



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

OCT 09 2025

Division Advisory No. 099 s. 2025

October 8, 2025

In compliance with DepEd Order No. 8, s. 2013
This advisory is issued for the information of DepEd Officials,
Personnel/ Staff, as well the concerned public

**7th POTTE NATIONAL CONVENTION, 4th GAWAD PARANGAL SA
NATATANGING GURO 2025, 1st BAHANDI RESEARCH AND
MULTIDISCIPLINARY PAPER PRESENTATION, 1st BAHANDI
GRAND INNOVATION AND EXHIBIT**

Attached is a letter from the Office of Philippine Organization of TLE TVL Educators (POTTE) Inc., dated October 7, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.

Participation of public and private schools shall be subject to the no disruption of classes policy stipulated in DepEd Order No. 9, s. 2005 titled, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.

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AD-2025-099



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**PHILIPPINE ORGANIZATION FOR TLE AND TVL
EDUCATORS, INC. (POTTE) INC.**

in partnership with

SURIGAO DEL NORTE STATE UNIVERSITY

October 7, 2025

**THE DIVISION SUPERINTENDENT
Office of the Schools Division Superintendent
Department of Education**

*Subject: 7th National Convention of Philippine Organization of TLE TVL Educators (POTTE) Inc.
4th Gawad Parangal Sa Natatanging Guro 2025
1st Bahandi Research and Multidisciplinary Paper Presentation
1st Bahandi Grand Innovation and Exhibit
Venue: Surigao Del Norte State University -Main Campus, Surigao City
Date: December 5-7, 2025*

Dear **School Division Superintendent:**

Peace and good health be unto you!

The **Philippine Organization for TLE and TVL Educators, Inc. (POTTE, Inc.)**, in partnership with the **Surigao del Norte State University**, will be hosting the **7th POTTE National Convention** alongside the **4th Gawad Parangal sa Natatanging Guro**, the **1st Bahandi Research and Multidisciplinary Paper Presentation**, and **1st Bahandi Grand Innovation and Exhibit** on **December 5-7, 2025** at **Surigao del Norte State University, Narcisso St. 8400 Surigao City Caraga Region**.

Anchored on the theme, *“Toward a Future-Proof Technical and Vocational Profession: The Role of TLE and TVL Practitioners in Digital, Sustainable, and Inclusive Education,”* this program aims to strengthen teachers’ pedagogical and technical competencies, expose participants to industry trends and innovations, promote sustainable practices, foster inclusivity, and highlight the importance of teacher-led research and professional collaboration.

For this reason, the **undersigned would like to respectfully requests your good office to issue a DIVISION MEMORANDUM AND/OR DIVISION ADVISORY to inform EPP/ TLE/ TVL teachers and school heads** and encourage them to participate in this year’s 7th National Convention (with membership) and National Search for 4th POTTE Gawad Parangal sa Natatanging Guro.



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Attached herewith are the **PROGRAM MATRIX, CATEGORIES AND AWARDS,**
and **POINTING SYSTEM** for your reference.

Interested individuals may email our secretariat at potte.incorporated@gmail.com or
contact through the following numbers: (02) 7987-1356 or 0917-805-3370.

In anticipation of your favorable response, allow me to express my sincerest gratitude and
appreciation in advance!

Signed:

Eyelyn D.M. Cabrera
Officer-in-Charge

Philippine Organization for TLE and TVL Educators Inc.

JOSEPHINE G. FIGUEROA, PhD
President
POTTE, Inc.



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7th NATIONAL CONVENTION OF PHILIPPINE ORGANIZATION OF TLE TVL EDUCATORS (POTTE) INC. (December 5-7, 2025)
4th GAWAD PARANGAL SA NATATANGING GURO 2025 (December 6, 2025)
1st BAHANDI RESEARCH AND MULTIDISCIPLINARY PAPER PRESENTATION
1st BAHANDI GRAND INNOVATION AND EXHIBIT (December 6, 2025)

Program Description:

