



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY


Office of the Schools Division
Superintendent

MEMORANDUM

**STATUS REVIEW AND UPDATES ON SBM, SGC FUNCTIONALITY, AND
TECHNICAL ASSISTANCE PROVISION**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. The School Management Monitoring and Evaluation Section and the Division Information Technology Unit jointly organize a capacity building activity for the School SBM and ICT Coordinators on the above-captioned activity on November 19, 2025 at Muntinlupa Elementary School Conference Room, 8:30 a.m. – 4:00 p.m..
2. The said activity aims to:
 - Conduct status review on the implementation of Enhanced SBM level of manifestation and SGC Functionality in schools.
 - Provide orientation and hands-on activities on the utilization of the Web-Based TA Portal
3. Participants are required to bring laptop and extension for the hands-on activity on the use of Web-Based TA Portal.
4. For information and strict compliance.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

STATUS REVIEW UPDATES
ZPLG/DM/STATUS REVIEW AND UPDATES ON SBM, SGC FUNCTIONALITY, AND RELEVANT TO PROVISION
472/November 11, 2025

UN-2025-472



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