



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

Advisory No. 003 s. 2026
January 7, 2026

**NEW SCHEDULE OF SUBMISSION OF CONSOLIDATED DATA ON LEARNERS'
ABSENTEEISM AND LATE ENROLLEES (JUNE–DECEMBER 2025)**

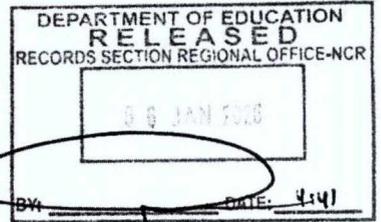
1. In reference to Regional Advisory No. 002, s. 2026, dated January 05, 2026, entitled “**New Schedule of Submission of Regional Data Request on Consolidated Learners’ Absenteeism and Late Enrollees from June to December,**” this Office hereby informs all concerned.
2. The deadline for the submission of data on Consolidated Learners’ Absenteeism and Late Enrollees from June to December has been reset to **January 12, 2026**, in the Division Level.
3. All public and private elementary and secondary schools are directed to accomplish and submit the required data using the official link provided by the Regional Office **<https://tinyurl.com/Absenteeism-LateEnroll>**.
4. Schools shall ensure the accuracy, completeness, and timely submission of the required data to avoid delays in consolidation at the Division and Regional levels. Concerned personnel are enjoined to give this matter their utmost priority and strict compliance.
5. Immediate dissemination of, and strict compliance with, this Advisory is hereby directed.

JDN/Advisory/New Schedule of Submission of Consolidated Data on Learners’ Absenteeism and Late Enrollees
(June–December 2025)
003 /January 7, 2025

AD-2026-003



Student Center for Life Skills Bldg., Centennial Ave., Brgy Tunasan, Muntinlupa City
84237560, 84237561, 84237562
sdo.muntinlupa@gmail.com
deped-muntinlupa.com



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Advisory No. 002, s. 2026
 January 05, 2026

NEW SCHEDULE OF SUBMISSION OF REGIONAL DATA REQUEST ON CONSOLIDATED LEARNERS' ABSENTEEISM AND LATE ENROLLEES FROM JUNE TO DECEMBER

1. This is in reference to Regional Memorandum No. 1208, s. 2025 "**REGIONAL DATA REQUEST ON CONSOLIDATED LEARNERS' ABSENTEEISM AND LATE ENROLLEES FROM JUNE TO DECEMBER**" which was set the deadline of submission dated on or before December 29, 2025.
2. The new schedule of the submission of the above-mentioned data request will be on January 15, 2026. Use this link : <https://tinyurl.com/Absenteeism-LateEnrol> for your compliance.
3. For information and guidance of all concerned.

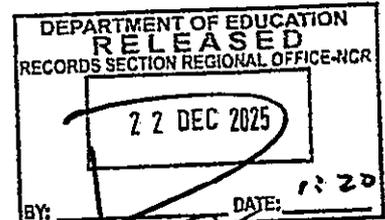
JOCELYN DR ANDAYA
 Regional Director, NCR and
 Concurrent Officer-in-Charge, Office of the
 Assistant Secretary for Operations

PPRD/hdv
 Encl.: as stated





Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



December 20, 2025

REGIONAL MEMORANDUM

No. 1208, s. 2025

To: Schools Division Superintendent
 CID and SGOD Chiefs
 Planning Officers
 School Heads
 All Others Concerned

REGIONAL DATA REQUEST ON CONSOLIDATED LEARNERS' ABSENTEEISM AND LATE ENROLLEES FROM JUNE TO DECEMBER

1. In reference to received letter dated December 19, 2025 at exactly 4:19 PM via gmail re: **Second Congressional Commission on Education (EDCOM 2)**, all Regional Offices are required to submit consolidated regional data dis-aggregated per Schools Division, in aid of policy review and recommendation about the **Learners absenteeism and late enrollees**, based on instructed information of the Dr. Carmela Oracion, Officer-In-Charge under Office of Undersecretary for Governance and Operations.
2. Furthermore, in accordance to **DM 14, s. 2022**, the Policy Planning and Research Division (PPRD) is responsible for "**Plan Formulation**" and "**Data Information Management**" particularly the **Strategic Planning, Medium Term Planning, and Operational Planning** as well as the **Data Dissemination, Data Management, and Management of Information System**. It intensifies that the PPRD and Planning Officer III is the repository of all significant and needed data of the region. Data-based and results-oriented criterion in accessing, collecting, organizing, processing, and storing data is essential in compliance with the cited data request using SF 4 and direct contact to the School Heads for more concrete, reliable, and validated data.
3. In addition, the PPRD shall conduct collaboration and interfacing to all Planning Officer III of Schools Division Offices for data collection through crafted template link: <https://tinyurl.com/AbsenteeismLateEnroll>
4. The content of the data request are as follows:
 - 4.1 **Absenteeism Data** (Number of Learners per Division, per Key Stage) from June to December 2025, disaggregated according to the number of days absent:
 - 20 days and above
 - 15-19 days
 - 10-14 days
 - 10 days and below