The 7th National Convention of the Philippine Organization of TLE TVL Educators (POTTE) Inc., held alongside the 4th Gawad Parangal sa Natatanging Guro and the 1st National Kahasayan Research and Innovation Conference, carries the theme "Toward a Future-Proof Technical and Vocational Profession: The Role of TLE and TVL Practitioners in Digital, Sustainable, and Inclusive Education." This three-day gathering is designed to strengthen teachers' pedagogical and technical competencies in line with the MATATAG curriculum and the digital economy, expose participants to industry trends and emerging innovations, and advance sustainable and inclusive practices in technical-vocational education. Through plenary sessions on 21st-century teaching, greening the curriculum, technology integration, and inclusive strategies, as well as research presentations, patented innovation showcases, and recognition of outstanding educators, the convention emphasizes the transformative role of teacher-led research, collaboration, and professional development. By combining capacity-building, research dissemination, innovation, and awards, the convention fosters a community of practice where TLE and TVL educators can lead the way in equipping learners with future-ready skills that are responsive to global, environmental, and diverse learning needs.

Conference Objectives:

1. Strengthen teachers' pedagogical and technical competencies in delivering relevant and responsive TLE and TVL instruction aligned with the MATATAG curriculum and the demands of the digital economy.
2. Expose teachers to emerging trends and innovations in technology and industry practices that can be integrated into classroom instruction, school-based enterprises, and technical workshops.
3. Promote sustainable practices and green skills integration in TVL programs to help learners become environmentally responsible and globally competitive.
4. Foster inclusivity in teaching strategies and assessment tools to address the diverse learning needs of students, including those with disabilities, learning gaps, or limited access to technology.
5. Highlight the importance of teacher-led research in improving instructional strategies, curriculum implementation, and learner outcomes in TLE and TVL education.
6. Encourage collaboration among TLE and TVL educators nationwide in creating learning resources, sharing best practices, and building communities of practice for ongoing professional development.

DAY 1 – IGNITE: Strengthening Foundations and Vision

Time	Activity	Person-in-Charge
7:30 AM – 8:30 AM	Morning Registration and Opening of Exhibits (TVL Student Innovation Booths)	
8:30 AM – 9:00 AM	Opening Ceremonies • Invocation • National Anthem • Cultural Presentation – Lingsa Saginsid Ensemble • Orientation and Setting of Expectations • Presentation of POTTE Board Members, Regional Coordinators, and TWG	
9:00 AM – 9:05 AM	Opening Remarks	Dr. Josephine G. Figueroa President, POTTE
9:05 AM – 9:15 AM	Welcome Message	Hon. Pablo Yves "Paul" L. Dumlaog II Mayor of Surigao City
9:15 AM – 9:30 AM	Inspirational Message	Dr. Rowena A. Plando President, SNSU
9:30 AM – 9:58 AM	Keynote Address 1: Empowering TLE and TVL Teachers for a Future-Proof Basic Education	For confirmation
9:58 AM – 10:30 AM	Keynote Address 2: Greening the Curriculum: Infusing Sustainability in TLE and TVL	For confirmation
10:30 AM – 10:45 PM	Health Break	
10:45 AM – 11:45 AM	Plenary 1: Strategize to Specialize: Winning Teaching Approaches in TLE and TVL for LET Success	Dr. Carlo P. Tantuy Chief of the Curriculum Implementation Division (CID) in Surigao
11:45 NN – 1:00 PM	Lunch Break	
1:00 PM – 1:30 PM	Afternoon Registration	
1:30 PM – 2:30 PM	Plenary 2: Beyond the Paper Trail: Converting TVL Research into Protected IP Assets for Industry Adoption and Commercialization	Dr. Romy Jun A. Sunico Vice President for Research, Innovation & Extension
2:30 PM – 3:30 PM	Plenary 3: Inclusive Strategies in Teaching Technical and Livelihood Education	for confirmation
3:30 PM – 4:30 PM	Plenary 4: Competency-Based Learning in Tech-Voc Education	Dr. Vilma L. Gorgonio Education Program Supervisor
4:30 PM – 5:00 PM	Day 1 Synthesis, Reflection, and Evaluation	Archielyn S. Semanero POTTE Board Member



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DAY 2 – INNOVATE: Advancing Through Research, Recognition, and Innovation

