



SEPT-633

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

OCT 02 2025

MEMORANDUM

**CAMP COORDINATION AND CAMP MANAGEMENT AND INTERNALLY
DISPLACED PROTECTION (CCCM-IDPP)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Attached is a letter from Ms. Analyn M. Mercado, RSW, Department Head of SSD, dated September 18, 2025, regarding the conduct of the above-mentioned activity scheduled on October 15-17, 2025 from 8:00 a.m to 5:00 p.m., funded by the Municipality Department of Disaster Resilience & Management.

2. The live-out training will be attended by the following participants from the designated schools.

Barangay	Name	Designation
Sucac	Dr. Ada Trinidad A. Tagle Ms. Ma. Romma S. Pagador	Public Schools District Supervisor Project Development Officer II, YFD
Cupang	Ms. Clarisa C. Avila Dr. Meniano D. Ehora	Public Schools District Supervisor Public Schools District Supervisor
Alabang	Dr. Yaledegler C. Maligaya Ms. Nery Anne E. Lorenzo	Public Schools District Supervisor Alternative Learning System (ALS)
Putatan	Dr. Ma. Theresa C. Dela Rosa Dr. Jhemson C. Elis	Public Schools District Supervisor Public Schools District Supervisor
Poblacion	Dr. Eric F. Fungo Dr. Myra E. Namit	Public Schools District Supervisor Public Schools District Supervisor
Tunasan	Dr. Evangeline M. Aman Dr. Jaime G. Bautista	Public Schools District Supervisor Public Schools District Supervisor

3. Any inquiries or concerns related to this activity, please contact Mr. Eduardo L. Kondo at 0966 524 0873 and Mr. Mark Sandoval at 0916-612-4854.

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UN-2025-398



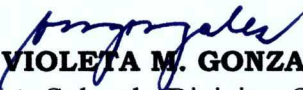
Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

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4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated

References: As stated

To be indicated in the Perpetual Index

Under the following subjects:

SAFETY EDUCATION COMMUNICATIONS

ELK/DM/CAMP COORDINATION AND CAMP MANAGEMENT AND INTERNALLY DISPLACED PROTECTION (CCCM-IDPP)

_____/September 29, 2025



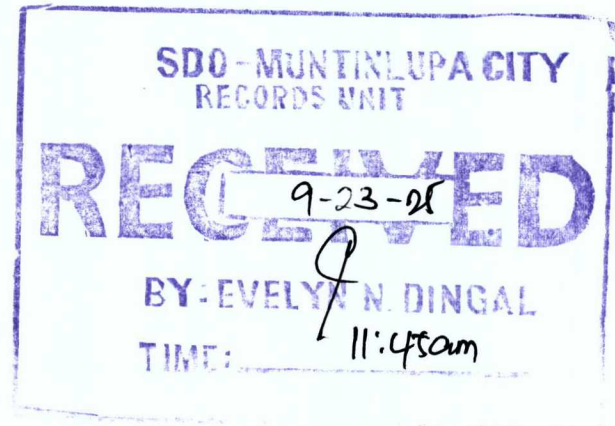
Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA



Tanggapan ng Panlipunang Paglilingkod
Social Services Department

18 September 2025

Dr. Violeta M. Gonzales, CESO VI
 Schools Division Superintendent
 SCHOOL DIVISION OFFICE



Dear **Madam Gonzales**,

Greetings!

As part of our annual regular activity, the Social Services Department in coordination with the Department of Social Welfare and Development (DSWD) NCR will be conducting once again, a training on **Camp Coordination, Camp Management and Internally Displaced Person Protection (CCCM-IDPP)** supported by Muntinlupa City Department of Disaster Resilience and Management in funding this activity. This is part of our compliance to Gawad Kalasag and Seal of Good Local Governance Audit (RA11292).

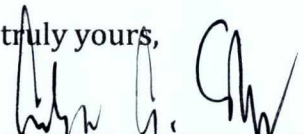
In this regard, we are pleased to invite participants from specific schools that we are frequently working with during disasters and other emergency situations needing fundamental and baseline knowledge when running, maintaining and managing the Evacuation Camps. This is a live-out training at **Acacia Hotel Manila** on **October 15-17, 2025** from 8am to 5pm. *We highly encourage those who have not yet participated in this training from previous years. To wit:*

BARANGAY	SCHOOLS	PARTICIPANTS
Barangay Sucat	Sucate Elementary School	2-School Personnel
Barangay Cupang	Cupang Senior High School	2-School Personnel
Barangay Alabang	Alabang Elementary School	2-School Personnel
Barangay Bayanan	Bayanan Elementary School Unit-1	2-School Personnel
Barangay Putatan	Putatan Elementary School	2-School Personnel
Barangay Poblacion	Muntinlupa Elementary School	2-School Personnel
Barangay Tunasan	Tunasan Elementary School	2-School Personnel

For queries and/or concerns regarding the matter, please contact our staff in-charge, Mr. Mark Sandoval through mobile number, 0916-612-4854.

Thank you very much.

Very truly yours,


Ms. ANALYN A. MERCADO, RSW
 City Government Department Head III