



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

DEC 01 2025

**MEMORANDUM**

**MUNTINLUPA SCHOLARSHIP DIVISION (MSD) 1<sup>ST</sup> TRANCHE DISTRIBUTION  
OF EDUCATIONAL ASSISTANCE FOR SY 2025-2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary School Heads/OICs  
All Others Concerned

1. Attached is a letter from Mr. Arian Clarence L. Caballero, MBA, Division Head, Muntinlupa Scholarship Division, dated November 25, 2025, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Special attention is invited to the schedule of the said distribution.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index  
under the following subjects:  
SCHOLARSHIPS

KSJT / MSD 1ST TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR SY 2025-2026

504 / NOVEMBER 26, 2025

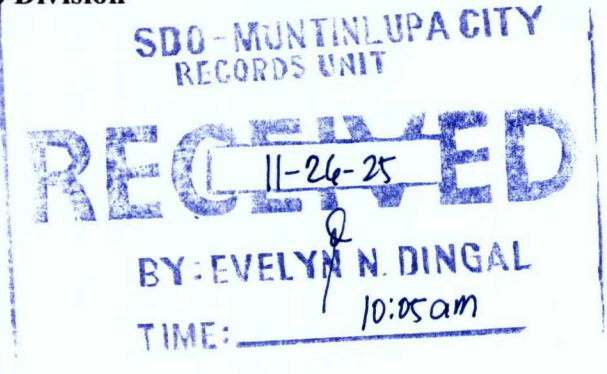


Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Muntinlupa Scholarship Division**



November 25, 2024

**DR. VIOLETA M. GONZALES**  
 OIC-Schools Division Superintendent  
 SDO-Muntinlupa City



Dear **Dr. Gonzales**,

The Muntinlupa Scholarship Division will be having its **1<sup>st</sup> TRANCHE DISTRIBUTION OF EDUCATIONAL ASSISTANCE FOR S.Y. 2025-2026** for the following schools:

SCHOOL	DATE	TIME	VENUE
PUTATAN ES	NOVEMBER 27, 2025	8:00 AM	SCHOOL GROUNDS
VICTORIA HOMES ES	NOVEMBER 28, 2025	8:00 AM	SCHOOL GROUNDS
POBLACION ES	DECEMBER 01, 2025	9:00 AM	SCHOOL GROUNDS
	DECEMBER 02, 2025	8:00 AM	SCHOOL GROUNDS
	DECEMBER 03, 2025	11:00 AM	SCHOOL GROUNDS
LAKEVIEW INTEGRATED SCHOOL - ELEM	DECEMBER 04, 2025	8:00 AM	SOUTH PARK CENTER
SUCAT ES - MAIN	DECEMBER 05, 2025	8:00 AM	SCHOOL GROUNDS
BULI ES			SCHOOL GROUNDS
SOLDIERS HILLS ES	DECEMBER 09, 2025	8:00 AM	SCHOOL GROUNDS
BAYANAN ES – U1	DECEMBER 10, 2025	8:00 AM	SCHOOL GROUNDS
BAYANAN ES - MAIN	DECEMBER 11, 2025	8:00 AM	SCHOOL GROUNDS

The presence of our respective school coordinators is highly expected in order to provide guidance and support to students, particularly in addressing their concerns related to the distribution of educational assistance.

We look forward to your usual positive response and we thank you for your continued support.

Respectfully Yours,

**Mr. ARIAN CLARENCE L. CABALLERO, MBA**  
 Division Head  
 Muntinlupa Scholarship Division