Time	Activity	Person-in-Charge
8:00 AM – 8:30 AM	Morning Registration	
8:30 AM – 9:00 AM	Recap of Day 1 / Energizer	Ma. Anna Joylyn R. Medina POTTE Board Member
9:00 AM – 10:00 AM	Plenary 5: Innovation in Practice: Transforming TLE and TVL through Teacher-Led Solutions	Dr. Mylene R. Corpuz Center Director of the Cagayan Valley Cocoa Development Center (CVCCD) Isabela State University
10:00 AM – 11:00 AM	Plenary 6: Publish, Perish, or Flourish? Reimagining Research for TVL/TLE Teacher Growth and Impact	Dr. Annabelle A. Gordona Chief, Graduate School Research and Extension Office/Chair, Master of Arts in ELT- Polytechnic University of the Philippines
11:00 AM – 12:00 NN	Lunch Break	
12:00 NN – 12:30 PM	Afternoon Registration	
12:30 PM – 2:30 PM	Research Presentations by Participants • 10-minute slots • Evaluated by a panel • Certificates for outstanding papers	
2:30 PM – 3:30 PM	Patented Innovations Showcase and Poster Presentation • Presentation of teacher- and student-led patented outputs/ researchers in a poster • Short demonstrations or video features • Highlighting innovation-to-market success stories	
3:30 PM – 4:00 PM	End of Technical Session Day 2	
4:00 PM – 6:00 PM	Preparation for the Gawad Parangal, Research Congress, and Innovation Awards	
6:00 PM – 6:30 PM	Guest Arrival / Buffet Dinner Opens	
6:30 PM – 6:45 PM	Opening Prayer and Prelude	
6:45 PM – 7:00 PM	Welcome Toast and Opening Remarks	Dr. Jackbert D. Mendoza President, Bonaventure Colleges of Sorsogon
7:00 PM – 7:30 PM	Inspirational Message from the Guest of Honor	Dr. Mylene R. Corpuz Top 1, 3rd POTTE Gawad Parangal sa Natatanging Guro
7:30 PM – 8:00 PM	Awarding of BEST PRESENTER, PAPER, and POSTER	
7:30 PM – 9:00 PM	AWARDING OF OUTSTANDING MEMBERS	
9:00 PM – 10:00 PM	AWARDING OF TOP 3	
10:00 PM – 10:30 PM	Photo Ops	

DAY 3 – IMPLEMENT: Collaboration and Commitment

Time	Activity	Person-in-Charge
8:00 AM – 8:30 AM	Morning Registration	
8:30 AM – 9:00 AM	Morning Reflection and Energizer	
9:00 AM – 10:00 AM	Plenary 7: Raising the Bar: Assessment Competencies for BTLED and BTVTED Teachers in Preparing for the LET	<i>Philippine Normal University-Mindanao (For Confirmation)</i>
10:00 AM – 12:00 NN	Oath taking of the new Regional Head, including Region 9 & 10	
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 1:30 PM	Afternoon Registration	
1:30 PM – 2:30 PM	Ways Forward	Dr. Josephine G. Figueroa President, POTTE
2:30 PM onwards	Closing Program and Photo Ops per Region Distribution of Certificates	

*Please note that this is a working program. Minor updates might occur.





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- Abstract must align with the convention theme and fall under TVL/TLE disciplines:
Agri-Fishery Arts, Information and Communications Technology, Home Economics, Industrial Arts, and Entrepreneurship.

Criteria and Guidelines for Judging (TVL/TLE Focus)

Theme: “*Toward a Future-Proof Technical and Vocational Profession: The Role of TLE and TVL Practitioners in Digital, Sustainable, and Inclusive Education.*”

Criteria	Description	Weight
Relevance & Alignment	The innovation addresses real needs in TVL/TLE fields (Agri-Fishery, ICT, Home Economics, Industrial Arts, Entrepreneurship). Anchored on the convention theme, the project demonstrates how TVL/TLE can empower educators, trainers, researchers, and industry partners through digital, sustainable, and inclusive education . It is also aligned with one or more United Nations Sustainable Development Goals (SDGs) , ensuring responsiveness to community, industry, and national priorities.	20%
Creativity & Originality	The project demonstrates unique, innovative, and resourceful application of skills . It reflects originality in design, process, or approach, avoiding duplication of existing solutions, and highlights ingenuity and craftsmanship rooted in TVL/TLE.	20%
Functionality & Practicality	The output is functional, safe, and feasible for real-life application in schools, households, communities, or industries. It provides cost-effective, user-friendly, and adaptable solutions that address pressing needs in TVL/TLE practice.	20%
Sustainability & Impact	The project promotes long-term viability, eco-friendly practices, and livelihood generation or entrepreneurship . It demonstrates impact by contributing to: <ul style="list-style-type: none"> • Improved quality of life and well-being • Job creation, skills development, or income opportunities • Environmental protection and social responsibility • Advancement of TVL/TLE competencies while supporting SDG targets 	20%
Presentation & Communication	The exhibit is organized, visually engaging, and professionally presented , highlighting technical skills and innovation. Presenters explain the project clearly and confidently, emphasizing its purpose, process, impact, and contribution to SDGs while reflecting the spirit of the POTTE 2025 theme.	20%



