

NDV-0100



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

No. 574, s. 2025

**CONDUCT OF MENTORING FOR MASTERY: ELEVATING MASTER TEACHERS
ROLE THROUGH COACHING AND MENTORING IN SUPPORT OF THE
REVISED K TO 10 CURRICULUM FOR GRADES 2, 3, 5, AND 8**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is *Regional Memorandum No. 1033, s. 2025 on the Conduct of Mentoring for Mastery: Elevating Master Teachers Role through Coaching and Mentoring in support of the Revised K to 10 Curriculum for Grades 2, 3, 5, and 8* dated October 30, 2025, the contents of which are self-explanatory, for information and guidance of all concerned.



2. Relative to this, the following master teachers are directed to attend the said training on November 14-17, 2025 at Tanza Oasis Hotel and Resort, Antero Soriano Highway, Tanza, Cavite:

Name	School
Ma. Cristina G. Bagas	Putatan ES
Erma Balagbis	Cupang ES Annex
Noema O. Gillego	Bayanan ES
Joana E. Nugoy	Poblacion ES
Luzviminda Azcarraga	Muntinlupa ES
Marlon Parreno	Victoria Homes ES
Mylene C. Tuvilla	Bayanan ES Unit 1
Viviam M. Rempillo	Sucacat ES
Maryjane B. Casacop	Tunasan ES
Maricel Dimaano	Alabang ES
Jessie T. Castelo	Bagong Silang ES
Ernah T. Diaz	Sucacat ES-Zone 3
Sony P. Recto	Sucacat ES-Zone 3
Welfredo M. De Paz	Lakeview IS
Ellen M. Padilla	Itaas ES




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3. Likewise, they are required to register in the Learning and Development Information System (LDIS) and National Educators Academy of the Philippines-National Capital Region (NBAP-R) Registration Links on or before November 5, 2025:

LDIS Link	NEAP-R Link
	
https://tinyurl.com/LDIS-Registration-Link-for-MT	https://tinyurl.com/MTRegFrm

4. Other details of the said training are reflected in the attached Memorandum, for reference.
5. Immediate and wide dissemination of this Memorandum are desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects

TEACHERS

PERFORMANCE

EVALUATION

AFS/2025 MENTORING FOR MASTERY-Kto10 Curriculum

574 / NOVEMBER 6, 2025





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Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

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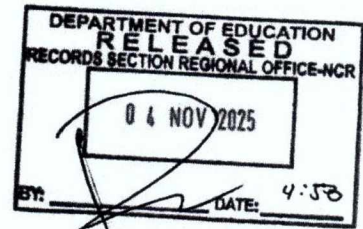
EVALUATION

AFS/2025 MENTORING FOR MASTERY-Kto10 Curriculum

_____/ NOVEMBER 6, 2025



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



October 30, 2025

REGIONAL MEMORANDUM

No. 1033, s. 2025

To: Schools Division Superintendents
 All Others Concerned

CONDUCT OF MENTORING FOR MASTERY: ELEVATING MASTER TEACHERS' ROLE THROUGH COACHING AND MENTORING IN SUPPORT OF THE REVISED K TO 10 CURRICULUM FOR GRADES 2,3,5, AND 8

1. In adherence to the *Philippine Professional Standards for Teachers (PPST)* and the *Implementation of the Revised K to 10 Curriculum for Grades 2,3,5, and 8*, this Office informs the field of the above-captioned subject which will be held on **November 14 to 17, 2025** at **Tanza Oasis Hotel and Resort, Antero Soriano Highway, Tanza, Cavite**.
2. Spearheaded by the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP-R), the activity aims to strengthened the instructional leadership capacity of Master Teachers (MTs) in line with the implementation of the Revised K to 10 Curriculum. It is anchored on the Philippine Professional Standards for Teachers (PPST), particularly Career Stage 4, which highlights the Master Teacher's role in leading colleagues to strengthen teaching and learning practices, mentoring peers, and fostering a culture of professional learning.
3. Master Teachers (MTs) shall be identified as the participants by the Chief of the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD) with the following configuration and qualifications:

Schools Division Office	Number of allotted slot for Master Teachers	Schools Division Office	Number of allotted slot for Master Teachers
Caloocan	25	Navotas	10
Las Pinas	17	Paranaque	16
Makati	10	Pasay	12