Address: 6 Misamis St., Bago Bantay
 E-mail address: ncr@deped.gov.ph
 Website: depedncr.com.ph

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Effectivity	01.26.23	Page	1 of 2





Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

4.2 Late Enrollees Data (Number of Learners per Division, per Grade Level).
 Those learners who enrolled beyond the official enrollment period or upon the opening of classes.

5. To fast track compliance, please access the link provided in your gmail account as reference and be able to accomplish the prescribed template with complete and accurate data. The deadline of submission is on or before **December 29, 2025**.
6. For any clarification and concern, you may contact Dr. Herbert D. Vertucio using DepEd email: herbert.vertucio@deped.gov.ph or CP no.: 09163687343.
7. For information, guidance, and compliance of all concerned.


JOCELYN DR ANDAYA
 Regional Director, NCR
 concurrent Officer-in-Charge, Office of the
 Assistant Secretary for Operations

PPRD/hdv
 Encl.: as stated



Address: 6 Misamis St., Bago Bantay
 E-mail address: ncr@deped.gov.ph
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Herbert Vertucio <herbert.vertucio@deped.gov.ph>

Fw: SUBMISSION OF REGIONAL DATA REQUESTED BY EDCOM 2

2 messages

DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph> Fri, Dec 19, 2025 at 4:15 PM
To: Jocelyn Andaya <jocelyn.andaya005@deped.gov.ph>, PPRD NCR <pprd.ncr@deped.gov.ph>, Herbert Vertucio <herbert.vertucio@deped.gov.ph>

From: Governance and Operations - Regional Focal Secretariat <rfs.govops@deped.gov.ph>
Sent: Friday, December 19, 2025 3:10 PM
To: DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED III CENTRAL LUZON <region3@deped.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>; MIMAROPA REGION <mimaropa.region@deped.gov.ph>; DEPED V BICOL REGION <region5@deped.gov.ph>; DepEd Region VII Central Visayas <region7@deped.gov.ph>; REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>; DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>; DEPED XI DAVAO REGION <region11@deped.gov.ph>; DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>; DEPED REGION XIII CARAGA <caraga@deped.gov.ph>; DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>; DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>; PAU NCR <pau.ncr@deped.gov.ph>; HRDD REGION 6 <region6.hrdd@deped.gov.ph>; Negros Island Region (NIR) <nir@deped.gov.ph>; ORD REGION1 <ord.region1@deped.gov.ph>; OFFICE OF THE REGIONAL DIRECTOR DEPED RO2 <ord.region2@deped.gov.ph>; ord3@deped.gov.ph <ord3@deped.gov.ph>; ORD MIMAROPA <ord.mimaroparegion@deped.gov.ph>; REGION6 PAU <region6.pau@deped.gov.ph>; ord.region7@deped.gov.ph <ord.region7@deped.gov.ph>; Ruth Fuentes <ruth.fuentes@deped.gov.ph>; DEPEDRO12 SOCCSKSARGEN <deped12.ord@deped.gov.ph>
Cc: Office of the Undersecretary for Operations <ouops@deped.gov.ph>; Office of the Assistant Secretary for Education Governance <oaseg@deped.gov.ph>; Office of the Undersecretary for Curriculum and Teaching (OUCT) <ouct@deped.gov.ph>
Subject: SUBMISSION OF REGIONAL DATA REQUESTED BY EDCOM 2

You don't often get email from rfs.govops@deped.gov.ph. Learn why this is important

Dear Sir and Ma'am RDs,

Merry Christmas!

1. This is with reference to the request of the Second Congressional Commission on Education (EDCOM 2) as instructed by OIC-USec Carmela Oracion that all Regional Offices are required to submit consolidated regional data disaggregated per Schools Division, in aid of policy review and recommendation. Hence, all Schools Division Offices (SDOs) are hereby directed to submit the following data to the Regional Office for consolidation:

A. **Absenteeism Data** (Number of Learners per Division, per Key Stage) from June to December 2025, disaggregated according to the number of days absent:

- 20 days and above
- 15-19 days
- 10-14 days
- 10 days and below

B. **Late Enrollees Data** (Number of Learners per Division, per Grade Level). Those learners who enrolled beyond the official enrollment period or upon the opening of classes.

