



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

December 6, 2025

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Three Hundred Thousand Pesos (P 300,000.00)** being the Approved Budget for the Contract (ABC). **All complete requirements must be submitted either through the Office of the BAC Chairperson, thru the Receiving Section of the SDO or electronically via email at sdomuntinlupabacsec@gmail.com. On or before December 9, 2025; 10:00 am.** Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at sdomuntinlupabacsec@gmail.com.


LILIA A. RICERO EdD
BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
PROVISION OF MEALS FOR THE CONDUCT OF IGNITING SUCCESS: A COMPREHENSIVE SERIES OF RESULT-BASED PERFORMANCE MANAGEMENT WORKSHOPS FOR PERFORMANCE IMPROVEMENT AND GOAL ATTAINMENT (RPMS' RECOGNITION AND REWARDS CUM DEVELOPMENT PLANNING)						
1	120	pax	Date: December 15 - 19, 2025 Day 1 AM Snacks Arroz Caldo with Chicken and Boiled Egg Tokwa't Baboy Lumpiang Toge (4 pieces) Bottled Water (500 ml) Lunch Grilled Pork Belly in Hickory Sauce Chopsuey Rice Mushroom Soup Coffee Jelly Bottled Water (500 ml) Red Tea Seasonal Fruit	P 60,000.00		

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2	120	pax	PM Snacks Carbonara with Bread Bottled Water (500 ml) Iced Tea Day 2 AM Snacks Spaghetti with Ham and Cheese Sandwich Bottled Water (500 ml) Lunch Beef with Broccoli Chopsuey Chicken Teriyaki Rice Pork Nilaga Soup Buko Pandan Bottled Water (500 ml) Lemonade Seasonal Fruit PM Snacks Clubhouse Sandwich with Fries and Chips Orange Juice Tetra Pack (200 ml)	P 60,000.00		
3	120	pax	Day 3 AM Snacks Cheeseburger with Chips Bottled Water (500 ml) Lunch Cordon Bleu Lechon Kawali Pakbet Rice Sinigang sa Miso Soup Bottled Water (500 ml) Buko Pandan	P 60,000.00		

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				ABC	Quote	
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4	120	pax	Iced Tea Seasonal Fruit PM Snacks Pansit Guisado with Lumpiang Shanghai Bottled Water (500 ml) Day 4 AM Snacks Lasagna with Garlic Bread Bottled Water (500 ml) Lunch Sizzling Tofu Beef Kare-Kare Buttered Potato Marble Rice Pumpkin Soup Bottled Water (500 ml) Cucumber Drink Seasonal Fruit PM Snacks Ham & Cheese Sandwich with Fries and Chips Bottled Water (500 ml)	P 60,000.00		
5	120	pax	Day 5 AM Snacks Chicken Alfredo with Garlic Bread Bottled Water (500 ml) Lunch Pork Asado Fish Fillet with Sesame Seeds Mixed Vegetables Rice Creamy Chicken Soup Buko Pandan Bottled Water (500 ml)	P 60,000.00		

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			Lemonade Seasonal Fruit PM Snacks Clubhouse Sandwich with Chips Orange Juice Tetra Pack (200 ml) * With unlimited/overflowing brewed coffee * With tables and chairs set-up * With stand-by waiters (AM Snacks, Lunch and PM Snacks) * With candies and chips * Supplier should be within Muntinlupa City * Delivery Site: SDO Muntinlupa City			
TOTAL				P 300,000.00		
Terms of Payment: Payment shall be made by the Procuring Entity through Lan Bank's LDDAP-ADA/Bank Transfer Facility or through Land Bank's cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor's account.						
Contract Duration			5 Calendar Days			
Mayor's Permit No.:			Contact Number:			
Issued on:			Landline No.:			
Issued at:			Mobile No.:			
SEC/CDA/DTI Registration No.:			Name of Owner/Authorized Representative:			
PhilGEPS Registration No.:			Signature:			

Important Terms:

- Photocopy of the valid Business Permit/Mayor's Permit
- Photocopy of PhilGEPS Registration
- Photocopy of Income Tax Return (if the ABC is above PhP 500,000.00)
- **1 original copy** of Notarized Omnibus Sworn Statement (if the ABC is above PhP 50,000). (The Notarized Omnibus Sworn Statement shall be submitted in its original

copy if filed in a signed and sealed envelope through the Office of the BAC Chairperson, via the Receiving Section of the SDO. For electronic submissions, a photocopy may be accepted, provided that the original copy shall be retrieved by the TWG during post-qualification.)

All Technical Specifications are mandatory. Suppliers shall indicate complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ prevails.***

For submission/s through ***the Office of the BAC Chairperson, thru the Receiving Section of the SDO (for signed and sealed quotation/s)***, the Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes***, all enclosed in a single signed and sealed envelope.

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

The attached title page is intended to be placed in front of the signed and sealed envelope.



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Bids and Awards Committee (BAC)

RFQ-SVP-2025-005

**Provision of Meals for the Conduct of Igniting Success:
A Comprehensive Series of Result-Based Performance
Management Workshops for Performance Improvement
and Goal Attainment (RPMS' Recognition and Rewards cum
Development Planning)**

Name of Company : _____

Address : _____

Landline/Mobile Number : _____

Email Address : _____

Name and Signature of Authorized Representative : _____

DO NOT OPEN BEFORE DECEMBER 09, 2025 at 10:00 AM