



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 502, s. 2025

**REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC COORDINATES,
SEATS, AND TUTUIN AND OTHER FEES**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC – Chief Education Supervisor, School Governance and Operation Division
Public Elementary / Secondary School Heads/OICs
All Others Concerned

1. Attached is DepEd Memorandum No. PEO-2025-007, dated September 19, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Private School Heads are required to promptly submit accurate data through this Google Form: <https://tinyurl.com/privateedata>
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-In -Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

PRIVATE SCHOOL MONITORING DATA

502/ZPLD/DM/ REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC COORDINATES, SEATS, AND TUTUIN AND OTHER FEES

NUM-2025-502



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502



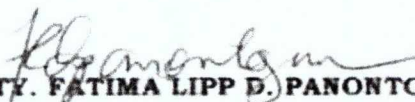
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BY: *lmc* 09 57837

Republic of the Philippines
Department of Education
PRIVATE EDUCATION OFFICE

MEMORANDUM
PEO-2025-007

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
PRIVATE SCHOOL HEADS

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff


JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **REQUEST FOR PRIVATE SCHOOL DATA ON GEOGRAPHIC**
COORDINATES, SEATS, AND TUITION AND OTHER SCHOOL
FEES

DATE : September 19, 2025

In line with the ongoing policy development efforts of the Department of Education (DepEd), the Department, through the Private Education Office (PEO), is requesting all Regional and Schools Division Offices to facilitate the collection of the following key data from private basic education institutions:

1. Geographic coordinates (latitude and longitude) of the schools;
2. Number of available seats per grade level; and
3. Tuition and other school fees.

This data collected will be used to support several critical initiatives, including but not limited to:

- Enhancing school mapping and spatial analysis of private and public school locations;
- Assessing congestion and the absorptive capacity of both public and private schools;
- Exploring how Government Assistance to Students and Teachers in Private Education (GASTPE) can be optimized to decongest overcrowded schools and support student choice;

- Supporting the updating of the Manual of Regulations for Private Basic Education Institutions;
- Strengthening the further operationalization of the Public and Private Basic Education Complementarity Framework.

Guidelines and Procedures

- Schools Division Offices (SDOs) are directed to coordinate with the private basic education institutions within their respective jurisdictions to facilitate the collection and timely submission of the required information.
- Regional Offices (ROs) are requested to oversee the consolidation of the abovementioned data and ensure the completeness and accuracy of all reports submitted by the SDOs within their respective jurisdiction.
- Private School Heads are required to promptly submit accurate data through the following Google Form: <https://tinyurl.com/privateeddata>, not later than **6:00 PM, September 24, 2025**. Each private school shall accomplish and submit only one (1) Google Form.
- SDOs and ROs shall ensure that all private schools within their respective jurisdictions submit required data. SDOs shall be granted access to the Google Form responses in order to verify the completeness and accuracy of the submissions. The deadline for verification by SDOs is **6:00 PM on September 25, 2025**.

We strongly encourage the aforementioned offices and individuals to actively participate in this data collection, as it will serve as a vital basis for evidence-based policymaking and promote the equitable delivery of quality basic education.

For any inquiries or assistance, please contact the PEO at private.education@deped.gov.ph or reach out to Mr. Von Vladimir L. Defuntorum via Viber at 09217139002.