



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent


**MEMORANDUM**

No. 552, s. 2025

**CONDUCT OF SITE VALIDATION FOR POTENTIAL JDVP-TVL PARTNERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance and Operations Division  
TVL Senior High School Principals/ OICs  
All Others Concerned

1. Pursuant to the implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood (JDVP-TVL) and in line with the Department of Education's continuing efforts to strengthen partnerships with qualified Technical Vocational Institutions (TVIs), this Office shall conduct a site validation of potential JDVP-TVL partner institutions within and outside the Schools Division of Muntinlupa City on **October 23-24, 2025**, from 8:00 AM to 5:00 PM.
2. This site validation aims to:
  - a. assess the readiness and capability of the identified Technical Vocational Institution (TVIs) in delivering quality Technical-Vocational Education and Training Programs aligned with TESDA and DepEd standards;
  - b. verify the adequacy and compliance of facilities, tools, equipment, and absorptive capacity necessary for the effective implementation of the proposed training program; and
  - c. ensure the institution's compliance and recommend improvements for program quality and learner development.
3. The validation team shall be composed of representatives from the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD).
4. Attached is the schedule of the site validation activity for reference and guidance. Results of the validation shall serve as the basis for the endorsement of qualified partners of SDO Muntinlupa on JDVP implementation.
5. Immediate dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

Encl: As stated Reference:  
To be indicated in the Perpetual Index  
under the following subjects:

LEARNING AREA, TECHNICAL VOCATIONAL LIVELIHOOD PROGRAMS

LLG/ Conduct of site validation for potential JDVP-TVL Partners  
552 October 20, 2025

NUM-2025-552



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

NUM-2025-552



**Republic of the Philippines**  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure 1

**SITE VALIDATION SCHEDULE**

<b>PRIVATE SCHOOL</b>	<b>ADDRESS</b>	<b>VALIDATION TEAM</b>	<b>DATE OF MONITORING</b>
Lyceum School of Alabang	Km 30 National Road, Tunasan, Muntinlupa City	<p>Leonaida L. Gutierrez EPS, EPP/TLE Division JDVP focal person</p> <p>Chelo DG Rongavilla EPS II, M&amp;E Unit Private School Focal Person</p> <p>Mary Michelle Enriquez MNHS-JDVP Focal</p> <p>Airo F. Tiama CSHS-JDVP Focal</p> <p>Gina Fetalsana TNHS-JDVP Focal</p>	October 23, 2025
Informatics College Northgate	IT Convergence Building, Filinvest Corporate City, Alabang, Muntinlupa City		
Movers Institute of Technology and Education	1 Metrocor Drive Street, South Gate Home, Almanza Uno, Las Pinas City		
Archipelago Philippine Seafarers Training Institute Inc	4 <sup>th</sup> floor, Unioil Centre Building Acacia Corner Commerce Avenue, Madrigal Business Park, Alabang, Muntinlupa City		
Saint Bernadette College of Alabang Inc	Km 23, 6 East Service Road, Udings Compound, Alabang, Muntinlupa City		
Creotec Philippines Inc	117 Technology Avenue, SEZ Laguna Technopark		
IETI College Inc	5 Molina St., Alabang, Muntinlupa City		
Saint Francis of Assisi College of Alabang Inc	19 Ilaya St., Alabang, Muntinlupa City		October 24, 2025



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

PRIVATE SCHOOL	ADDRESS	VALIDATION TEAM	DATE OF MONITORING
Lakewood School of Alabang	21 GNT Building, National Road, Putatan, Muntinlupa City	Leonaida L. Gutierrez EPS, EPP/TLE Division JDVP focal person	October 24, 2025
Christ the King College of Science and Technology	Jaysonville II Subdivision, National Road, Putatan, Muntinlupa City	Chelo DG Rongavilla EPS II, M&E Unit Private School Focal Person	
Westbay College	Cajiles Compound, Ilaya St., Alabang, Muntinlupa City	Mary Michelle Enriquez MNHS-JDVP Focal  Airo F. Tiama CSHS-JDVP Focal	
Asian Christian Technological Schools & Colleges, Inc.	503 Eagle St. G2 Village Pinagsama, Taguig City	Gina Fetalsana TNHS-JDVP Focal	



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



October 20, 2025


**REGIONAL MEMORANDUM**

No. 985, s. 2025

**To:** Schools Division Superintendents

**SLOT ALLOCATION FOR NCR IN THE IMPLEMENTATION OF JDVP-SHS TVL FOR SCHOOL YEAR 2025-2026**

1. This is in reference to the attached Memorandum OASF-2025-669 dated October 6, 2025, from Atty. Edson Byron K. Sy, Assistant Secretary for Finance, Officer-in-Charge, Office of the Undersecretary for Finance, regarding the above-captioned subject for information and appropriate action.
2. In line with this, please refer to the attached allocation list and the corresponding alphanumeric voucher control numbers to be used. The SDO JDVP TWGs shall determine the number of slots to be allocated to the school beneficiaries in accordance with the criteria stipulated in DepEd Memorandum No. 6, s. 2023. Similarly, please be guided by the criteria for selecting potential JDVP-TVL partners, as stated in the same memorandum. The list of learner beneficiaries and the identified JDVP-TVL partner must be duly approved by the Schools Division Superintendent (SDS).
3. Please be advised that the prefix "NCR-2526-" in the control number is fixed and must not be altered. Only the last six digits (the serial number portion) shall be modified by the Central Office (CO) to correspond with the specific voucher number assigned within the region's allocation upon validation of the submitted master list.
4. In this regard, may we request your Office through the JDVP-TVL coordinator to:
  - a. Facilitate the collection of the initial list of learner-beneficiaries from the participating Public SHSs offering TVL track including information on its JDVP/Technical Vocational Institution (TVI) Partners using the attached template which can be accessed thru this link: <https://tinyurl.com/template-LB-TVI-JDVP25-26>; and
  - b. Submit the list of learner-beneficiaries thru this link: <https://tinyurl.com/Submission-LB-TVI-JDVP25-26> on or before October 21, 2025.
5. Immediate dissemination of this Memorandum is desired.

  
**JOEL T. TORRECAMPO**  
Schools Division Superintendent  
Officer-In-Charge  
Office of the Regional Director



Address: 6 Misamis St., Bago Bantay, Quezon City  
Email address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: [depedncr.com.ph](http://depedncr.com.ph)



67