



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division  
 Superintendent**

NOV 0 5 2025

**MEMORANDUM**

**DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) NATIONAL  
 CAPITAL REGION 2025 REGIONAL CAREER DEVELOPMENT  
 SUPPORT PROGRAM FORUM**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor, Curriculum Implementation Division  
 Chief Education Supervisor, School Governance and Operations Division  
 Public Elementary and Secondary School Heads/OICs  
 All Others Concerned


1. Attached is a letter from Ms. Glenda Z. Aniñon, City Government Department Head III, Public Employment Service Office, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned. The said activity will be held on **November 7, 2025, 8:00 a.m. to 5:00 p.m., at the Remada Hotel, Binondo, Manila**

2. The following school guidance advocates are the official participants to the said event.

NAME	SCHOOL
Gina L. Rodriguez	Cupag Senior High School
Jellyne De Ocampo Joquico	Lakeview Integrated School
John Paul C. Fuentes	Muntinlupa Business High School Main
Ivy M. Vibora	Muntinlupa Business High School Sucat Annex
Henry R. Ablig	Muntinlupa National High School-JHS
Margie Kristal S. Talatayod	Muntinlupa National High School-SHS
Annie Rose J. Gabiana	Muntinlupa Science High School
Marian C. Muyot	Pedro E. Diaz High School
Herna D.G. Nobleta	Poblacion National High School
Cherry F. Carag	Sucate Senior High School
Julius V. Macaranas	Tunasan National High School

3. Travel and other incidental expenses of the above-mentioned participants shall be charged to local funds, and other fund source/s, subject to the existing accounting and auditing rules and regulations .

4. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent

Enclosure: As Stated  
 References: As Stated  
 To be indicated in the Perpetual Index  
 under the following subjects:

SCHOLARSHIP  
 KSJT/ DM/ MUNTINLUPA SCHOLARSHIP DIVISION (MSD) HIGH SCHOOL AND ELEMENTARY LEARNERS ASSISTANCE PROGRAM  
 (HELP) FIRST VALIDATION PERIOD

**453** / NOVEMBER 3, 2025

UN-2025-453



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
 8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

113



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Public Employment Service Office**



October 1, 2025

RECEIVED BY:  
*MS* 10/7/25 - 10:48am  
MARLON A. SALONGA  
SDO-MUNTINLUPA (RECORDS UNIT)

**DR. VIOLETA M. GONZALES**

Officer-In-Charge

Office of the Schools Superintendent

Schools Division Office (SDO)

Centennial Avenue, Laguerta, Barangay Tunasan, Muntinlupa City

Dear Dr. Gonzales,

PAX!

We are forwarding herewith the attached invitation from the Department of Labor and Employment-National Capital Region (DOLE-NCR), addressed to our office regarding the participation of Muntinlupa Career Guidance Counselors/Advocates to discuss emerging labor market demands brought by digital, green, care, and solidarity economies, as well as technological advancements such as Artificial Intelligence (AI) and robotics. The activity will also provide timely and relevant updates on DOLE's employment programs and initiatives.

The activity will be held on November 7, 2025, at the Ramada Hotel, Binondo, Manila. As per DOLE-NCR's focal person, the work program will be sent once their invited speakers for said event have confirmed.

In line with the slot allocation for Muntinlupa, may we respectfully request your good office to endorse **eleven (11) Career Guidance Counselors/Advocates from different public schools in Muntinlupa City in the said activity, along with their contact details.**

Attached is a copy of the official DOLE-NCR invitation for your reference and the confirmation slip which you may send back to our office, in person or via email at [peso.muntinlupa.cgcd@gmail.com](mailto:peso.muntinlupa.cgcd@gmail.com) on or before October 14, 2025

For your related concerns and inquiries, you may reach out to Ms. Ma. Rosario Magoo at [peso.muntinlupa.cgcd@gmail.com](mailto:peso.muntinlupa.cgcd@gmail.com) or 0915-530-0905

Thank you very much.

Very truly yours,

**GLEND A Z. ANIÑON**

City Government Department Head III

Public Employment Service Office



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**National Capital Region**  
 DOLE-NCR Building, 967 Maligaya Street, Malate, Manila



17 September 2025

**MS. GLENDA ZAMORA-ANIÑON**  
 PESO Manager  
 PESO Muntinlupa  
 1st Floor, City Hall Annex Bldg.,  
 National Road Putatan, Muntinlupa

Dear **Ms. Zamora-Aniñon**:

Greetings!

