



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

JAN 12 2026

NOTICE OF MEETING

January 12, 2026

TO : Mrs. Ma. Regalee A. Olarte (Chief Education Supervisor)
Test Administrators
Monitors:
1. Dr. Zoren Pepito L. Gubalane (SEPS)
2. Ms. May L. Borjal (DITO)
3. Ms. Chelo DG Rongavilla (EPS2)
4. Ms. Ivy M. Romano (SEPS)
5. Dr. Christian Paul A. Dela Vega (SEPS)
6. Mr. Andres A. Sicam Jr. (EPS2)
7. Mr. Joseph D. Nilo (PO)
8. Ms. Cecilia Teresa C. Claudel (EPS2)
9. Mr. King Solidini I. Torres (PDO)
10. Mr. Eduardo L. Kondo (PDO)

FROM : 
VIOLETA M. GONZALES CESO VI
OIC Schools Division Superintendent

DATE : January 12 & 13, 2025
TIME : 3:00 PM

VENUE : Virtual (MS Teams)

SUBJECT : **Coordination Meeting with CB-NCAE Test Administrators
and Monitors**

AGENDA : 1. FAQs on the Administration of Computer-Based NCAE
2. CB-NCAE Handbook
3. Forms
4. Others

ZPG/NM Coordination Meeting with CB-NCAE Test Administrators and Monitors
January 12, 2026

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NOM-2026-009



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