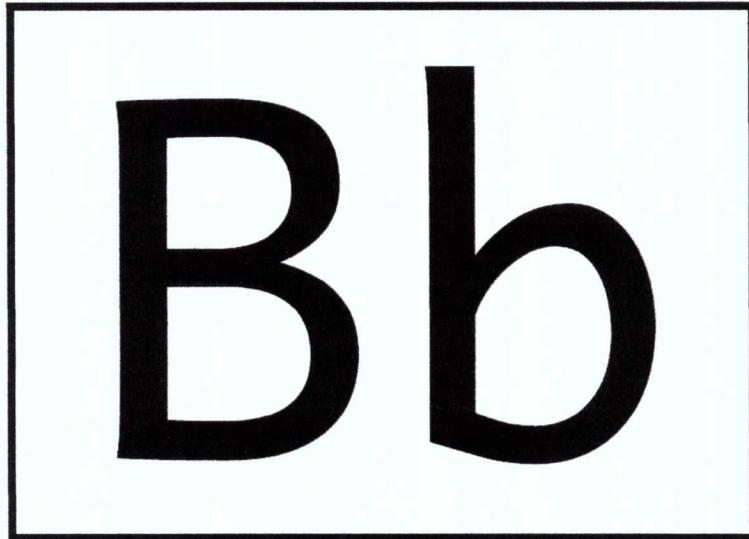
Binding: Loose

Orientation: Landscape

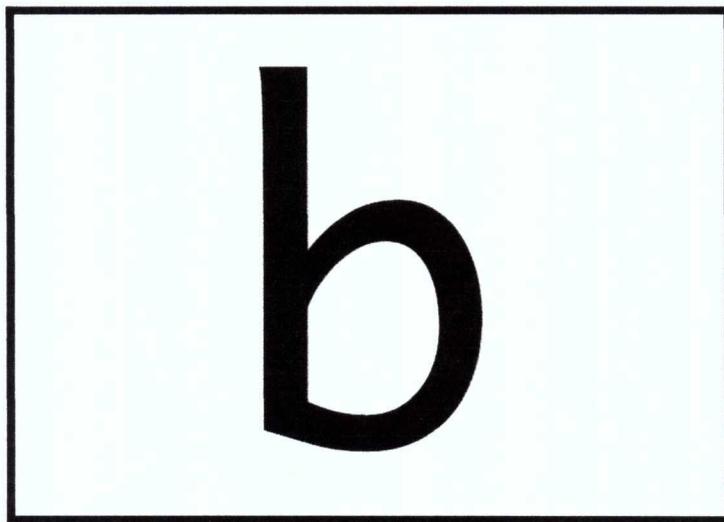
Alignment: Center

***Printing of Teaching and Learning Resources for ARAL  
Program in Reading Tutors (Flashcards)***

**LAYOUT OF FLASHCARD**



FRONT



BACK

Trim Size (in): 4.13 x 5.83 (A6) (Spread)

Color: **Consonants (Black)**

Paper Type: Fold Cote

Paper Weight: 350gsm

Finish and Protection: Gloss Lamination (both sides) or Plastified

Binding: Loose

Orientation: Landscape

Alignment: Center

**PRINTING OF TEACHING AND LEARNING RESOURCES FOR ACADEMIC RECOVERY  
AND ACCESSIBLE LEARNING (ARAL) PROGRAM IN READING (FLASHCARDS)**

**SDO-MUNTINLUPA CITY**

**NO. OF TUTORS/ FLASHCARD SETS PER SCHOOL**

<b>SCHOOL</b>	<b>No. of Tutors/ Flashcard Sets</b>
1. Bayanan ES-MAIN	40
2. F. De Mesa ES	22
3. Itaas ES	48
4. Lakeview Intgd. Sch.	101
5. Muntinlupa ES	87
6. Putatan ES	69
7. Poblacion ES	96
8. Soldiers' Hills ES	32
9. Tunasan ES	41
10. Victoria Homes ES	32
11. Alabang ES	80
12. Bayanan ES-Unit 1	51
13. Bagong Silang ES	22
14. Buli ES	21
15. Cupang ES-Annex	12
16. Cupang ES-Main	65
17. Filinvest Alabang ES	18
18. Sucat ES-Main	42
19. SESSPA-Zone 3 & 4	27
20. Muntinlupa Business HS-Main	11
21. Muntinlupa Business HS-SA	48
22. Muntinlupa National HS-JHS	106
23. Muntinlupa Science HS-JHS	2
24. Pedro E. Diaz HS	78
25. Poblacion National HS-JHS	59
26. Tunasan National HS-JHS	112
<b>TOTAL:</b>	<b>1322</b>