The rise of digital, green, care and solidarity economies has become a paradigm shift that highlights the integration of human intelligence and creativity through technological advancements such as Artificial Intelligence (AI) and robotics. These driving forces has brought imperative changes, challenges, and opportunities in the current and future workforce in the whole country, particularly in the National Capital Region.

In pursuit of the Department's commitment in promoting gainful employment opportunities and developing human resources, this Office will convene the Career Advocates, Public Employment Service Office (PESO), and Career Development Support Program Focals and Alternate Focals from the six (6) Field Offices to provide timely and relevant information on the demands of the labor market and other government programs and initiatives.

In lieu of this, may we request your good office to invite delegates from members of Career Advocates in the localities under your area of jurisdiction. The said activity will be held on 7 November 2025 at the Ramada Hotel, Binondo, Manila. The meals of the following participants for the said activity will be provided by the Regional Office. However, due to limited funds, below is the slot allotment, to wit.

Office	No. of Participants Allocated
PESO Muntinlupa	1 representative (preferably CDSP Focal/Alternate Focal)
Muntinlupa Career Guidance Counselors/Advocates	11 participants

Attached herewith is a copy of the program of activities for your reference and the confirmation slip which you need to fill out and send back to us via email at [tssdepwwncr17@gmail.com](mailto:tssdepwwncr17@gmail.com) on or before **October 24, 2025**.

For your related concerns or inquiries, kindly reach out to Ms. Ma. Allen Rose Carreon or Ms. Krystell Ann S. Adorable at [tssdepwwncr@gmail.com](mailto:tssdepwwncr@gmail.com) or 09932664467.

We look forward to your participation. Thank you.

Very truly yours,

**ATTY. SARAH BUENA S. MIRASOL**  
 Regional Director

**REGIONAL OFFICE**

Website: [www.ncr.dole.gov.ph](http://www.ncr.dole.gov.ph) Email: [ncr@dole.gov.ph](mailto:ncr@dole.gov.ph) Tel./fax: 8400-6242/8400-6241, 8400-3918/8303-0367

**CAMANAVA FIELD OFFICE**

2 P.P.I.A. Building A, Del Mundo St. bet. 10<sup>th</sup> Ave., Grace Park West  
 Caloocan City

☎ 8282-1842; 8283-5044; 8367-3188 (fax)

**PAPAMAMARISAN FIELD OFFICE**

4<sup>th</sup> Flr., No. 17 Rudgen Bldg., Brgy. San Antonio, Pasig City

☎ 8477-3630; 8532-4236; 8534-3893

**MANILA FIELD OFFICE**

4<sup>th</sup> Flr. DY International Bldg., 1650 Gen. Malvar cor. San Marcelino, Malate, Manila

☎ 8302-9270; 8244-1318; 8244-1532; 8302-9269 (fax)

**MUNTAPARLAS FIELD OFFICE**

263 Valenzuela Bldg., Alibang-Zapote Rd. Parapalana, Las Piñas City

☎ 8815-0086; 8808-6165; 8808-0422 (fax)

**MAKATI-PASAY FIELD OFFICE**

2<sup>nd</sup> Flr., ECC Bldg., Sen. Gil Puyat Ave., Makati City

☎ 8772-8210; 8800-7211; 8800-7211; 8336-5062 (fax)

**QUEZON CITY FIELD OFFICE**

4<sup>th</sup> Flr., Arcadia Bldg., Quezon Ave., Quezon City

☎ 8921888-4973; 8376-5983 (fax)

17 September 2025

**MS. GLENDA ZAMORA-ANIÑON**  
PESO Manager  
PESO Muntinlupa  
1st Floor, City Hall Annex Bldg.,  
National Road Putatan, Muntinlupa

Dear **Ms. Zamora-Aniñon**:

Greetings!

The rise of digital, green, care and solidarity economies has become a paradigm shift that highlights the integration of human intelligence and creativity through technological advancements such as Artificial Intelligence (AI) and robotics. These driving forces has brought imperative changes, challenges, and opportunities in the current and future workforce in the whole country, particularly in the National Capital Region.

In pursuit of the Department's commitment in promoting gainful employment opportunities and developing human resources, this Office will convene the Career Advocates, Public Employment Service Office (PESO), and Career Development Support Program Focals and Alternate Focals from the six (6) Field Offices to provide timely and relevant information on the demands of the labor market and other government programs and initiatives.

In lieu of this, may we request your good office to invite delegates from members of Career Advocates in the localities under your area of jurisdiction. The said activity will be held on 7 November 2025 at the Ramada Hotel, Binondo, Manila. The meals of the following participants for the said activity will be provided by the Regional Office. However, due to limited funds, below is the slot allotment, to wit.



