



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

DEC 01 2025

MEMORANDUM

**TRANSPORTATION ARRANGEMENTS FOR THE SKILL-BUILDING WORKSHOP:
UTILIZING THE ACTION RESEARCH TOOLKIT**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public and Private Elementary and Secondary School Heads/OICs
All Others Concerned

1. In line with the conduct of the Skill Building Workshop: Utilizing the Action Research Toolkit, this Office has arranged two (2) buses to transport all official participants to the venue.
2. Participants have been allocated a specific bus seat number. The official passenger list is provided in Enclosure No. 1.
3. Both buses will depart exactly at 6:00 AM. In this regard, all participants are required to be at the Schools Division Office (SDO)-Muntinlupa grounds by 5:30 AM for attendance checking and seat arrangement.
4. Latecomers who fail to arrive at the SDO-Muntinlupa before the scheduled departure time will need to provide for their own transportation to the venue.
5. Immediate and wide dissemination of this Memorandum is desired.

Violeta M. Gonzales
VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: as stated
Reference: none
To be indicated in the Perpetual Index
Under the following subjects:

RESEARCH

SEMINAR

TRAVEL

PRA/TRANSPORTATION ARRANGEMENTS FOR THE SKILL-BUILDING WORKSHOP: UTILIZING THE ACTION RESEARCH TOOLKIT
509 November 28, 2025

UN-2025-509



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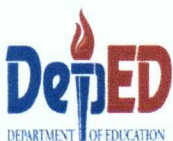
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure No. 1

LIST OF PARTICIPANTS

BUS NO. 1		BUS NO. 2	
A-1	DR. MA. CARMEN D. SOLAYAO	A-1	DR. CHRISTIAN PAUL A. DELA VEGA
A-2	EMALYN M. BALLONADO	A-2	ANDRES F. SICAM JR.
A-3	DR. JOHN ALBERT B. COLLE	A-3	IVY M. ROMANO
A-4	MA. ROMMA S. PAGADOR	A-4	VANESSA D. CLAMANIA
B-1	ENGR. JERONE S. TAGAPAN	B-1	MARIDEL R. GONZALES
B-2	DR. MENIANO D. EBORA	B-2	BERNADETTE C. RELLONES
B-3	DR. JHEMSON D. ELIS	B-3	PATRICK JOHN C. ZAMORA
B-4	DR. ERIC F. FUNGO	B-4	DIVINA GRACIA P. GAGALA
C-1	DR. YALEDEGLER C. MALIGAYA	C-1	VIVIAN C. TOMPONG
C-2	CLARISA C. AVILA	C-2	CAROLYN C. MENDEZ
C-3	DR. MA. THERE3SA C. DELA ROSA	C-3	SANDRA G. PROTACIO
C-4	DR. MA. MYRA E. NAMIT	C-4	ELEONIDA M. TABARANZA
D-1	DR. EVANGELINE C. AMAN	D-1	BATSHEBA BELEN D. LIMBANGANON
D-2	DR. ADA TRINIDAD C. TAGLE	D-2	ELIZABETH Z. TISTON
D-3	DR. JAIME C. BAUTISTA	D-3	ROBERT ABRANTES
D-4	PHOEBE R. ARROYO	D-4	RACHEL B. BIBAT
E-1	GIZELLE A. ADRIANO	E-1	JAIRUS MARK V. CASTILLO
E-2	JOSEPH D. NILO	E-2	GINAZEL G. BEAULIEU
E-3	VIRMA U. AMISTOSO	E-3	SHERMAINE F. VINGNO
E-4	GHAIA CRESSIDA T. HERNANDEZ	E-4	MARY ROSE M. BALONTONG
F-1	MARVIN R. VIERNES	F-1	MERVIN F. GONA
F-2	MARY JANE A. AMION	F-2	MELONIE D. MATER
F-3	ALMIRA XENIA N. CUNADO	F-3	ELIZALDE D. LUGTU
F-4	VETERBO G. TORRECHILLA	F-4	LENELYN F. QUERUBIN
G-1	SUZETTE C. ALMEIDA	G-1	EMBLAME E. UYTIEPO
G-2	FELISA G. BASIJAN	G-2	RICHVILMA M. VILLESICO
G-3	DOROTHY A. MENDOZA	G-3	EMELDA A. OZARAGA
G-4	CHRISTINE-ANN O. PASTRANA	G-4	JAN RAE J. QUITON
H-1	KRISTINE JOY T. SAN PEDRO	H-1	JOSEPHINE J. ALARCON
H-2	REYNERR OLIVER E. APE	H-2	JESSIE B. ARROYO
H-3	KEVIN DARWIN C. BALAYAN	H-3	EDEN V. LOTHO
H-4	JUN L. CABAGTONG	H-4	JECELYN S. SALMON
I-1	JANETTE G. LEGASPI	I-1	BENJAMIN M. MAALA
I-2	THERESA L. SEGARINO	I-2	LAURICE A. PAGKALINAWAN
I-3	ERNAH T. DIAZ	I-3	NORBERTO SACOPLA
I-4	LORENA E. ESTIGOY	I-4	MARIKEY M. CONDE
J-1	SONY P. RECTO	J-1	ASUNCION BERMUDO
J-2	LORALEE C. DE JESUS	J-2	CRISELDA M. PACIENTE
J-3	DELIA B. TANSECO	J-3	RACHEL NOFUENTE
J-4	CHERYLL ANNE C. PAJARILLO	J-4	JECA FAYE R. CABATAC
K-1	CHERRY MAY P. FUENTES	K-1	DAISY MADRIAGA
K-2	MILDRED A. ZABALA	K-2	RAQUEL BERNAL

M. Gonzalez



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