



**Republic of the Philippines**  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

October 03, 2025

**REQUEST FOR PRICE QUOTATION (RFQ)**

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Three Hundred Eleven Thousand Seven Hundred Sixty Pesos (P 311,760.00)** being the Approved Budget for the Contract (ABC) and **submit the signed and sealed quotation** to the Office of the BAC Chairperson, thru the Receiving Section of the SDO, **on or before October 06, 2025; 10:00 am**. Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at [sdomuntinlupabacsec@gmail.com](mailto:sdomuntinlupabacsec@gmail.com).

  
**LILIA A. RICERO EdD**  
 BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
<b>PROVISION OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR PUBLIC SCHOOL LIBRARIES AND LIBRARY HUBS (LOT 11)</b>						
1	16	pieces	<b>ELEMENTARY</b> <b>Globe</b> (12" Diameter with Hard Plastic Base, Standard Desk Globe)	P 207,840.00		
2	7	pieces	<b>JUNIOR HIGH SCHOOL</b> <b>Globe</b> (12" Diameter with Hard Plastic Base, Standard Desk Globe)	P 90,930.00		
3	1	piece	<b>SENIOR HIGH SCHOOL</b> <b>Globe</b> (12" Diameter with Hard Plastic Base, Standard Desk Globe)	P 12,990.00		
<b>TOTAL</b>				<b>P 311,760.00</b>		

Terms of Payment: Payment shall be made by the Procuring Entity through Land Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.	
Contract Duration	<b>15 Business Days</b>
Mayor's Permit No.: Issued on: Issued at:	Contact Number: Landline No.: Mobile No.:
SEC/CDA/DTI Registration No.:	Name of Owner/Authorized Representative:
PhilGEPS Registration No.:	Signature:

**Important Terms:**

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Certificate of Copyright/Distributorship
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)
- Photocopy of SEC/DTI/CDA Registration
- **1 original copy** of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000)

All Technical Specifications are mandatory. Suppliers shall indicate the brand, model and complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes***, all enclosed in a single signed and sealed envelope.

***Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.***

***The attached title page is intended to be placed in front of the signed and sealed envelope.***



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**Bids and Awards Committee (BAC)**

**DC-2025-015**

**Provision of Supplementary Learning Resources (SLRs) for  
Public School Libraries and Library Hubs (Lot 11)**

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Landline/Mobile Number : \_\_\_\_\_

Email Address : \_\_\_\_\_

Name and Signature of  
Authorized Representative : \_\_\_\_\_

**DO NOT OPEN BEFORE OCTOBER 06, 2025 at 10:00 AM**