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1st Bahandi Innovation and Exhibit

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Abstract Guidelines for Participants

- Word Limit: Maximum of 300 words only.
- Format:
 - Font: *Times New Roman*
 - Size: 12 pt
 - Line spacing: Single
 - Alignment: Justified
- Required Structure:

Title – Concise and descriptive (maximum of 15 words).

- **Author(s) and Affiliation(s)** – Full name(s), institution, and contact email.
 - **Introduction / Rationale** – Brief background and importance of the study.
 - **Objectives** – Purpose or aim of the research.
 - **Methodology** – Research design, approach, or process in summary form.
 - **Key Findings / Results** – Highlight of major findings or expected outcomes.
 - **Conclusion / Implications** – Relevance to practice, education, or policy.
- Restrictions:
 - No tables, figures, or references should be included in the abstract.



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
PICC Secretariat Bldg., PICC Complex
Pasay City, Metro Manila

COMPANY REG NO. CN201916456

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

Philippine Organization for TLE and TVL Educators Inc.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation and By Laws in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), and copies of said Articles and By Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without a prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/ financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/ membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at PICC Secretariat Bldg., PICC Complex Pasay City, Metro Manila, Philippines, this day of 26, September, Twenty Nineteen.



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DOCUMENTARY STAMP TAX PAID

GERARDO F. DEL ROSARIO
Director
Company Registration and Monitoring Department



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◆ Evaluation Criteria and Scoring

Abstracts and presentations will be evaluated using the following criteria:

Criteria	Description	Points
Relevance to the Theme and Tracks (TVET and non-TVET/TVET)	Alignment of the study with the conference themes, research tracks, and SDGs	25 points
Originality and Significance	Novelty of the research, contribution to new knowledge, and importance of the study	25 points
Clarity of Objectives, Methodology, and Results	Logical presentation of research objectives, appropriateness of methods, and clarity of results	25 points
Contribution to Education, Curriculum, Teaching Practice, or Policy	Practical implications and potential impact of the research on education, pedagogy, curriculum, industry, governance, or community	25 points

Total Score: 100 points

Rating Guide:

- **91–100** = Outstanding
- **81–90** = Very Good
- **71–80** = Good
- **61–70** = Fair
- **Below 60** = Needs Improvement

For inquiries, please contact:

☎ [POTTE INCORPORATED-0917-805-3370]

✉ [potteincorporated@gmail.com]

✦ Join us in advancing a culture of research, **in both TVET and non-TVET/TVET fields**, through **Bahandi!**



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5.2. Community-Based Development and Extension Programs (SDG 1, SDG 8, SDG 9, SDG 11)

6. Policy, Governance, Leadership, Culture, and Well-Being

6.1. Policy, Governance, and Leadership in Education and Training (TVET and non-TVET)

6.2. Research in Arts, Culture, and Heritage

6.3. Health, Safety, and Well-Being in Education and Community Contexts (SDG 3, SDG 4, SDG 11, SDG 16)

✦ Abstract Guidelines

- **Length:** 300 words (excluding title and keywords)
- **Format:**
 - Title of the Paper
 - Name(s) of Author(s), Institutional Affiliation, and Contact Email
 - Abstract Body (Objectives, Methodology, Results, and Implications)
 - Keywords (3–5)
- **Font/Spacing:** Times New Roman, 12pt, single-spaced
- **Language:** English or Filipino

✦ Submission Details

- **Deadline for Abstract Submission:** October 22, 2025
- **Notification of Acceptance:** one week after submission
- **Presentation Mode:** Virtual Presentation (10–12 minutes, followed by Q&A)
- **Virtual Presentation:** October 26, 2025

How to Submit:

Please send your abstracts in MS Word format to:

 potteincorporated@gmail.com

Subject line: *Bahandi Research Submission – [Author's Last Name]*



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1st Bahandi Research and Multidisciplinary Paper Presentation 2025

The Philippine Organization of TLE and TVL Educators, Inc. (POTTE, Inc.) invites educators, researchers, graduate students, and practitioners to submit abstracts for the **Bahandi: Multidisciplinary Research Paper Presentation**, one of the highlights of the **7th National Convention**.

