



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

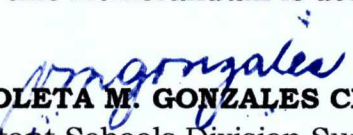
SEP 08 2025

OFFICE MEMORANDUM

**CONDUCT OF THE DIVISION TRAINING ON GENDER RESPONSIVE
PROCESS AND MANDATES**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Administrative Officer V
All Others Concerned

1. In line with the commitment of SDO Muntinlupa strengthening the Gender and Development Mainstreaming in the workplace, this Office announces the conduct of the above captioned activity **on September 9, 2025, 8:00 a.m., at the SDO Mini Conference Room, 1st floor, SDO Building.**
2. The activity aims to strengthen and emphasize the need to review existing policies and mandates to identify and address gender related issues.
3. Please see the attached list of participants, for reference.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS POLICIES

CTCC/DM/ CONDUCT OF DIVISION TRAINING ON GENDER RESPONSIVE PROCESS AND MANDATES
367/ September 8, 2025

**CONDUCT OF THE DIVISION TRAINING ON GENDER RESPONSIVE
PROCESS AND MANDATES**

September 9, 2025

8:00 a.m.-12:00 n.n.

SDO Mini Conference, 1st Floor SDO Building

List of Participants

GAD FOCAL POINT SYSTEM	
GFPS Head/ Chairperson	Dr. Violeta M. Gonzales OIC-Schools Division Superintendent
Technical Working Group (TWG) Head	Dr. Lilia A. Ricero OIC-Assistant Schools Division Superintendent
Members	Dr. Florante C. Marmeto Chief Education Supervisor, CID
	Ms. Ma. Regaele A. Olarte OIC-Chief Education Supervisor, SGOD
	Ms. Noemi A. Valdez Administrator Officer V
	Atty. Erness Faith Regacho-Espanto Attorney III, Division Legal Office
	Mr. Joseph D. Nilo Planning Officer III
	Ms. Virma Amistoso Administrative V, Budget Office
	Ms. Karina Medina Administrative Officer IV, Accounting Unit
	Ms. Angela Francisco Administrative IV, HRMO
	Ms. Cecilia Teresa C. Claudel, EPSII SDO GAD Coordinator/Focal Person
	Ms. Ma. Teresa S. Indap Nurse II, SHN
	Ms. Joiche Luna Administrative Officer IV, Supply Office
	Secretariat and M&E Committee
Dr. Zoren Pepito L. Gubalane Senior Education Program Specialist II, M&E	
Ms. Chelo D. Rongavilla Education Program Specialist II, M&E	