2. To fast track compliance, please access the link provided below and accomplish the prescribed template with complete and accurate data. The deadline of submission is on or before **December 29, 2025**.

Data on Absenteeism and Late Enrolment

3. You may contact us, Regional Focal Secretariat Directors (RFS), assigned in your respective regions via email at rfs.govops@deped.gov.ph or Tel No.: (02) 8633-7213 for inquiries and further information, you may coordinate them directly via their individual official email address. Please refer to the enclosed copy.

Fw: SUBMISSION OF REGIONAL DATA REQUESTED BY EDCOM 2

1 message

PAU NCR <pau.ncr@deped.gov.ph>
To: PPRD NCR <pprd.ncr@deped.gov.ph>

Sun, Jan 4, 2026 at 7:48 PM

For information.

Please help us improve our service by giving your feedback through our Customer Satisfaction Measurement Form. Please click the link <https://bit.ly/DEPEDNCR-CSM>

Thank you.



Public Affairs Unit
Department of Education
National Capital Region



6 Misamis Street, Bago Bantay,
Quezon City 1105
(02)8522-9412

From: Governance and Operations - Regional Focal Secretariat <rfs.govops@deped.gov.ph>

Sent: Monday, 29 December 2025 9:25 pm

To: DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED III CENTRAL LUZON <region3@deped.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>; MIMAROPA REGION <mimaropa.region@deped.gov.ph>; DEPED V BICOL REGION <region5@deped.gov.ph>; DepEd Region VII Central Visayas <region7@deped.gov.ph>; REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>; DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>; DEPED XI DAVAO REGION <region11@deped.gov.ph>; DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>; DEPED REGION XIII CARAGA <caraga@deped.gov.ph>; DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>; DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>; PAU NCR <pau.ncr@deped.gov.ph>; HRDD REGION 6 <region6.hrdd@deped.gov.ph>; Negros Island Region (NIR) <nir@deped.gov.ph>; ORD REGION1 <ord.region1@deped.gov.ph>; OFFICE OF THE REGIONAL DIRECTOR DEPED RO2 <ord.region2@deped.gov.ph>; ord3@deped.gov.ph <ord3@deped.gov.ph>; ORD MIMAROPA <ord.mimaroparegion@deped.gov.ph>; REGION6 PAU <region6.pau@deped.gov.ph>;

ord.region7@deped.gov.ph <ord.region7@deped.gov.ph>; Ruth Fuentes <ruth.fuentes@deped.gov.ph>;
DEPEDRO12 SOCCSKSARGEN <deped12.ord@deped.gov.ph>
Cc: Office of the Undersecretary for Operations <ouops@deped.gov.ph>; Office of the Assistant Secretary for
Education Governance <oaseg@deped.gov.ph>; Office of the Undersecretary for Curriculum and Teaching
(OUCT) <ouct@deped.gov.ph>
Subject: Re: SUBMISSION OF REGIONAL DATA REQUESTED BY EDCOM 2

You don't often get email from rfs.govops@deped.gov.ph. Learn why this is important

Dear Regional Directors,

We would like to inform your good offices that the deadline for the submission of the consolidated data on absenteeism and late enrolment, which was previously set on **29 December 2025**, is hereby **extended to 15 January 2026**.

While we appreciate the efforts exerted by our field offices to comply with the original timeline, we also recognize that the Christmas season is a meaningful time for our personnel to rest and spend quality moments with their loved ones. In this light, the extension is granted to allow ample time for data validation and completion without undue pressure during the holiday period.

At the same time, we would like to **acknowledge and commend Region IX** for submitting on the 19th, which was ahead of the set deadline, **and the Cordillera Administrative Region** for submitting on the set deadline on the 29th. Your commitment to prompt and accurate reporting is highly appreciated.

We kindly request the rest of the regions to submit the required data on or before **15 January 2026**, ensuring accuracy and completeness to support informed planning and policy directions.

Thank you very much for your continued cooperation and understanding. We wish everyone a meaningful holiday season.

Very truly yours,

Regional Focal Secretariat

Office of the Undersecretary for Operations

On Fri, Dec 19, 2025 at 3:10 PM Governance and Operations - Regional Focal Secretariat
<rfs.govops@deped.gov.ph> wrote:

Dear Sir and Ma'am RDs,

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4. DepEd Memorandum pertaining to this matter will be issued soonest.
We are happy to collaborate with you.

Thank you. God bless.

Very truly yours,

RFS Directors

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