



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**NOTICE TO PROCEED**

September 04, 2025

The Manager  
**Balai Bagnet Food Hub**  
188 San Guillermo Street,  
Putatan, Muntinlupa City

Dear Sir/Madam:

Since the Purchase Order was already signed, this Notice to Proceed is hereby given to **Balai Bagnet Food Hub** so that work may commence on the procurement of the **Meals for the Division Training of School Trainers for Academic Recovery and Accessible Learning (ARAL) Reading Tutors** on **September 11 - 13, 2025**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge the receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to SDO-Muntinlupa City.

Very truly yours,

**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

I acknowledge the receipt of this Notice on: SEPT - 04, 2025

Name of the Representative of the Bidder: ALEXANDRA L. MARANSALA

Authorized Signature: