



PURCHASE ORDER
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Supplier : **MGWR - PC COMPUTER TRADING**
 Address : 2nd Floor D & A Commercial Bldg., Ilang-Ilang Street, Dolor Subd., Calamba City, Laguna

P.O. No. : **PO-RFQ-2025-05-0002**
 Date : **05/22/25**
 Mode of Procurement : **SMALL VALUE PROCUREMENT**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Schools Division Office** Delivery Term : **Delivered At Place**
 Date of Delivery : **June 06, 2025**

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---------------------------|------|--|----------|-----------|---------------------|
| | | Ink System: EcoTank System: Utilizes refillable ink tanks instead of traditional cartridges Ink Bottles: High-capacity, spill-free refill bottles Ink Bottle Yield: Black: Up to 4,500 pages Color: Cyan, Magenta, Yellow: Up to 7,500 pages each Cost per Page: Extremely low, ideal for high-volume printing Paper Handling: Standard Paper Input: 100-sheet rear paper tray Supported Paper Sizes: A4, A5, A6, B5, Letter, Legal, 4 x 6 inches, 5 x 7 inches, 8 x 10 inches Duplex Printing: Manual (user-controlled) Borderless Printing: Available for photo sizes 4 x 6, 5 x 7, and 8 x 10 inches Copy Specifications: Copy Speed: Up to 30 seconds per page (black and white) Copy Resolution: Up to 600 x 300 dpi Reduce/Enlarge Range: From 25% to 400% Multi-copy Mode: Copy up to 99 copies of a document ID Card Copy Function: Easily copy both sides of an ID card onto a single page Scan Specifications: Scanner Type: Flatbed scanner with an 8.5 x 11.7 inches scanning area Optical Scan Resolution: 600 x 1200 dpi Maximum Scan Size: A4 / Letter size Scan Speed: 300 dpi (Black): Approximately 1.0 ms/page 300 dpi (Color): Approximately 3.0 ms/page | | | |
| | | Scan Features: Scan to PC, Email, Cloud, USB Drive Supports PDF, JPEG, PNG file formats Multi-page scanning with automatic document feeder (up to 30 sheets) Connectivity: Wired Connectivity: USB 2.0 interface Optional Wireless Connectivity: Requires additional Epson Wi-Fi Direct® Adapter Mobile Printing Solutions: Epson iPrint, Apple AirPrint, Google Cloud Print, Mopria Print Service Display and Control: 1.44-inch Monochrome LCD: User-friendly interface for setup, status monitoring, and maintenance Physical Buttons: Power, Cancel, Resume, Copy, and Scan Power Consumption: Active Mode: 12 W Sleep Mode: 0.8 W Power Off: 0.3 W Environmental Considerations: Energy Star Certified: Low power consumption in both active and standby modes Noise Levels: Printing: Approximately 54 dB (A) Scanning: Approximately 51 dB (A) Dimensions and Weight: Dimensions: 375 mm (W) x 347 mm (D) x 179 mm (H) Weight: 4.4 kg | | | |
| TOTAL | | | | | ₱ 255,306.00 |

(Total Amount in Words) TWO HUNDRED FIFTY FIVE THOUSAND THREE HUNDRED SIX PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Jessie P. Blas
 Signature over Printed Name of Supplier
JESSIE P. BLAS
 Date
MAY 22, 2025

Very truly yours,

Violeta M. Gonzales
VOLETA M. GONZALES CESO VI
 Assistant School Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

Fund Cluster : _____
 Funds Available : _____

KARINA B. MEDINA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____