



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent


OCTOBER 20, 2025

**MEMORANDUM**

**TRAINING ON READY TO USE TEACHER'S TOOLKIT FOR READING REMEDIATION IN SUPPORT TO DEPED ARAL PROGRAM FOR KEY STAGE 1 ARAL READING TUTORS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
OIC-Chief Education Supervisor, School Governance Operations Division  
Elementary Public School Heads/OICs  
Key Stage 1 ARAL Reading Tutors  
All Others Concerned

1. Attached is a letter from Ms. Angela Dianne Agustin, Senior Community Officer of Gokongwei Brothers Foundation on the above-captioned activity, contents of which are self-explanatory for the information and guidance of all concerned.
2. Particular attention is invited to paragraphs 4, 5, and 6.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated  
Reference: None  
To be indicated in the Perpetual Index  
Under: LITERACY

MCDS-Training on ready to use Teacher's Toolkit for reading remediation in support to DepEd ARAL Program for Key Stage 1 Aral Reading Tutors

427/October 17, 2025

UN-2025-427



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October 15, 2025

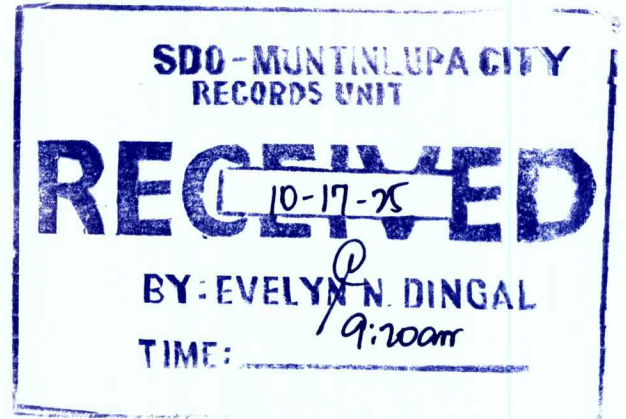
**DR. VIOLETA M. GONZALES, CESO VI**

Officer-in-Charge  
Office of the Schools Division Superintendent  
Division of Muntinlupa City

thru

**DR. MARIA CARMEN D. SOLAYAO**

Education Program Supervisor - English  
Division of Muntinlupa City



Dear Dr. Gonzales,

Good day!

We at the Gokongwei Brothers Foundation (GBF) deeply value our partnership in empowering educators and inspiring learners across the division, specifically through the GBF Class Builder Program and its Mathematics content.

As part of our continuing efforts to support teacher development in content mastery and pedagogy, we are pleased to introduce a new content area — English Reading Remediation.

Aligned with the ARAL Program and recognizing literacy as essential to STEM success, this addition provides a complete **Reading Remediation Teacher Toolkit for Key Stage 1**.

This toolkit is a teacher-capacitating resource aligned with the program's goal of strengthening content mastery and pedagogy through micro-coaching, practice-based learning, and effective instructional materials. It includes a **Teacher Guide** that develops individual teacher knowledge and skills, and a **LAC Guide** that encourages peer-to-peer learning and collaboration. Together, these are supported by **ready-to-use, downloadable, and editable lesson materials**— including a **34-week scope and sequence, Interactive Sound Walls for teachers, Storybooks, Decodable Books, Lesson Plans, PowerPoint Slides, Learning Activity Sheets, Home Support Activity Sheets, and Check-in Tools**— that enable teachers to apply what they have learned in their teaching practice. The materials are currently available for the emerging level, with other stages to follow.

In line with this, we invite your **Key Stage 1 ARAL Reading teachers and tutors** to the orientation-training webinar on October 28–29, 2025 (9:00 a.m.–12:00 nn) via MS Teams, where the Reading Remediation Teacher Toolkit for Key Stage 1 will be introduced and key remediation strategies discussed.

To confirm participation:

- Submit the **list of ARAL Reading teachers and tutors by October 20, 2025** for validation.
- Disseminate the link and QR code below to participating teachers for enrolment and event details. **Teachers should register from October 21–24 to ensure access to the toolkit during the webinar.**
- Ensure teachers attend the **webinar on October 28-29** from their respective schools to allow for collaborative LAC sessions.