This event provides a venue for sharing original research across disciplines, fostering collaboration, and showcasing evidence-based practices that address pressing issues in **education, curriculum, teaching pedagogy, TVET, and non-TVL/TVET fields, including industry, governance, health, environment, and community development.**

Themes and Tracks

Submissions may cover (but are not limited to):

1. Pedagogy, Curriculum, and Assessment Innovations

1.1 TLE and TVL Education & Teaching Pedagogy

1.2. **Curriculum Development and Instructional Innovations (for TVET and non-TVL/TVET fields)**

1.3. Innovation in Assessment and Quality Assurance (SDG 4: Quality Education)

2. Digital Transformation, Educational Technology, and Open Science

2.1. Digital Transformation in Education and Training (TVET and non-TVL/TVET)

2.2. Educational Technology, Open Science, and Research Innovations (SDG 4, SDG 9, SDG 17)

3. Sustainability, Green Skills, and Climate-Responsive Education

3.1. Sustainability, Environmental Education, Green Skills, and Climate Action (SDG 7, SDG 12, SDG 13, SDG 15)

4. Inclusivity, Equity, and Global Futures in Education

4.1. Inclusivity, Equity, and Lifelong Learning (TVET and non-TVL/TVET)

4.2. Globalization, Internationalization, and Futures Thinking (SDG 4, SDG 5, SDG 10, SDG 17)

5. Entrepreneurship, Workforce, and Community Development

5.1. Entrepreneurship, Business, and Workforce Development



**CRITERIA AND RUBRIC FOR
4TH POTTE GAWAD PARANGAL SA NATATANGING GURO 2025**

The "POTTE Gawad Parangal para sa Natatanging Guro" is a national search for "Most Outstanding" and "Outstanding" educators and school leaders. The national award is conferred to educators and school leaders in recognition of their commendable achievements and exceptional contributions in the field of EPP, TLE, and TVL education in general, and in Home Economics, ICT, Industrial Arts, and Agri-Fishery Arts components in particular. It is open to all active members of POTTE, Inc. including those aspiring members of the organization. This will highlight the vision and mission of POTTE, Inc. towards 'developing proactive and skilled 21st century Filipino professionals.

Building from its third iteration last December 7, 2024, POTTE Gawad Parangal 2024 will follow the mechanism approved by the Board of Trustees on the application, submission of documents, and evaluation based on various categories to promote fair and just recognition of competencies, skills, academic achievements, professional growth, community service records, research and publication, innovation, and other meritorious achievements.

A **blind evaluation procedure** is to be utilized in reviewing and assessing all submitted documents. This would mean applicant's basic information is hidden to ensure the integrity of the selection process and to be forwarded to panel members.

OVERALL-CHAMPIONS IN ALL CATEGORIES:

**Top 3 Highest Scorers from Major Awards in all categories will be recognized as the overall champions.*

2025 POTTE Natatanging Guro National Awardee: RANK 1 (with Php 10, 000.00 cash prize)

2025 POTTE Natatanging Guro National Awardee: RANK 2 (with Php 5, 000.00 cash prize)

2025 POTTE Natatanging Guro National Awardee: RANK 3 (with Php 3, 000.00 cash prize)



D. MASTER TEACHERS (MT) CATEGORY

Major Awards:

- Most Outstanding Master Teacher in EPP, TLE, and TVL Education (1)
- Most Outstanding Master Teacher in Leadership and Management (1)
- Most Outstanding Master Teacher in Innovation (1)
- Most Outstanding Master Teacher in Research and Development (1)

Special Awards:

- Outstanding Master Teacher in Home Economics
- Outstanding Master Teacher in Agriculture and Fishery Arts
- Outstanding Master Teacher in Industrial Arts
- Outstanding Master Teacher in Information and Communications Technology

E. TEACHER I-III CATEGORY (ELEMENTARY LEVEL, EPP and TLE)

Major Awards:

- Most Outstanding Teacher in EPP and TLE

Special Awards:

