



PURCHASE ORDER
 Department of Education
 National Capital Region
 DepEd - Muntinlupa City

Supplier : **VECO PAPER CORPORATION**
 Address : **Concepcion Street, Buli, Muntinlupa City**
 P.O. No. : **PO-RFQ-2025-05-0003**
 Date : **05/29/25**
 Mode of Procurement : **SMALL VALUE PROCUREMENT**

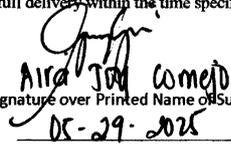
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

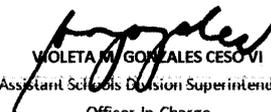
Place of Delivery : **Schools Division Office**
 Date of Delivery : **June 3 - 5, 2025**
 Delivery Term : **Delivered At Place**

Stock/Property No.	Unit	Description	Total No. of Pages	Quantity	Unit Cost	Amount
	Piece	16-page Questionnaires (with 1-page colored) for RMA Key Stage 2	344,000	21,500	₱ 0.4873	₱ 167,631.20
	Piece	3-page Answer Sheet for RMA Key Stage 2	64,500	21,500	₱ 0.4873	₱ 31,430.85
	Piece	24-page Competencies and Scoring Guide for RMA Key Stage 2	4,800	200	₱ 0.4873	₱ 2,339.04
	Piece	20-page Questionnaires (with 1-page colored) for RMA Key Stage 3	550,000	27,500	₱ 0.4873	₱ 268,015.00
	Piece	5-page Answer Sheet for RMA Key Stage 3	165,000	27,500	₱ 0.4873	₱ 80,404.50
	Piece	20-page Competencies and Scoring Guide for RMA Key Stage 3	2,400	120	₱ 0.4873	₱ 1,169.52
Specifications:						
Size: A4 or 8.25" x 10.75" , whichever is practical in the printing process						
Basic Weight: not less than 70 gsm or better						
Printing: Back to Back						
Color: One (1) color print						
Binding: Stapled						
Packaging: Test Questions and Answer Sheets shall be packed by 100s and wrapped in a 3-mil thick polyethylene plain plastic bag (machine sealed) or shrink packed using gauge 75 Polyolefin Film (POF) for adequate protection against moisture and water damage.						
Labelling: A label shall be pasted on top of each plastic wrap indicating the School, Quantity and Type of RMA Materials, then secured by 50.9 mm packaging tape or better.						
TOTAL						₱ 550,990.11

(Total Amount in Words) Five Hundred Fifty Thousand Nine Hundred Ninety Pesos and 11/100

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
 Signature over Printed Name of Supplier
AIRA JOY LOMEJO
 Date: **05-29-2025**

Very truly yours, 
VIOLETA M. GONZALES CESOVI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

Fund Cluster : _____
 Funds Available : _____

KARINA E. MENDIOLA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____