We look forward to continuing our partnership and working hand in hand to nurture every learner's potential and create lasting impact in education.

Sincerely,




**ANGELA DIANNE AGUSTIN**

Senior Community Officer  
GBF Educator Programs  
Gokongwei Brothers Foundation

### GBF Class Builder Orientation Guide

Kindly save the succeeding pages for complete details and the schedule of the orientation-training webinar.

#### Important Details to Remember

|                              |  |  |
|------------------------------|--|--|
| <b>October 21 - 24, 2025</b> | Enroll through the registration form.  | <p>To know more details, go to the link or scan the QR code:<br/> <a href="https://bit.ly/m/gbfclassbuilder">https://bit.ly/m/gbfclassbuilder</a></p>  |
| <b>October 28 - 29, 2025</b> | Prepare for the online webinar and attend together with the ARAL tutors at your school.  |  |
| <b>October 29 - 31, 2025</b> | Prepare for your Reading Remediation classes by downloading at least 1 week worth of GBF Class Builder materials to receive the certificate. |  |

#### Orientation Program Flow Day 1 - Webinar (AM Schedule)

**Session Objective:** Apply the GBF Class Builder Reading Remediation Framework to integrate SEL and executive functioning for your learners' holistic success.

| TIME                | ACTIVITY  |
|---------------------|---|
| 9:00 - 9:15 AM      | Opening and Welcome Remarks   |
| 9:15 - 9:45 AM      | GBF Introduction and Strategic Direction  |
| 9:45 - 10:15 AM     | Overview of Reading Theories and Profiles of Learners   |
| 10:15 - 10:20 AM    | Break   |
| 10:20 - 11:45 AM    | CB Reading Remediation Framework <ul style="list-style-type: none"> <li>• Framework</li> <li>• Components</li> <li>• Implementation Guidelines</li> </ul> |
| 11:45 AM - 12:00 NN | Q & A and Closing Remarks   |



**Day 1 - LAC Session (PM Schedule)**

**Session Objective:** Define your roles and responsibilities as a remediation teacher and collaborate with colleagues to apply what you have learned in assessing students. The following materials will be provided for this session:

- Slide Deck for the GBF Class Builder Reading Remediation Program
- LAC Guide

**Day 2 - Webinar (AM Schedule)**

**Session Objective:** Familiarize yourself with the Reading Remediation Teacher Toolkit in the GBF Class Builder platform and learn how to log in to your account.

**Important Note:** Please make sure to bring your laptops and have a stable internet or data connection during this session.

| TIME                | ACTIVITY  |
|---------------------|---|
| 9:00 - 9:15 AM      | Opening and Welcome Remarks   |
| 9:15 - 9:30 AM      | Instructional Design and Approach <ul style="list-style-type: none"> <li>• Text- based</li> <li>• Explicit and Systematic Instruction</li> <li>• Weekly and Daily Lesson Structure</li> </ul> |
| 9:30 - 9:45 AM      | Introduction of the Curriculum Map and Teacher Development Map/ Guide   |
| 9:45 - 9:50 AM      | Break   |
| 9:50 - 11:30 AM     | Tools and Resources   |
| 10:30 - 10:40 AM    | Q & A   |
| 10:40 - 11:40 AM    | Class Builder Overview and Onboarding   |
| 11:40 AM - 12:00 NN | Q & A and Closing Remarks   |

**Post-Webinar LAC Session**

In this LAC Session, you will collaborate as you prepare for your first Reading Remediation class using the GBF Class Builder Materials. The following materials will be provided for this session:

- Copy of the Curriculum Map
- Copy of the Teacher Development Map Overview
- Slide deck for GBF Class Builder Reading Remediation Program
- Slide deck for onboarding
- LAC Guide

**Reminder:** This LAC Session should be conducted **on or before October 31, 2025** for them to receive a certificate.