



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

No. 624, s. 2025

DESIGNATION OF DR. CARLEEN S. SEDILLA IN REGIONAL COMMITTEES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Attached is Regional Memorandum No. 1147, s. 2025, dated November 24, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

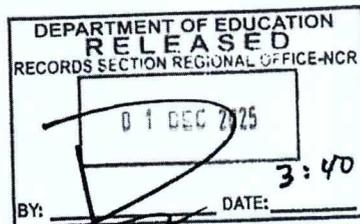
Encl.: As stated
References: As stated

Regional Memorandum No. 1147, s. 2025
624 / December 3, 2025
ASDS/all

BCDS



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM

No. 1147, s. 2025

November 24, 2025

To: Schools Division Superintendents
Chiefs, Functional Divisions
Regional Office Personnel

RECEIVED BY
W/P/2/25 - 9:06am
MARLONA A. SALONGA
SDO-MUNTINLUPA (RECORDS UNIT)

DESIGNATION OF DR. CARLEEN S. SEDILLA IN REGIONAL COMMITTEES

1. Effective November 24, 2025, Dr. Carleen S. Sedilla, Schools Division Superintendent and concurrent Officer-in-Charge, Office of the **Assistant Regional Director**, is hereby designated as **Chairperson** of the following Regional Committees:
 - a) APDS Task Force
 - b) Bids and Awards Committee
 - c) Grievance and Reconciliation Committee
 - d) HRMPSB
 - e) PRAISE Committee
 - f) GAD Focal Point System
 - g) Performance Management Team
 - h) Disposal Committee
 - i) Regional Evaluation Committee -PD Proposal
 - j) Regional Personnel Development Committee
 - k) Regional Research Committee
 - l) Regional Policy Implementation Committee
 - m) Other committees
2. OIC-ARD Sedilla shall perform duties and responsibilities as provided for by the existing guidelines.
3. This rescinds the designation of Dr. Joel T. Torrecampo under Regional Memorandum No. 501, s. 2025 dated June 02, s. 2025.
4. For information and dissemination.

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge,
Office of the Assistant Secretary for Operations



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