



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

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NOV 0 5 2025

NOTICE OF MEETING

TO : MUNTINLUPA SCHOOL PAPER ADVISERS ASSOCIATION (MSPAA)  
OFFICERS

FROM :  **VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

DATE/TIME : November 5, 2025/1:00 p.m.

VENUE : SDO Mini Conference Room

SUBJECT : Pre-work Meeting on the Conduct of the Division Schools Press Conference

AGENDA : 1. Report on the progress of the tasks assigned per committee  
2. Venue preparations  
3. Report on the submitted LGU documents for DSPC Budget  
4. Other Matters

MCDS-Pre-work Meeting on the Conduct of the Division Schools Press Conference  
141/November 3, 2025

NOM-2025-141

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