6 Misamis St., Bago Bantay, Quezon City
 Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>





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Malabon	13	Pasig	16
Mandaluyong	12	Quezon City	27
Manila	35	San Juan	10
Marikina	16	Taguig-Pateros	25
Muntinlupa	15	Valenzuela	24

- a. **All SDO endorsed participants must be currently occupying Master Teacher I or Master Teacher II position for Key Stage 1 with at least Very Satisfactory Performance Rating for latest two (2) consecutive rating period;**
 - b. **Must be a graduate of at least an MA degree or its equivalent; and**
 - c. **Has no pending administrative case and with good moral character**
4. All endorsed participants are advised to register in the **Learning and Development Information System (LDIS)** and **National Educators Academy of the Philippines-National Capital Region (NEAP-R) Registration Links on or before November 5, 2025:**

LDIS Link	NEAP-R Link
	
https://tinyurl.com/LDIS-Registration-Link-for-MT	https://tinyurl.com/MTRegFrm

5. All the **Regional Program Management Team (RPMT) for the Professional Learning and Development Program for Master Teachers** will conduct *the final coordination meeting* scheduled on **November 5, 2025, 9:00 AM to 5:00 PM** at DepEd NCR, Misamis Street, Bago Bantay, Quezon City.



6 Misamis St., Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>




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6. Meals for the said meeting shall be charged to OC-25-5823-HRTD-S11-001 AC-25-5823-HRTD-S11-001 or other RO HRD Fund, subject to the usual accounting and auditing rules and regulations.
7. This Memorandum shall likewise serve as the official travel authority documents of the RPMT for the Professional Development Program for Master Teachers
8. For information and strict compliance.


JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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Enclosure

**REGIONAL PROGRAM MANAGEMENT TEAM (RPMT) FOR THE
PROFESSIONAL LEARNING AND DEVELOPMENT PROGRAM FOR MASTER
TEACHERS**

- Over-all Chairperson** : **JOCELYN DR ANDAYA**
*Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations*
- Co-Chairperson** : **JOEL T. TORRECAMPO**
*Schools Division Superintendent, Pasay City
concurrent Officer-In-Charge, Office of the
Assistant Regional Director*
- Focal Person** : **HAJJI R. PALMERO**
*Chief Education Supervisor
HRDD NEAP-R*
- Members** : **MARCO D. MEDURANDA**
*Chief Education Supervisor, CID
SDO Navotas*
- RONALD VINCENT R. SALVA**
*Officer-In-Charge, CID
SDO Manila*
- WILBERT G. BALBOA**
GRACE R. NIEVES
ELOISA F. ABABAT
Education Program Supervisor, SDO Navotas
- MERIE GERLIE V. CAPIRAL**
Education Program Supervisor, SDO Manila
- DANILO G. OSORIO**
EDWIN B. BUNAO
JOVANNY L. CORNELIA
MARICAR M. ALAMON
MARK NATHANIEL REVILLA
Public School District Supervisors, SDO Caloocan



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ARLEN S. GATPO
Public School District Supervisor, SDO Manila

KAREN VILLANUEVA
GOMER O. AGON
Public School District Supervisor, SDO Pasig

LILIBETH S. GOZO
Principal IV, SDO Valenzuela

NEOFIDEL IGNACIO RAMIREZ
RICHARD C. MONSERRAT
Master Teachers, SDO Manila

JERRY L. RIVAS
ALLAN MICHAEL DM. CRUZ
Master Teachers, SDO Quezon City

RYAN ROMNICK B. SANCHEZ
Master Teacher, SDO Caloocan

ROSE EDEN CORTEZ-JOCSON
SOLITAIRE CRUZ
Head Teachers, SDO Navotas City

RPMT Secretariat : **LEAH AILAH C. VICENCIO**
Senior Education Program Specialist, HRDD NEAP

ARREN V. ADUAN
Education Program Supervisor, HRDD NEAP

DON RAY V. SALVADOR
Education Program Specialist II HRDD NEAP

JEROL C. DE LIRA
Administrative Assistant III, HRDD NEAP

NIKA A. DIAZ
Administrative Aide VI, HRDD NEAP

FAVI KHARL O. ODATO
Office Staff, NEAP-R



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