- Outstanding EPP Teacher in Leadership and Management
- Outstanding EPP Teacher in Innovation
- Outstanding EPP Teacher in Pedagogy and Instruction
- Outstanding EPP Teacher in Research and Development

F. TEACHER I-III CATEGORY (JHS LEVEL, TLE)

Major Awards:

- Most Outstanding Teacher in Technology and Livelihood Education

Special Awards:

- Outstanding TLE Teacher in Leadership and Management
- Outstanding TLE Teacher in Innovation
- Outstanding TLE Teacher in Pedagogy and Instruction
- Outstanding TLE Teacher in Research and Development
- Outstanding TLE Teacher in Home Economics
- Outstanding TLE Teacher in Agriculture and Fishery Arts
- Outstanding TLE Teacher in Industrial Arts
- Outstanding TLE Teacher in Information and Communications Technology



I. Categories:

Each applicant may submit their application form based on the following categories:

A. EDUCATION PROGRAM SUPERVISORS (EPS) CATEGORY

Major Awards:

- Most Outstanding Supervisor in EPP, TLE, and TVL Education (1)
- Most Outstanding Supervisor in Leadership and Management (1)
- Most Outstanding Supervisor in Innovation (1)
- Most Outstanding Supervisor in Research and Development (1)

Special Awards:

- Outstanding Supervisor in Home Economics
- Outstanding Supervisor in Agriculture and Fishery Arts
- Outstanding Supervisor in Industrial Arts
- Outstanding Supervisor in Information and Communications Technology

B. PRINCIPALS CATEGORY

- Most Outstanding Principal in EPP, TLE, and TVL Education (1)
- Most Outstanding Principal in Leadership and Management (1)
- Most Outstanding Principal in Innovation (1)
- Most Outstanding Principal in Research and Development (1)

C. HEAD TEACHERS (HT) CATEGORY

Major Awards:

- Most Outstanding Head Teacher in EPP, TLE, and TVL Education (1)
- Most Outstanding Head Teacher in Leadership and Management (1)
- Most Outstanding Head Teacher in Innovation (1)
- Most Outstanding Head Teacher in Research and Development (1)

Special Awards:

- Outstanding Head Teacher in Home Economics
- Outstanding Head Teacher in Agriculture and Fishery Arts
- Outstanding Head Teacher in Industrial Arts
- Outstanding Head Teacher in Information and Communications Technology



G. TEACHER I-III CATEGORY (SHS LEVEL, TVL)

Major Awards:

- Most Outstanding Teacher in TVL Education

Special Awards:

- Outstanding TVL Teacher in Leadership and Management
- Outstanding TVL Teacher in Innovation
- Outstanding TVL Teacher in Pedagogy and Instruction
- Outstanding TVL Teacher in Research and Development
- Outstanding TVL Teacher in Home Economics
- Outstanding TVL Teacher in Agriculture and Fishery Arts
- Outstanding TVL Teacher in Industrial Arts
- Outstanding TVL Teacher in Information and Communications Technology

H. HEIs CATEGORY

Major Awards:

- Most Outstanding Educator in TLE and TVL Education (3 awardees)

Special Awards:

- Outstanding TLE and TVL Educator in Leadership and Management
- Outstanding TLE and TVL Educator in Innovation
- Outstanding TLE and TVL Educator in Pedagogy and Instruction
- Outstanding TLE and TVL Educator in Research and Development
- Outstanding TLE and TVL Educator in Home Economics
- Outstanding TLE and TVL Educator in Industrial Arts
- Outstanding TLE and TVL Educator in ICT
- Outstanding TLE and TVL Educator in Agriculture and Fishery Arts

I. KASANAYAN LEADERSHIP AND EXCELLENCE IN EDUCATION AWARDS

This national award is given to professionals from the academe, industry partners, and government agencies in recognition of their commendable achievements and exceptional contributions to Philippine Education System (PES) in general and POTTE, Inc. in particular. The recognition is to be chosen by POTTE Chairman of the Board through merit and practice-based selection and to be



conferred during the 7th National Convention and 4th Gawad Parangal para sa Natatanging Guro 2025.

