



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent


OCT 02 2025

**MEMORANDUM**

**RESCHEDULING OF THE TRAINING WORKSHOP ON CLASSROOM LITERACY INTERVENTION FOR KEY STAGE 2 TEACHERS: FOCUSING ON EMERGING, DEVELOPING, AND TRANSITIONING LITERACY LEARNERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance Operations Division  
Elementary Public School Heads/OICs  
All Others Concerned

1. This Office announces the rescheduling of Division Training Workshop titled: *Training Workshop on Classroom Literacy Intervention for Key Stage 2 Teachers: Focusing on Emerging, Developing, and Transitioning Literacy Learners (Division Memorandum No. 2025-375)* from September 26-27, 2025 to October 10-11, 2025, 8:00 a.m. to 5:00 p.m., at Muntinlupa Elementary School, Poblacion, Muntinlupa City.
2. The above-mentioned activity will serve as a learning support to help teachers engage with evidence-based approaches in classroom remediation.
3. This Memorandum shall serve as Authority to Travel/Attend of the participants.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index  
Under: LITERACY

MCDS- Rescheduling Training Workshop on Classroom Literacy Intervention for Key Stage 2 Teachers: Focusing on Emerging, Developing, and Transitioning Literacy Learners.

402/October 2, 2025

UN-2025-402



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

SEP 18 2025

**MEMORANDUM**

**TRAINING WORKSHOP ON CLASSROOM LITERACY INTERVENTION FOR KEY STAGE 2  
TEACHERS: FOCUSING ON EMERGING, DEVELOPING, AND  
TRANSITIONING LITERACY LEARNERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance Operations Division  
Elementary and Secondary Public School Heads/OICs  
All Others Concerned

1. Pursuant to Department of Education Order No. 10, s. 2024, which outlines the Revised K-12 Curriculum and includes the Reading Program aimed at enhancing learners' reading proficiency, aligned with the Division's Program **SIKLAB D.U.N.O.n.G**, particularly Pillar II: *Unlock Foundational Skill Mastery*, the Division of Muntinlupa will conduct a training workshop titled: *Training Workshop on Classroom Literacy Intervention for Key Stage 2 Teachers: Focusing on Emerging, Developing, and Transitioning Literacy Learners*. The workshop will be held on *September 26-27, 2025*, from 8:00 a.m. to 5:00 p.m., at the SDO 4th Floor, Life Skills Activity Center, Centennial Avenue, Muntinlupa City.
2. The above-mentioned activity will serve as a learning support to help teachers engage with evidence-based approaches in classroom remediation.
3. Attached are the following enclosures:
  - a. Enclosure 1: List of Participants
  - b. Enclosure 2: Training Matrix
4. The participants shall be entitled to a one-day service credit in accordance with DepEd Order No. 13 s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers* and Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
5. This Memorandum shall serve as Authority to Travel/Attend of the participants.

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UN-2025-375



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
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6. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index

Under: LITERACY

MCDS- Training Workshop on Classroom Literacy Intervention for Key Stage 2 Teachers: Focusing on Emerging, Developing, and Transitioning Literacy Learners.

375/September 9, 2025

UN-2025-375



Republic of the Philippines  
**Department of Education**  
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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure 1

**TRAINING WORKSHOP ON CLASSROOM LITERACY INTERVENTION FOR KEY STAGE 2  
TEACHERS: FOCUSING ON EMERGING, DEVELOPING, AND  
TRANSITIONING LITERACY LEARNERS**

September 26-27, 2025

8:00 a.m-5:00 p.m.

SDO 4<sup>th</sup> Floor, Life Skills Activity Center

**LIST OF TEACHER PARTICIPANTS**

SCHOOL	PARTICIPANT'S NAME	GRADE LEVEL
1. Alabang Elementary School	Jan Carlo Recaña	4
	Ma. Theresa De Guzman	5
	Mary Anne I. Orzales	6
2. Bagong Silang Elementary School	Rosalei R. Bingayen	4
	Bernadette A. Mateo	5
	Patrick John C. Zamora	6
3. Bayanan Elementary School- Main	Ruby M. Almojen	4
	Candice Anne H. Adoptante	5
	Vivian C. Tompong	6
4. Bayanan Elementary School- Unit 1	Maritess Delos Reyes	4
	Anniver L. Pamatian	5
	Gemmalyn Cambronero	6
5. Buli Elementary School	Criste Gono	4
	Arlyn Consultado	5
	Justin Panesa	6
6. Cupang Elementary School- Annex	Victoria Oray	4
	Batsheba Belen Limbanganon	5
	Elizabeth Tiston	6
7. Cupang Elementary School- Main	Nilda D. Destacamento	4
	Clariza B. Bercasio	5
	Gellie A. Miñon	6
8. Filinvest Elementary School	Ginazel G. Beaulieu	4
	Honey Mae Rosales	5
	Albert Batario Jr	6
9. FDeMesa Elementary School	Berpie A. Vargas	4
	Jennifer A. Oruga	5
	Adelinda D. Dollesin	6



