

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

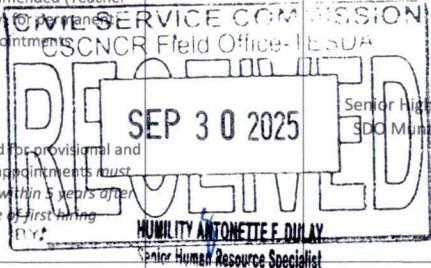
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF EDUCATION:

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ANGELA M. FRANCISCO  
Administrative Officer IV - HRMO  
September 30, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency / Area of Specialization/ Residency Requirement (if applicable)	
1	School Principal III	OSEC-DECSB-SP3-30002-2020	21	70,013.00	Master's degree in Education, or Educational Management, or Educational Leadership; or Master's degree in relevant learning area with atleast 15 units in Management	40 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	5 years teaching experience and 3 years experience in school management and operations	RA 1080, as amended (Teacher)		Elementary SDO Muntinlupa
2	School Principal I	OSEC-DECSB-SP1-30214-2010	19	56,390.00	Master's degree in Education, or Educational Management, or Educational Leadership; or Master's degree in relevant learning area with atleast 9 units in Management	32 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	5 years teaching experience and 1 year relevant experience in any of the following: learning area coordination, subject area supervision, school management and operations, instructional supervision	RA 1080, as amended (Teacher)		Elementary SDO Muntinlupa
3	School Principal I	OSEC-DECSB-SP1-30215-2010	19	56,390.00	Master's degree in Education, or Educational Management, or Educational Leadership; or Master's degree in relevant learning area with atleast 9 units in Management	32 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, School Management and Operations, Instructional Leadership acquired within the last 5 years	5 years teaching experience and 1 year relevant experience in any of the following: learning area coordination, subject area supervision, school management and operations, instructional supervision	RA 1080, as amended (Teacher)		Elementary SDO Muntinlupa
4	Teacher I - (Senior High School Teacher I - Sports Track)	OSEC-DECSB-TCH1-30838-2025	11	30,024.00	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track	None Required	None Required	RA 1080 as amended (Teacher-Secondary) for permanent appointments  None required for provisional and contractual appointments must pass the LET within 5 years after the date of first hiring		Senior High School SDO Muntinlupa

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5	Teacher I - (Senior High School Teacher I - Sports Track)	OSEC-DECSB-TCH1-30839-2025	11	30,024.00	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track	None Required	None Required	RA 1080 as amended (Teacher-Secondary) for permanent appointments  None required for provisional and contractual appointments <i>must pass the LET within 5 years after the date of first hiring</i>		Senior High School SDO Muntinlupa
6	Teacher I - (Senior High School Teacher I - Sports Track)	OSEC-DECSB-TCH1-30840-2025	11	30,024.00	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track	None Required	None Required	RA 1080 as amended (Teacher-Secondary) for permanent appointments  None required for provisional and contractual appointments <i>must pass the LET within 5 years after the date of first hiring</i>		Senior High School SDO Muntinlupa
7	Teacher I - (Senior High School Teacher I - Sports Track)	OSEC-DECSB-TCH1-31353-2017	11	30,024.00	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track	None Required	None Required	RA 1080 as amended (Teacher-Secondary) for permanent appointments  None required for provisional and contractual appointments <i>must pass the LET within 5 years after the date of first hiring</i>		Senior High School SDO Muntinlupa
8	Teacher I - (Senior High School Teacher I - Sports Track)	OSEC-DECSB-TCH1-31357-2017	11	30,024.00	Bachelor's degree with a major in field(s) under the Sports Track plus 18 professional units in Education; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track plus 18 professional units in Education  Bachelor's degree with a major in field(s) under the Sports Track; or any Bachelor's degree with at least 15 units of specialization in the relevant field(s) under the Sports Track	None Required	None Required	RA 1080 as amended (Teacher-Secondary) for permanent appointments  None required for provisional and contractual appointments <i>must pass the LET within 5 years after the date of first hiring</i>		Senior High School SDO Muntinlupa
9	Teacher I (Secondary)	OSEC-DECSB-TCH1-31625-2011	11	30,024.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080, as amended (Teacher-Secondary)		PNHS

10	Teacher I (Secondary)	OSEC-DECSB-TCH1-30318-2005	11	30,024.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080, as amended (Teacher-Secondary)	MSHS
11	Teacher I (Elementary)	OSEC-DECSB-TCH1-35695-2012	11	30,024.00	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education	None Required	None Required	RA 1080, as amended (Teacher-Elementary/Secondary)	Elementary SDO Muntinlupa

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than

October 10, 2025

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

*This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.  
This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

VIOLETA M. GONZALES CESO VI  
ASDS, OIC - Schools Division Superintendent  
Centennial Ave., Tunasan, Muntinlupa City  
0284237560/0284237561/0284237562/recruitment.sdomuntinlupa@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

