



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM

**RATERS' CAMP: COMPREHENSIVE TRAINING ON CLASSROOM
OBSERVATIONS - PPST-BASED EVALUATION AND
INSTRUCTIONAL PRACTICES**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 OIC-Chief Education Supervisor, School Governance and Operations Division
 Public Elementary and Secondary School Heads/OICs
 Administrative Officer V
 All Others Concerned

1. Relative to the implementation of *Executive Order 174: Expanded Career Progression System for Teachers and DepEd Memorandum No. 89, s. 2025-Guidelines on the Multi-year Performance Management and Evaluation System (PMES) for Teachers SY 2025-2026 to 2027-2028*, this Office will conduct the **Raters' Camp: Comprehensive Training on Classroom Observation- PPST-based Evaluation and Instructional Practices on November 17-19, 2025** at the venue which will be announced later.
2. This training, which supports the NCR Priority 3: Capacitate School Heads and Teachers, aims to reorient raters on the proper conduct of classroom observations, with special focus on articulating observation notes and delivering precise ratings aligned with the Classroom Observation Tool (COT) rubrics.
3. Attached are **Enclosure 1: Official List of Participants and Enclosure 2: Training Matrix**, for reference. All participants are directed to pre-register **on or before November 10, 2025** through the link: <https://tinyurl.com/RatersCamp2025>. Please note that the names appear in the registration link shall be the basis for the training certification.
4. All participants are required to complete the pretest and posttest that will be provided by the Learning Management Team. Moreover, participants are expected to bring their laptop, extension cords, and pocket wifi/data load or any additional tools necessary for internet connectivity. The participants are also instructed to secure their **Microsoft365 Account** to guarantee seamless access to the training materials on the scheduled training date.
5. Furthermore, all participants are reminded to bring their maintenance medications as needed. Please note that the Program Management Team has limited capacity to provide medicines for chronic or long-term conditions and other prescribed health concerns.



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6. Meals and accommodation of the participants and members of the LMT and PMT shall be charged against the 2024 HRTD Fund, while travel expenses shall be charged against Division/School MOOE Local Funds, subject to the usual accounting and auditing rules and regulations.
7. This memorandum shall serve as the **Authority to Travel** of the concerned participants.
8. Immediate and dissemination of, and strict compliance with this Memorandum are desired.

VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects
TEACHERS TRAINING PROGRAM ACTIVITIES
IMR/Ratres Camp
464 /November 5, 2025



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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure 1: Official List of Participants

LEARNING MANAGEMENT TEAM		
	Name	Office/School
1	DR. VIOLETA M. GONZALES	SDO
2	DR. LILIA A. RICERO	SDO
3	DR. FLORANTE C. MARMETO	SDO
4	DR. MA. MYRA E. NAMIT	SDO
5	DR. EVANGELINE M. AMAN	SDO
6	DR. ERIC F. FUNGO	SDO
7	MR. JAYSON B. ALVARO	CSHS
8	MS. MARIA HAZEL B. HERNANDEZ	IES
9	JOHN ERIC P. MUSNI	MES
10	JULIET JAJALLA	FAES
11	MARIBEL SULSE	AES
12	RANAH JILL Q. BENZULANO	PEDHS
13	DAISY DELOS SANTOS	MNHS
14	MARIA ELENA B. ARAJA	MBHS
15	NELIA G. ABEJAR	MNHS
16	EVELYN P. CHAVEZ	MBHS
PROGRAM MANAGEMENT TEAM		
17	IVY M. ROMANO	SDO
18	ANDRES F. SICAM	SDO

PARTICIPANTS		
1	ARSENIO MEDENILLA	BSES
2	MARY JANE DALUGDUG	SESZ3&4
3	ZYRA TRIMIDAL	FAES
4	EDWARD MONTOJO	LIS
5	GEMINI GUEVARRA	SESZ3&4
6	SHEILA MARIE C. ACEBES	F DEMESA
7	HAZEL G. AMOR	PES
8	NORLITO A. ARGANTE	MES
9	JESSIE B. ARROYO	TES
10	GINAZEL G. BEAULIEU	FAES
11	MARINEL D. BUTED	BESI
12	GIRLIE C. CAMPOS	TES
13	MERLA L. CASERIAL	SHES
14	MAYVELL N. NAVARRO	AES
15	REA D. ESTILLER	LIS
16	CHERRY MAY P. FUENTES	FDMESA
17	AUREA P. GASCON	POBES
18	REBECCA V. KONDO	POBES
19	LORRAINE G. LELIS	PES



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20	ROBERTO G. RAMADA JR.	POBES
21	RAYMOND CHIOCO REGINIO	TES
22	DENNIS B. ROMANO	CESM
23	JECELYN S. SALMON	VHES
24	MELECIO S. BALERO	TNHS
25	MARIA LINA E. BOTE	VHES
26	ABIGAIL M. DE LIOS	MBHS
27	CATHERINE G. GALAN	PEDHS
28	SHERWIN G. LOMEDA	MBHS
29	EUFRACTIA V. MAGAHIS	MNHS
30	CARMELITA D. RAZON	MES
31	ELEONIDA M. TABARANZA	BES
32	CATHERINE M. VASOL	PES
33	CRISTINE D. VICTORIA	CESM
34	JOCELYN M. DUNGCA	IES
35	ROLANDO R. REMBOJO	MBHS
36	PAUL G. AGUILAR	PEDHS
37	KEVIN DARWIN C. BALAYAN	PNHS
38	RACQUEL B. BERNAL	MNHS
39	MERIE ANN DG. CABANTING	MNHS
40	LIEZA R. DE RAFAEL	MBHS SA
41	MARIA CAROLINE B. DELA CRUZ	MSHS
42	GEMMA F. JEREZA	MSHS
43	PEACHY ANN M. MALACAMAN	MSHS
44	CAROL C. MONROID	LIS
45	MELANIE D. SAPLAGIO	PNHS
46	REDALYN D. SIERRA	LIS
47	JUN L. CABAGTONG	SESM
48	EFLEDA F. ENERLAS	MES
49	ERWIN MORRIS	SESM
50	ANTONIO C. PALMERO	PoBES
51	SALOME J. PEREZ	LIS
52	MARICEL LUMIO	CESA