



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

OCT 16 2025

MEMORANDUM

ALPABASA TRAINING FOR SELECT KINDERGARTEN TEACHERS


To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Division's thrust to enhance learners' proficiency and grade-level readiness, and aligned with the NCR Top 2 Priority: Improving Foundational Skills of Learners, this Division, in partnership with Read to Achieve Foundation Philippines, Inc., will conduct a three-day comprehensive Alpabasa Training Workshop on November 6–8, 2025, at the Alternative Learning System (ALS) Center Conference Room.
2. This training aims to develop various strategies for teaching kindergarten literacy, including letter recognition, understanding letter–sound correspondence, recognizing rhyming words, developing phonological awareness, building vocabulary, and understanding print concepts.
3. Attached are the official list of participants and the training matrix, for reference.
4. School heads are directed to implement measures to ensure that classes will not be disrupted, either through the conduct of synchronous sessions or the use of appropriate flexible learning modalities. Likewise, participants shall be entitled to a one-day service credit for the day that falls on a weekend, pursuant to DepEd Order No. 53, s. 2023, titled "Updated Guidelines on the Grant of Vacation Service Credit to Teachers," and CSC-DBM Joint Circular No. 2, s. 2004, on Non-Monetary Remuneration for Overtime Service.
5. Expenses relative to the conduct of this training, including meals and transportation of participants and members of the Program Management Team, shall be charged against MOOE/Local Funds, subject to existing accounting and auditing rules and regulations.



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6. Immediate and dissemination of and compliance with this Memorandum are desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

KINDERGARTEN CURRICULUM TRAINING

MMA/ALPABASA TRAINING FOR SELECT KINDERGARTEN TEACHERS
422 October 14, 2025

UN-2025-422



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
Schools Division Office – Muntinlupa City

LIST OF PARTICIPANTS

ALPABASA TRAINING FOR SELECT KINDERGARTEN TEACHERS
ALS CENTER CONFERENCE ROOM, BAYANAN, MUNTINLUPA CITY
NOVEMBER 6-8, 2025

	NAME	POSITION	SCHOOL
1	Reynaldo Comisario	School Principal	Victoria Homes E.S.
2	Noemi A. Alegria	Kindergarten Teacher	Victoria Homes E.S.
3	Sara T. Palaganas	Kindergarten Teacher	Victoria Homes E.S.
4	Hilda T. Luison	Kindergarten Teacher	Victoria Homes E.S.
5	Devine Grace G. Balais	Kindergarten Teacher	Victoria Homes E.S.
6	Stephanie B. Tan	Kindergarten Teacher	Victoria Homes E.S.
7	Mary Joy M. Aparri	Kindergarten Teacher	Tunasan Elem. School
8	Olive V. Bulong	Kindergarten Teacher	Tunasan Elem. School
9	Olivia B. Espana	Kindergarten Teacher	Tunasan Elem. School
10	Joanne A. Hernandez	Kindergarten Teacher	Tunasan Elem. School
11	Diadem M. Fabiala	Kindergarten Teacher	Tunasan Elem. School
12	Abegail B. Penalosa	Kindergarten Teacher	Tunasan Elem. School
13	Annabie L. Sanchez	Kindergarten Teacher	Tunasan Elem. School
14	Ruby Ann D. Veluz	Kindergarten Teacher	Tunasan Elem. School
15	Yvette G. Alimagno	Kindergarten Teacher	Bayanan Elem. School Main
16	Cathy C. Lacay	Kindergarten Teacher	Bayanan Elem. School Main
17	Hazel N. Guanzon	Kindergarten Teacher	Bayanan Elem. School Main
18	Cindy T. Eulin	Kindergarten Teacher	Bayanan Elem. School Main
19	Joan A. Dolleton	Kindergarten Teacher	Bayanan Elem. School Main
20	Sally M. Cabrerros	Kindergarten Teacher	Bayanan Elem. School Main
21	Mary Jane Balaquit	Kindergarten Teacher	Bayanan Elem. School Main
22	Rose Grace N. Dela Rosa	Kindergarten Teacher	Bayanan Elem. School Main
23	Crest Ann V. Enguerra	Kindergarten Teacher	Lakeview Integrated School
24	Arlyn S. Cortez	Kindergarten Teacher	Lakeview Integrated School
25	Raquel R. Oquendo	Kindergarten Teacher	Lakeview Integrated School
26	Ellah Grace A. Andaleza	Kindergarten Teacher	Lakeview Integrated School
27	Gina C. Porteza	Kindergarten Teacher	Lakeview Integrated School
28	Abegail Maglente	Kindergarten Teacher	Lakeview Integrated School
29	Ann Christine M. Catindig	Kindergarten Teacher	Lakeview Integrated School
30	Anjieica G. Alcantara	Kindergarten Teacher	Alabang Elem. School



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NOVEMBER 6-8, 2025

	NAME	POSITION	SCHOOL
31	Rose May R. Brigino	Kindergarten Teacher	Alabang Elem. School
32	Joanna Marie G. Catanghal	Kindergarten Teacher	Alabang Elem. School
33	Charmaine Ann Y. Dela Cruz	Kindergarten Teacher	Alabang Elem. School
34	Hannah Joy G. Dela Cruz	Kindergarten Teacher	Alabang Elem. School
35	Myla E. Esporlas	Kindergarten Teacher	Alabang Elem. School
36	Mabell S. Estilon	Kindergarten Teacher	Alabang Elem. School
37	Maricon M. Felias	Kindergarten Teacher	Alabang Elem. School
38	Florencia N. Penaflor	Kindergarten Teacher	Alabang Elem. School
39	Roxanne R. Sarabia	Kindergarten Teacher	Alabang Elem. School
40	Aubrey Joanna Marie T. Tadena	Kindergarten Teacher	Alabang Elem. School