Awards:

- Most Outstanding Leader in Education
- Most Outstanding Leader in Education (EPP, TLE, TVL, ICT, Home Economics, Agri- fishery Arts, Industrial Arts)
- Most Outstanding Educator in Research Development and Innovation
- Most Outstanding Professional in Leadership and Excellence in Education

II. Pointing System

Evaluators shall review, assess, and score the submitted documents of the candidates using the table below for all categories:

AREAS	POINTS
Research and Publication	25
Academic Development	25
Professional and Skills Development	20
Community Service	10
Awards and Recognition	10
Speakership	10
TOTAL	100

*** Additional POINTS (maximum of 10 points at the discretion of the evaluator/s and with the approval of the Chairman of the Board) will be given to active members of POTTE and active participants of POTTE's allied organizations and institutions.

The points for each area are scored as follows:

1. Research and Publication

Criteria: Research presented and/or published in an/a:	Score
International Level	25 (Presented and published/Published but not presented: 25 pts.)



	(Presented but not published: 22 pts.)
National Level	20 (Presented and published/Published but not presented: 20 pts.) (Presented but not published: 17 pts.)
Regional Level	15 (Presented and published/Published but not presented: 15 pts.) (Presented but not published: 12 pts.)
Division Level	10 (Presented and published/Published but not presented: 10 pts.) (Presented but not published: 7 pts.)
District Level	5 (Presented and published/Published but not presented: 5 pts.) (Presented but not published: 4 pts.)
School Level	3 (Presented and published/Published but not presented: 3 pts.) (Presented but not published: 2 pts.)



2. Academic Development

Criteria	Score
Doctorate and PhD Level	25 (Completed with dissertation: 25 pts.) (Complete Academic Requirements: 23 pts.) (Unit Earner: 21 pts.)
Master's Degree Level	20 (Completed with Thesis: 20 pts.) (Complete Academic Requirements/Non-Thesis Program: 17 pts.) (Unit Earner: 15 pts.)
Bachelor's Degree Level	10

3. Professional and Skills Development (innovation, invention, and other projects are accepted, just make sure that pertinent certifications are available)

Criteria	Score
POTTE hosted Training Programs, Conventions, Seminars, Workshops, and Webinars	20
International Level Training Programs, Seminars, Workshops, and Webinars	20
National Level Training Programs, Seminars, Workshops, and Webinars	18
Regional Level Training Programs, Seminars, Workshops, and Webinars	12
Division Level Training Programs, Seminars, Workshops, and Webinars	8
District Level Training Programs, Seminars, Workshops, and Webinars	5



School Level Training Programs, Seminars, Workshops, and Webinars	3
4. Community Service	
Criteria: Proponent	Score
Fully Implemented	10
Ongoing Implementation	7
Approved Proposal	5
5. Awards and Recognition	
Criteria: Awards, Recognition, Outstanding Accomplishments, and other Meritorious Achievements depending on its level	Score
International	10
National	7
Regional	5
Division/ Provincial	4
District/ Municipal	3
School/Barangay	2
6. Speakership	
Criteria	Score
International	10
National	7
Regional	5
Division/ Provincial	4
District/ Municipal	3
School/Barangay	2



PHILIPPINE ORGANIZATION FOR TLE AND TVL
EDUCATORS, INC. (POTTE) INC.

in partnership with

SURIGAO DEL NORTE STATE UNIVERSITY



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Important notes:

1. Who can join the 4th POTTE Gawad Parangal? All **active POTTE members and NEW POTTE members** who will be joining in this year's POTTE Convention are eligible to join the 'parangal', however, they need to register first for the 7th National Convention to confirm their application.
 2. Notarized Application Form shall include the following:
 - a. **Letter of Intent (LoI)** signed by the applicant and endorsed or nominated by, at least, the immediate superior or school head;
 - b. **Curriculum Vitae** (use the template/format to be provided by POTTE, Inc.).- SEND your notarized LOI and CV to **potteincorporated@gmail.com** in a PDF file/format.
 3. All submitted certificates must be recognized by CHED, DepEd, TESDA, or other government agencies and institutions. In the case that the certificate was issued by a private institution or organization, the said organization must be SEC registered or at least recognized by one of the accrediting institutions here and abroad.
 4. We will only accept certificates and other attestations which were earned within the **LAST FIVE (5) YEARS**, that is 2021 to present. Candidates who will submit documents from 2020 shall incur deduction of points.
 5. Candidates who have earned at least **75 points and above** are qualified to receive one of the **special awards (OUTSTANDING)**.
 6. Candidate with the highest score in each category will be awarded for the **major awards (MOST OUTSTANDING)**.
 7. In the case that there are candidates who **tie** for the major awards, additional points should be given to:
 - 7.1. candidate who is an **ACTIVE MEMBER** from 2019-2024, meaning consistent participation in the annual convention of POTTE, Inc.
 - 7.2. candidate who has either attended or participated in any of the professional development programs, seminars, workshops, conferences, and the like, offered by POTTE's partner institutions and organizations:
 - a. Philippine Continuing Professional Development Training Center, Inc. (PCPD Training Center, Inc.),
 - b. International Integrated Research Conference (IIRC) by Asia-Pacific Movement for the Advancement of Pedagogy and Research, Inc. (APMAPeRe, Inc.),
- c. "Ang Kampilan" (Kaliyuan ng mga Mamamayang Pilipino Laban sa Katiwalian), and
 - d. ChapterHouse Publishing, Inc.
- 7.3. candidate who bested the panel interview.