Office	No. of Participants Allocated
PESO Muntinlupa	1 representative (preferably CDSP Focal/Alternate Focal)
Muntinlupa Career Guidance Counselors/Advocates	11 participants

Attached herewith is a copy of the program of activities for your reference and the confirmation slip which you need to fill out and send back to us via email at [tssdepwwncr17@gmail.com](mailto:tssdepwwncr17@gmail.com) **on or before October 24, 2025.**

For your related concerns or inquiries, kindly reach out to Ms. Ma. Allen Rose Carreon or Ms. Krystell Ann S. Adorable at [tssdepwwncr@gmail.com](mailto:tssdepwwncr@gmail.com) or 09932664467.

We look forward to your participation. Thank you.

Very truly yours,

  
**ATTY. SARAH BUENA S. MIRASOL**  
Regional Director 



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**NATIONAL CAPITAL REGION**  
 DOLE-NCR Building, 967 Maligaya Street, Malate, Manila



## CONFIRMATION SLIP

TRAINING INFORMATION			
<b>Title:</b> 2025 Regional Career Development Support Program (RCDSP) Forum			
<b>Venue:</b> Ramada Hotel, Binondo Manila			
<b>Date:</b> November 7, 2025			
SENDING OFFICE			
<b>Name of Office:</b> PESO Muntinlupa			
PARTICIPANTS			
(1) PESO CDSP Focal/Alternate Focal			
<b>Name:</b>			
<b>Position:</b>			
<b>Email Address:</b>			
<b>Mobile No.:</b>			
Career Guidance Counselors/Advocates (13 Participants)			
	Name	Email Address/Mobile No.	School
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
<p>It is understood that if accepted, the above-named personnel shall be allowed to attend the training on a full-time basis and that they shall be temporarily relieved of their duties for the duration of the training. In the event that they fail to appear without notice to the DOLE-NCR, the total cost of participation shall be charged to the participant.</p> <p><b>Nominated by:</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><b>Name and Signature of Immediate Supervisor</b></p>			

Please accomplish this form (reproduce if necessary) and e-mail it to [tssdepwwncr17@gmail.com](mailto:tssdepwwncr17@gmail.com)  
 on or before **18 OCTOBER 2025**.

10/6/25, 9:14 AM

Gmail - Invitation on DOLE-Regional Career Development Support Program (RCDSP) Forum

SDS



SDO Muntinlupa <sdo.muntinlupa@gmail.com>

## Invitation on DOLE-Regional Career Development Support Program (RCDSP) Forum

1 message

**PESO MUNTINLUPA** <peso.muntinlupa.cgcd@gmail.com>  
To: DepEd Muntinlupa <sdo.muntinlupa@gmail.com>

Fri, Oct 3, 2025 at 3:06 PM

Good day!

Forwarding the invitation for the Regional Career Development Support Program (RCDSP) from the Department of Labor and Employment - National Capital Region (DOLE - NCR), that was sent through the Public Employment Service Office (PESO) - Muntinlupa.

Please refer to the attached files and kindly acknowledge receipt of this email.

Sincerely,

PESO Muntinlupa - Career Guidance Division



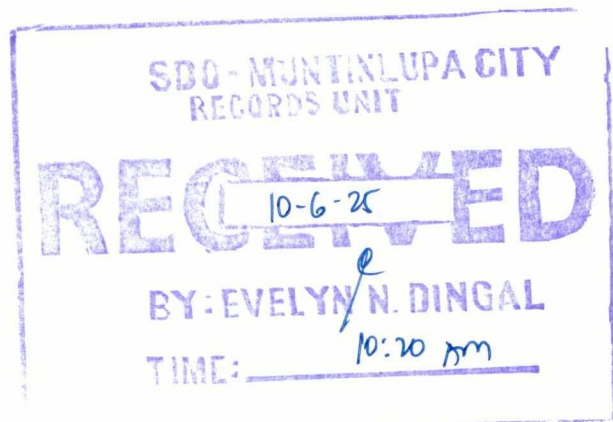
*Public Employment Service Office*

📍 G/F Annex Bldg. Muntinlupa City Hall Nat'l. Rd., Putatan, Muntinlupa City  
📧 pesoordinance@gmail.com / peso.muntinlupa@live.com  
☎ 8-840-2445

**CONFIDENTIALITY & DISCLAIMER NOTICE:** This email, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and/or privileged information. If you are not the intended recipient or not connected to the recipient, please contact the sender immediately and destroy all copies of the original message. Furthermore, PESO Muntinlupa accepts no liability or responsibility for any onward transmission or use of emails and attachments having left the PESO Muntinlupa domain.

