



NU-001-0121

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 498, s. 2025

OCT 02 2025

**CORRIGENDUM TO DIVISION UNNUMBERED MEMORANDUM 2025 - 379
(GUIDED PREPARATION OF THE OFFICE PERFORMANCE COMMITMENT
AND REVIEW FORM (OPCRF) UNDER PHASE II – PERFORMANCE
MONITORING AND COACHING)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the conduct of the above-cited activity, the following information is hereby modified and updated. The technical session shall run from 9:00 AM to 11:00 AM.

Date	School Head	School	DPMT Involved
October 6, 2025	Mrs. Olivia G. Elloso Dr. Ador B. Querubin	Tunasan ES Muntinlupa Science HS	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte
October 8, 2025	Mrs. Vilma S. Vilorio Dr. Shella C. Navarro	Tunasan National HS Muntinlupa ES	Ms. Ma. Regaele A. Olarte Ms. Phoebe R. Arroyo
October 9, 2025	Dr. Ma. Myra E. Namit Dr. Rosendo E. Sangalang	Itaas ES Muntinlupa National HS	Ms. Ma. Regaele A. Olarte Ms. Phoebe R. Arroyo
October 10, 2025	Dr. Raul T. Felix Mrs. Ma. Regaele A. Olarte	Poblacion ES Poblacion National HS	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte
October 16, 2025	Mr. Reynaldo O. Comisario Mr. Hilario G. Canasa	Victoria Homes ES Putatan ES	Dr. Lilia A. Ricero Dr. Florante C. Marmeto
October 17, 2025	Dr. Louie M. Valdez Mrs. Maria Hazel B. Hernandez	Lakeview Integrated School F. de Mesa ES	Dr. Lilia A. Ricero Dr. Florante C. Marmeto
October 20, 2025	Dr. Antonio C. Gagala Dr. Marissa M. Andanza	Soldiers' Hills ES ALS Center	Dr. Lilia A. Ricero Dr. Florante C. Marmeto
October 21, 2025	Ms. Jocelyn A. Morales Dr. Jane May C. Valbuena	Bayanan ES Main Bayanan ES Unit I	Dr. Lilia A. Ricero Dr. Florante C. Marmeto
October 22, 2025	Dr. Antonio B. Rocha Mrs. Alma O. Bituin	Pedro E. Diaz HS Filinvest Alabang ES	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte
October 23, 2025	Dr. Ma. Aurora S. Bartolaba Mr. Edizer S. Laqueo	Alabang ES Cupang ES	Dr. Lilia A. Ricero Ms. Phoebe R. Arroyo
October 24, 2025	Mr. Jason B. Albaro Mr. Reynante H. Espeleta	Cupang SHS MBHS Main	Dr. Lilia A. Ricero Ms. Phoebe R. Arroyo
October 27, 2025	Mrs. Marie Ann R. Esmeria Dr. Jennifer S. Joson	Buli ES Sucat ES Main	Dr. Lilia A. Ricero Ms. Phoebe R. Arroyo
October 28, 2025	Mrs. Jinky D. Santos Dr. Jay Boy E. Evano	MBHS-Sucac Annex Sucat Senior HS	Dr. Lilia A. Ricero Dr. Florante C. Marmeto

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Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Date	School Head	School	PMT Involved
October 29, 2025	Ms. Hayde F. Gucor	SESA-Zone 3 SESA-Zone 4	Dr. Lilia A. Ricero Ms. Phoebe R. Arroyo
October 30, 2025	Mrs. Maricel S. Lumio Mr. Felipe W. Marapao jr.	Cupang ES Annex Bagong Silang ES	Dr. Lilia A. Ricero Ms. Phoebe R. Arroyo

2. In the event that face-to-face sessions cannot be conducted due to unforeseen circumstances, the activity shall instead be carried out through an online modality to ensure its continuous implementation.

3. Immediate dissemination of, and strict compliance with this Memorandum is hereby directed.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

Enclosure: none

References: as stated

To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE

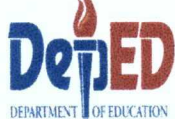
POLICY

PROCESS

PRA/DM/ Guided Preparation of the Office Performance Commitment and Review Form (OPCRF) Under Phase II –
Performance Monitoring and Coaching

498 /September 30, 2025

NUM-2025-498



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