SDO Muntinlupa <sdo.muntinlupa@gmail.com>

Request Division Advisory to upcoming 7th POTTE National Convention, 4th Gawad Parangal sa NATATANGING GURO 2025, 1st Bahandi Research and Multidisciplinary Paper Presentation, 1st Bahandi Grand Innovation and Exhibit

1 message

POTTE INCORPORATED <potteincorporated@gmail.com>
Bcc: sdo.muntinlupa@gmail.com

Tue, Oct 7, 2025 at 4:47 PM

Peace and good will!

The Philippine Organization of TLE TVL Educators (POTTE), Inc., in partnership with **Surigao del Norte State University**, respectfully requests the issuance of a **Division Memorandum and/or Division Advisory** in support of the following national activities:

- 7th POTTE National Convention
- 4th Gawad Parangal sa Natatanging Guro 2025
- 1st Bahandi Research and Multidisciplinary Paper Presentation
- 1st Bahandi Grand Innovation and Exhibit

Please see attached **Letter of Request** and supporting documents for your kind reference:

1. Program Matrix
2. Categories and Awards
3. Pointing System
4. SEC Registration

For inquiries, the POTTE Secretariat may be reached at potteincorporated@gmail.com or through **0917-805-3370**.

We sincerely hope for your favorable consideration and continued support to TLE and TVL education.

Respectfully,

Evelyn Cabrera

OIC – POTTE

On behalf of **JOSEPHINE G. FIGUEROA, PhD**

President, Philippine Organization of TLE TVL Educators (POTTE), Inc.



POTTE Inc.

Philippine Organization for TLE and TVL Educators, Inc.

"Developing Proactive and Skilled 21st Century Filipino Professionals"

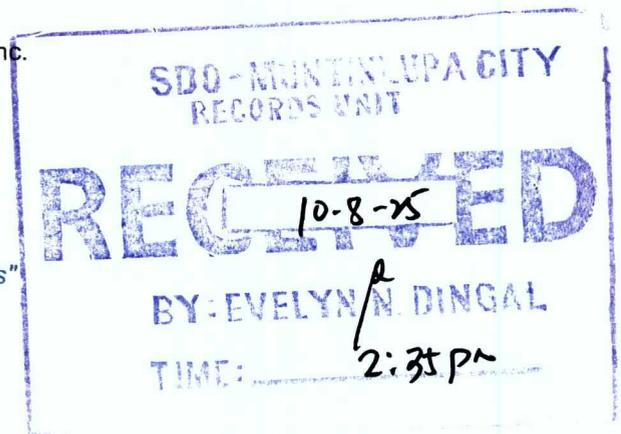
Contact details:

potteincorporated@gmail.com

Official Fb Page: <https://www.facebook.com/potteincorporated>

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6 attachments

- PROGRAM MATRIX_7th POTTE National Convention for TLE and TVL Educations.pdf**
266K
- Criteria Bahandi Innovation and Exhibit.pdf**
302K
- POTTE SEC Registration.pdf**
998K
- Criteria 1st Bahandi Research and Multidisciplinary Paper Presentation 2025.pdf**
4048K



Request Advisory to Office of the Schools Division Superintendent.pdf

198K



CRITERIA-AND-RUBRIC-FOR-GAWAD-PARANGAL-SA-NATATANGING-GURO-2025-.pdf

228K