



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

SEP 24 2025

**MEMORANDUM**

**2<sup>ND</sup> TRANCHE EDUCATIONAL ASSISTANCE FOR S.Y. 2024-2025  
AND STARS AND HONOR DISBURSEMENT**

To: OIC- Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public and Private Secondary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, Division Head, Muntinlupa Scholarship Division, dated September 23, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

**VIOLETA M. GONZALES CESO VI**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl.: As stated  
References: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:  
SCHOLARSHIP

KDJT/DM/2<sup>ND</sup> TRANCHE EDUCATIONAL ASSISTANCE FOR S.Y. 2024-2025 AND STARS AND HONOR DISBURSEMENT  
**385** /September 22, 2025

UN-2025-385



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

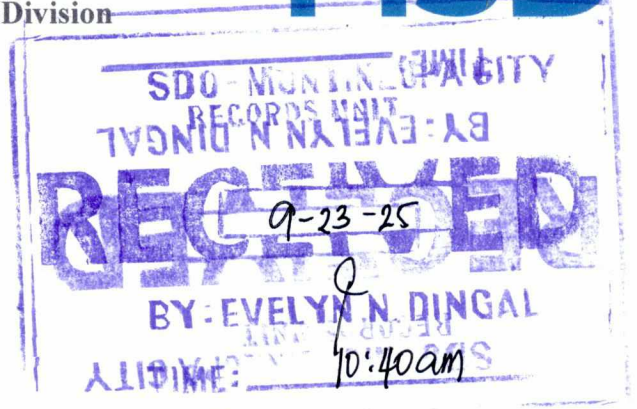


Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Muntinlupa Scholarship Division**



September 23, 2025

**DR. VIOLETA M. GONZALES**  
 OIC-Schools Division Superintendent  
 SDO-Muntinlupa City



Dear **Dr. Gonzales**,

The Muntinlupa Scholarship Division will be having **2<sup>ND</sup> TRANCHE, STAR and HONORS DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2024-2025** for the following schools:

SCHOOLS	DATE	TIME	VENUE
PRIVATE SENIOR HS	SEPT. 24-25, 2025	09:00 AM – 02:00 PM	SOUTH PARK CENTER
STAR and HONORS	SEPT. 26, 2025	09:00 AM – 02:00 PM	SOUTH PARK CENTER

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

**MR. ARIAN CLARENCE L. CABALLERO, MBA**  
 Division Head  
 Muntinlupa Scholarship Division

