



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

OCT 13 2025

**MEMORANDUM**

No. 528, s. 2025

**BUILDING STRONG FOUNDATIONS: EARLY NUMERACY FOR K-3 EDUCATORS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads/ OICs  
All Other Concerned

1. Attached is DepEd-NCR Memorandum No. 922, s. 2025 dated October 2, 2025, on the above-captioned activity, contents of which are self-explanatory, for the information and guidance of all concerned.
2. Particular attention is invited to Paragraphs No. 3, 4, and 7.
3. Attached is the list of participants, for reference. This Memorandum shall serve as their **Authority to Attend/ Travel**.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index:

Under the following subjects:

TEACHERS                      TRAINING PROGRAM

EMB/ Building Strong Foundations: Early Numeracy for K-3 Educators

528 / October 8, 2025

NUM-2025-528





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**(Enclosure No. 1: List of Participants)**

**List of Participants for the Training**

**Event:** Training on Building Strong Foundations: Early Numeracy for K-3 Educators

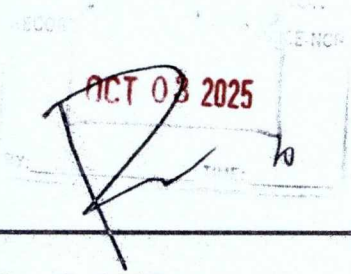
**Date:** October 27 to 31, 2025

**Venue:** Manila Grand Opera Hotel, 925 Doroteo Jose Street, Santa Cruz, Manila

<b>Name</b>	<b>Grade Level</b>	<b>School</b>
1. Gerome B. Villanueva	Grade 3	Alabang Elementary School
2. Lorraine G. Lelis	Grade 1	Putatan Elementary School
3. Cristina Gubalane	Grade 1	Soldiers Hills Elementary School
4. Jessa B. Ables	School Mathematics Coordinator	Sucac Elementary School SPA Zone 3



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October 2, 2025

**REGIONAL MEMORANDUM**

No. 977, s. 2025

**To:** Schools Division Superintendents  
Functional Division Chiefs  
All Others Concerned

**“BUILDING STRONG FOUNDATIONS: EARLY NUMERACY FOR K-3 EDUCATORS”**

1. The Department of Education - National Capital Region (DepEd-NCR) in its continuous commitment to advocate for Early numeracy as a critical foundation for lifelong learning and academic achievement will conduct the above captioned activity on October 27 to 31, 2025 at Manila Grand Opera Hotel, 925 Doroteo Jose St, Santa Cruz, Manila.
2. The activity aims to
  - Deepen participants' understanding of early numeracy concepts and developmental progressions for K-3 learners.
  - Equip educators with effective, contextualized, and play-based strategies to foster early mathematical thinking.
  - Provide practical tools and resources to enhance numeracy instruction; and
  - Strengthen collaboration among divisions in sustaining early numeracy programs.
3. Participants to this activity are ELLN/ Mathematics Education Program Supervisors, select public elementary and secondary school teachers from different learning areas, as recommended by their respective Division Offices. Participants are requested to register via this link: <https://tinyurl.com/ELLNBuildRegForm> on or before October 15, 2025.
4. SDOs are given the freedom to identify their participants with the following consideration/s:
  - They should come from different schools.
  - Their participation will not disrupt classroom instruction.
  - Division ELLN / Mathematics focal persons are requested to facilitate/ assist the travel authority of the identified participants.
5. Board and lodging and other expenses for supplies and materials will be charged to 2024 and 2025 ELLN Funds while travel and other incidental

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expenses of the identified participants, SME, facilitators and regional technical working group (RTWG) may be charged against local funds, subject to the usual accounting and auditing rules and regulations.

6. In view of this, attached are the following annexes, for reference.
  - Annex A : Distribution of Participants per SDO
  - Annex B : Management team
  - Annex C : Indicative Activity Matrix
  
7. Consequently, the participation of regional and division officials to the aforesaid activities falling on a holiday or a weekend entitles them to a one and a half day (1.5) compensatory overtime credit (COC per day, pursuant to DepEd Order No. 53, s. 2003 and CSC and DBM Joint circular No. 2 s. 2004. Likewise, the participation of teachers in the mentioned activity falling on a weekend, holiday or academic break shall likewise be eligible for service credit pursuant to DO 53 s. 2023, "Updated Guidelines on Granting Vacation Service Credits to Teachers.", subject to existing DepEd rules and regulations.
  