### 3 attachments

- Letter to SDO from PESO.pdf**  
1343K
- Letter to PESO from DOLE.pdf**  
885K
- Confirmation Slip.docx**  
1153K





### CONFIRMATION SLIP

TRAINING INFORMATION			
<b>Title:</b> 2025 Regional Career Development Support Program (RCDSP) Forum			
<b>Venue:</b> Ramada Hotel, Binondo Manila			
<b>Date:</b> November 7, 2025			
SENDING OFFICE			
<b>Name of Office:</b> PESO Muntinlupa			
PARTICIPANTS			
<b>(1) PESO CDSP Focal/Alternate Focal</b>			
<b>Name:</b>			
<b>Position:</b>			
<b>Email Address:</b>			
<b>Mobile No.:</b>			
Career Guidance Counselors/Advocates (11 Participants)			
	Name	Email Address/Mobile No.	School
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
<p>It is understood that if accepted, the above-named personnel shall be allowed to attend the training on a full-time basis and that they shall be temporarily relieved of their duties for the duration of the training. In the event that they fail to appear without notice to the DOLE-NCR, the total cost of participation shall be charged to the participant.</p> <p><b>Nominated by:</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><b>Name and Signature of Immediate Supervisor</b></p>			

Please accomplish this form (reproduce if necessary) and e-mail it to [tssdepwwncr17@gmail.com](mailto:tssdepwwncr17@gmail.com) on or before **18 OCTOBER 2025**.



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**National Capital Region**  
 DOLE-NCR Building, 967 Maligaya Street, Malate, Manila



17 September 2025

**MS. GLENDA ZAMORA-ANIÑON**  
 PESO Manager  
 PESO Muntinlupa  
 1st Floor, City Hall Annex Bldg.,  
 National Road Putatan, Muntinlupa

Dear **Ms. Zamora-Aniñon**:

Greetings!

The rise of digital, green, care and solidarity economies has become a paradigm shift that highlights the integration of human intelligence and creativity through technological advancements such as Artificial Intelligence (AI) and robotics. These driving forces has brought imperative changes, challenges, and opportunities in the current and future workforce in the whole country, particularly in the National Capital Region.

In pursuit of the Department's commitment in promoting gainful employment opportunities and developing human resources, this Office will convene the Career Advocates, Public Employment Service Office (PESO), and Career Development Support Program Focals and Alternate Focals from the six (6) Field Offices to provide timely and relevant information on the demands of the labor market and other government programs and initiatives.

In lieu of this, may we request your good office to invite delegates from members of Career Advocates in the localities under your area of jurisdiction. The said activity will be held on 7 November 2025 at the Ramada Hotel, Binondo, Manila. The meals of the following participants for the said activity will be provided by the Regional Office. However, due to limited funds, below is the slot allotment, to wit.

Office	No. of Participants Allocated
PESO Muntinlupa	1 representative (preferably CDSP Focal/Alternate Focal)
Muntinlupa Career Guidance Counselors/Advocates	11 participants

Attached herewith is a copy of the program of activities for your reference and the confirmation slip which you need to fill out and send back to us via email at [tssdepwwncr17@gmail.com](mailto:tssdepwwncr17@gmail.com) on or before **October 24, 2025**.

For your related concerns or inquiries, kindly reach out to Ms. Ma. Allen Rose Carreon or Ms. Krystell Ann S. Adorable at [tssdepwwncr@gmail.com](mailto:tssdepwwncr@gmail.com) or 09932664467.

We look forward to your participation. Thank you.

Very truly yours,

**ATTY. SARAH BUENA S. MIRASOL**  
 Regional Director

**REGIONAL OFFICE**

Website: [www.ncr.dole.gov.ph](http://www.ncr.dole.gov.ph) Email: [ncr@dole.gov.ph](mailto:ncr@dole.gov.ph) Telefax: 8400-6242/8400-6241-8400-3918/8303-0367

**CAMANAYA FIELD OFFICE**

2nd Fl., P.P.I.A. Building A, Del Mundo St. bel. 10th Ave., Grace Park West Caloocan City

☎ 8282-1842; 8283-5044; 8367-3188 (fax)

**PAPAMAMARISAN FIELD OFFICE**

4th Fl., No. 17 Rudgen Bldg., Brgy. San Antonio, Pasig City

☎ 8477-3630; 8532-4236; 8534-3893

**MANILA FIELD OFFICE**

4th Fl. DY International Bldg., 1650 Gen. Malvar cor. San Marcelino, Malate, Manila

