



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM

No. 623, s. 2025

**ATTENDANCE TO THE 4TH QUARTER CONFERENCE OF THE HUMAN
RESOURCE MANAGEMENT MANAGERS/OFFICERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
Administrative Officer V
All Others Concerned

1. In connection to the Civil Service Commission invitation to attend the **4th Quarter Conference of the Human Resource Management Managers/Officers** of the CSCFO-PCC/TESDA Cluster Agencies on **December 4, 2025**, 1:00 p.m. to be held at the Technical Education and Skills Development Authority (TESDA) East Service Road, Fort Bonifacio, Taguig City, the following participants are hereby authorized to attend.

**List of Participants for the 4th Quarter Conference of the Human Resource
Management Managers/Officers**

No.	Name	Position/Office
1.	Noemi A. Valdez	Administrative Officer V
2.	Angela M. Francisco	Administrative Officer IV - HR Personnel Unit
3.	Dulce B. Samson	Administrative Assistant III - HR Personnel Unit



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2. Strict compliance with this Memorandum is desired.

VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

References: As stated.

Encl. None.

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE HUMAN RESOURCE MANAGEMENT

AGP/AMF/ATTENDANCE TO THE 4TH QUARTER CONFERENCE OF THE HUMAN RESOURCE MANAGEMENT
MANGERS/OFFICERS
623 /December 3, 2025

NUM-2025-623



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