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10. Itaas Elementary School	Edorlyne E. de Paz	4
	Raymond B. Mariñas	5
	Aurora M. Lat	6
11. Lakeview Integrated School	Maricel M. Balmonte	4
	Jusper E. Botalon	5
	Mary Lou N. Lopez	6
12. Muntinlupa Elementary School	Nesona E. Odvina	4
	Lea P. Arroyo	5
	Cherry F. Estavillo	6
13. Poblacion Elementary School	Karen Joy M. Daquioag	4
	Jonvic Argame	5
	Redgebie O. Cantor	6
14. Putatan Elementary School	Maria Cristina Lui	4
	Ana Marie Bayais	5
	Jennifer P. Arroyo	6
15. Soldiers Hills Elementary School	Ester A. Dungca	4
	Baby Lyn R. Faigao	5
	Neilwen L. Jualo	6
16. Sucat Elementary School- Main	Andrei Belga	4
	Jennie Maderazo	5
	Shirley Sison	6
17. Sucat Elementary School Sitio Pagkakaisa-Zone 3	Jesrael A. Samolde	4
	Cassandra M. Morales	5
	Ernah T. Diaz	6
18. Sucat Elementary School Sitio Pagkakaisa-Zone 4	Jesa G. Llaguno	4
	Lorena E. Estigoy	5
	Eda E. Cipres	6
19. Tunasan Elementary School	Amy Castro	4
	Liza Ambaliza	5
	Erica Manuel	6
20. Victoria Homes Elementary School	Merellevy Petilos	4
	Charry R. Rabino	5
	Nimfa V. Obinguar	6
SDO-CID	Vanessa D. Clamaña	



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Enclosure 2

**TRAINING WORKSHOP ON CLASSROOM LITERACY INTERVENTION FOR KEY STAGE 2  
TEACHERS: FOCUSING ON EMERGING, DEVELOPING, AND  
TRANSITIONING LITERACY LEARNERS**

September 26-27, 2025

8:00 a.m-5:00 p.m.

SDO 4<sup>th</sup> Floor, Life Skills Activity Center

**PROGRAM MATRIX**

Date and Time	Session Topics	Resource Speaker
Day 1: September 26, 2025		
7:30-8:00 a.m.	Registration	
8:00-8:30 a.m.	Opening Program	
8:30-10:30 a.m.	Session 1: Strengthening Classroom Literacy Intervention through Well-Being (Social Emotional Learning, GESI, Capacity to CARE, Growth Mindset, Collaborative Problem Solving)	Dr. Danilo B. Solayao Vice President for Academic Affairs Pmantasan ng Lungsod ng Muntinlupa (PLMun)
10:30-12:00 n.n.	Session 2: Literacy and Intervention Models (Approaches to Interventions)	Dr. Danilo B. Solayao Vice President for Academic Affairs Pmantasan ng Lungsod ng Muntinlupa (PLMun)
12:00-1:00 p.m.	LUNCH BREAK	
1:00-2:30 p.m.	Session 3: Classroom Literacy Intervention Workshop through Well-Being (Social Emotional Learning, GESI, Capacity to CARE, Growth Mindset, Collaborative Problem Solving)	Dr. Danilo B. Solayao Vice President for Academic Affairs Pmantasan ng Lungsod ng Muntinlupa (PLMun)
2:30-5:00 p.m.	Session 4: Presentation of Classroom Literacy Intervention through Well-Being (Social Emotional Learning, GESI, Capacity to CARE, Growth Mindset, Collaborative Problem Solving)	Dr. Danilo B. Solayao Vice President for Academic Affairs Pmantasan ng Lungsod ng Muntinlupa (PLMun)



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Date and Time	Session Topics	Resource Speaker
Day 2: September 27, 2025		
7:30-8:00 a.m.	Registration	
8:00-8:15 a.m.	Management of Learning	
8:15-10:15 a.m.	Session 5: The Learner and his/her Reading Behavior (Emerging)	Ms. Ferliza T. Reyes Master Teacher II Marcela Marcelo Elementary School
10:15-12:00 nn.	Session 6: The Learner and his/her Reading Behavior (Developing)	
12:00-1:00 p.m.	LUNCH BREAK	
1:00-3:00 p.m.	Session 7: Session 5: The Learner and his/her Reading Behavior (Transitioning)	Ms. Ferliza T. Reyes Master Teacher II Marcela Marcelo Elementary School
3:00-3:30 p.m.	Session 8: Classroom Action Plan	Dr. Ma. Carmen D. Solayao Education Program Supervisor-English
3:30-4:30 p.m.	Closing Program	