8. Immediate dissemination and compliance of this memorandum is desired.

**JOCELYN DR ANDAYA**  
Regional Director  
Concurrent Officer-in-Charge  
Office of the Assistant Secretary for Operations

Encl.: As stated  
Reference:  
To be indicated in the Perpetual Index

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- **Annex A: Distribution of Participants per SDO**

**BUILDING STRONG FOUNDATIONS: EARLY NUMERACY FOR K-3  
EDUCATORS**

DIVISION	MATH/ELLN FOCAL PERSON	K TO 3	TOTAL
CALOOCAN	1	3	4
LAS PINAS	1	3	4
MAKATI	1	3	4
MALABON	1	3	4
MANDALUYONG	1	3	4
MANILA	1	3	4
MARIKINA	1	3	4
SAN JUAN	1	1	2
NAVOTAS	1	3	4
PARANAQUE	1	3	4
PASAY	1	3	4
PASIG	1	3	4
QUEZON CITY	1	4	5
MUNTINLUPA	1	3	4
TAPAT	1	3	4
VALENZUELA	1	3	4

**Registration link: <https://tinyurl.com/ELLNBuildRegForm>**



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- **Annex B: Management team**

**BUILDING STRONG FOUNDATIONS: EARLY NUMERACY FOR K-3  
EDUCATORS**

**EXECUTIVE COMMITTEE**

Executive Chair:	<b>DR. JOCELYN DR ANDAYA, CESO III</b> Regional Director Concurrent Officer-in-Charge Office of the Assistant Secretary for Operations
Executive co-chair:	<b>DR. JOEL T. TORRECAMPO, CESO V</b> Schools Division Superintendent Concurrent Officer-in-Charge Office of the Assistant Regional Director
Executive Member:	<b>DR. MICAH G. PACHECO</b> EPS Science, OIC-Chief, CLMD
Overall in-charge:	<b>DR. MARICAR A. BANGIT</b> EPS, Kindergarten, OIC-Filipino
Member:	<b>DR. LAMBERT QUESADA</b> EPS, OIC-Mathematics, CLMD

**WORKING COMMITTEES:**

Program and Invitation: Chairperson: <b>Samantha Abuan</b> Quezon City	Documentation: Chairperson: <b>Dorothy C. Apar</b> Quezon City
Member: <b>Lea Fernando</b> Quezon City	Secretariat Chairperson: <b>Analine C. Vergara</b> Quezon City
Registration and Certificates: Chairperson: <b>Jessie A. Matriano,</b> Quezon City	Member: <b>Elvira Punzal</b> Quezon City
Accommodation: Chairperson: <b>Jelyn Vigonte</b> Quezon City	

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**Annex C: Indicative Activity Matrix**

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 - 9:00 AM	ARRIVAL AND REGISTRATION	<b>Number Sense and Counting:</b> Building Number Sense in Young Learners	<b>Operations and Mathematical Thinking:</b>  Developing Conceptual Understanding of Basic Operations (Addition, Subtraction, Multiplication, Division)	<b>Geometry, Patterns, and Measurement</b>  Exploring Shapes, Spatial Relationships, and Patterns in Everyday Contexts	Integrating Numeracy Across the Curriculum (linking with literacy, science, arts, and daily life)
9:00-9:30 AM	Opening Program				
9:30 - 10:00 AM	<b>Foundations of Early Numeracy:</b> Understanding Early Childhood Numeracy Development				
10:00AM - 10:15AM	<b>HEALTH BREAK</b>				
10:15 - 12:00NN	Cont.....	Strategies for Teaching Counting, Subitizing, and Comparing Quantities	Cont.	Hands-On Approaches to Teaching Measurement (length, mass, capacity, time, money)	Designing Low-Cost, Localized Numeracy Teaching Aids and Resources
12:00NN - 1:00PM	<b>LUNCH BREAK</b>				
1:00PM - 2:00PM	The Role of Numeracy in Cognitive, Social, and Emotional Growth	Cont...	Designing Contextualized Word Problems for K-3 Learners	Integrating Environment and Culture into Teaching Geometry and Measurement	Action Planning: Strengthening Numeracy Practices in Schools
2:00PM - 3:00PM	Characteristics of Developmentally Appropriate Numeracy Practices	Using Manipulatives and Play-based Approaches to Develop Number Concepts			
3:00PM - 3:15 PM	<b>HEALTH BREAK</b>				
3:14 - 4:00PM	Characteristics of Developmentally Appropriate Numeracy Practices	Using Manipulatives and Play-based Approaches to Develop Number Concepts	Fostering Mathematical Reasoning, Communication, and Problem-Solving Skills	Developmentally Appropriate Numeracy Assessment Tools and Techniques	Closing Program
4:00PM - 5:00PM					
MOL (AM)	Caloocan	Las Pinas Makati	Malabon Mandaluyong	Marikina San Juan	Manila
MOL (PM)	Navotas	Paranaque Pasay	Pasig Quezon City	Muntinlupa Tapat	Valenzuela

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