☎ 8302-9270; 8244-1318; 8244-1532; 8302-9269 (fax)

**MUNTAPARLAS FIELD OFFICE**

263 Valenzuela Bldg., Alabang-Zapote Rd. Pamplona, Las Piñas City

☎ 8815-0086; 8808-6165; 8808-0422 (fax)

**MAKATI-PASAY FIELD OFFICE**

2nd Fl., ECC Bldg., Sen. Gil Puyat Ave., Makati City

☎ 8772-8210; 8800-7211; 8800-7211; 8336-5062 (fax)

**QUEZON CITY FIELD OFFICE**

4th Fl., Arcadia Bldg., Quezon Ave., Quezon City

☎ 89213333-4973; 8376-5983 (fax)

17 September 2025

**MS. GLENDA ZAMORA-ANIÑON**  
PESO Manager  
PESO Muntinlupa  
1st Floor, City Hall Annex Bldg.,  
National Road Putatan, Muntinlupa

Dear **Ms. Zamora-Aniñon**:

Greetings!

The rise of digital, green, care and solidarity economies has become a paradigm shift that highlights the integration of human intelligence and creativity through technological advancements such as Artificial Intelligence (AI) and robotics. These driving forces has brought imperative changes, challenges, and opportunities in the current and future workforce in the whole country, particularly in the National Capital Region.

In pursuit of the Department's commitment in promoting gainful employment opportunities and developing human resources, this Office will convene the Career Advocates, Public Employment Service Office (PESO), and Career Development Support Program Focals and Alternate Focals from the six (6) Field Offices to provide timely and relevant information on the demands of the labor market and other government programs and initiatives.

In lieu of this, may we request your good office to invite delegates from members of Career Advocates in the localities under your area of jurisdiction. The said activity will be held on 7 November 2025 at the Ramada Hotel, Binondo, Manila. The meals of the following participants for the said activity will be provided by the Regional Office. However, due to limited funds, below is the slot allotment, to wit.

Office	No. of Participants Allocated
PESO Muntinlupa	1 representative (preferably CDSP Focal/Alternate Focal)
Muntinlupa Career Guidance Counselors/Advocates	11 participants

Attached herewith is a copy of the program of activities for your reference and the confirmation slip which you need to fill out and send back to us via email at [tssdepwwncr17@gmail.com](mailto:tssdepwwncr17@gmail.com) on or before **October 24, 2025**.

For your related concerns or inquiries, kindly reach out to Ms. Ma. Allen Rose Carreon or Ms. Krystell Ann S. Adorable at [tssdepwwncr@gmail.com](mailto:tssdepwwncr@gmail.com) or 09932664467.

We look forward to your participation. Thank you.

Very truly yours,

  
**ATTY. SARAH BUENA S. MIRASOL**  
Regional Director 



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Public Employment Service Office**



October 1, 2025

**DR. VIOLETA M. GONZALES**

Officer-In-Charge  
Office of the Schools Superintendent  
Schools Division Office (SDO)  
Centennial Avenue, Laguerta, Barangay Tunasan, Muntinlupa City

Dear Dr. Gonzales,

PAX!

We are forwarding herewith the attached invitation from the Department of Labor and Employment-National Capital Region (DOLE-NCR), addressed to our office regarding the participation of Muntinlupa Career Guidance Counselors/Advocates to discuss emerging labor market demands brought by digital, green, care, and solidarity economies, as well as technological advancements such as Artificial Intelligence (AI) and robotics. The activity will also provide timely and relevant updates on DOLE's employment programs and initiatives.

The activity will be held on November 7, 2025, at the Ramada Hotel, Binondo, Manila. As per DOLE-NCR's focal person, the work program will be sent once their invited speakers for said event have confirmed.

In line with the slot allocation for Muntinlupa, may we respectfully request your good office to endorse eleven (11) Career Guidance Counselors/Advocates from different public schools in Muntinlupa City in the said activity, along with their contact details.

Attached is a copy of the official DOLE-NCR invitation for your reference and the confirmation slip which you may send back to our office, in person or via email at [peso.muntinlupa.egcd@gmail.com](mailto:peso.muntinlupa.egcd@gmail.com) on or before October 14, 2025

For your related concerns and inquiries, you may reach out to Ms. Ma. Rosario Magoo at [peso.muntinlupa.egcd@gmail.com](mailto:peso.muntinlupa.egcd@gmail.com) or 0915-530-0905

Thank you very much.

Very truly yours,

**GLEND A Z. ANIÑON**  
City Government Department Head III  
Public Employment Service Office