



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JAN 15 2026

MEMORANDUM
NO. 021 s. 2026

**REGIONAL TRAINING ON THE IMPLEMENTATION OF SCIENCE PROCESS SKILLS
ENHANCEMENT FOR GRADES 3- 6 SCIENCE TEACHERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID and SGOD)
Education Program Supervisors and Public Schools District Supervisors
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is a Regional Memorandum No. 1199, s. 2025, dated December 4, 2025, issued by Dr. Jocelyn DR. Andaya, Regional Director, Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations, relative to the conduct of the above-captioned activity on February 4-6, 2025 at Makati Green Sun Hotel, 2285 Chino Roces Avenue, Makati City, for the information and guidance of all concerned.
2. In connection to this, attached is a list of participants and the training matrix (please see enclosures). Participants are reminded to bring their approved travel order, laptop, and extension cords. They are also requested to confirm their attendance by completing the registration form in this link: <https://tinyurl.com/ProcessSkillsNCR>.
3. Teacher-participants shall coordinate with their respective school heads to make necessary arrangements to avoid disruption of classes, as stipulated in DepEd Order No. 09, s. 2005, titled "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith".
4. Immediate dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-charge
Office of the Schools Division Superintendent

Enclosure: As stated,

Reference: Regional Memorandum No. 1199, s. 2025

To be indicated in the Perpetual Index
Under the following subjects:

SCIENCE TRAINING TEACHERS SCIENCE PROCESS

ABSO /REGIONAL TRAINING ON THE IMPLEMENTATION OF SCIENCE PROCESS SKILLS ENHANCEMENT FOR GRADES 3-6, SCIENCE
TEACHERS

021/January 14, 2026

NUM-2026-021



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
84237560, 84237561, 84237562
sdo_muntinlupa@gmail.com / sdo_muntinlupa@deped.gov.ph
deped-muntinlupa.com

021



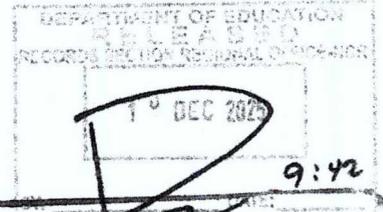
Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**REGIONAL TRAINING ON THE IMPLEMENTATION OF SCIENCE PROCESS
SKILLS ENHANCEMENT FOR GRADES 3- 6 SCIENCE TEACHERS**

Date: February 4-6, 2026

**Venue: Makati Green Sun Hotel
2285 Chino Roces Avenue, Makati City**

NO.	NAME	DESIGNATION	OFFICE/SCHOOL
1.	Dr. Armida S. Oblinada	EPS – Science	SDO-Muntinlupa
2.	Dr. Gina U. Urquia	EPS - LRMDS	SDO-Muntinlupa
3.	Dr. Jhemson C. Elis	PSDS	SDO-Muntinlupa
4.	Dr. Jaime G. Bautista	PSDS	SDO-Muntinlupa
5.	MS. Maryjean Dalugdug	Principal	SESA-Zone 3
6.	Dr. Jennifer Joson	Principal	POBES
7.	Dr. Felipe W. Marapao Jr.	Principal	LIS
Grade 3 Teachers			
8.	Mr. Ronnie M. Macaraeg	Master Teacher	Alabang ES
9.	Ms. Eleonida Tabaranza	Master Teacher	Buli ES
10.	Mr. Robert C. Abrantes	Master Teacher	Cupang ES
Grade 4 Teachers			
11.	Mr. Jessie T. Castelo	Master Teacher	Bagong Silang ES
12.	Mr. Jun L. Cabagtong	Master Teacher	Sucacat ES
Grade 5 Teachers			
13.	Ms. Henel T. Perez	Master Teacher	Muntinlupa ES
14.	Mr. Jessie B. Arroyo	Master Teacher	Tunasan ES
15.	Ms. Erma A. Balagbis	Master Teacher	Cupang ES Annex
Grade 6			
16.	Ms. Catherine V. Santos	Master Teacher	Putatan ES
17.	Ms. Divina Gracia Gagala	Master Teacher	Bayanan ES Main



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SDO - MUNTINLUPA CITY
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RECEIVED
December 4, 2025
1-5-26

BY: EVELYN DINGAL

TIME: 3:05 PM

REGIONAL MEMORANDUM

No. 199, s. 2025

To: Schools Division Superintendents

REGIONAL TRAINING ON THE IMPLEMENTATION OF SCIENCE PROCESS SKILLS ENHANCEMENT FOR GRADES 3 - 6 SCIENCE TEACHERS

1. The Department of Education - National Capital Region through the Curriculum Learning and Management Division (CLMD), shall conduct the **abovecaptioned activity** on **February 4 - 6, 2026** at a venue to be specified in another issuance.
2. The Science Process Skills Enhancement of Grade 3-6 Science Teachers is a program aimed at enhancing teachers' knowledge and skills about Science Process Skills and effectively apply and use them in delivering classroom science instruction. This is to help address the dismal results of the Process Skills Test (PST) of Teachers, especially for the lower grades science teachers. It is designed to capacitate the Grade 3-6 Science teachers in intently adapt their teaching methodologies and strategies that will develop learners basic and integrated Science Process Skills.
3. Participants to this training are the Education Program Supervisors of Science and LR in the Divisions, together with selected Public Schools Division Supervisors, and School Heads. Included as well in this training are Master Teachers from selected schools from Grades 3, 4, 5, and 6 across the division.
4. Attached herewith is the division allocation of participants and the indicative matrix of activities.
5. Participants are required to bring their approved travel order, laptop, and extension cords. They are also requested to confirm their attendance by completing the registration form with this link: <https://tinyurl.com/ProcessSkillsNCR>
6. A pre-workshop meeting will be held on **January 14, 2026** at DepEd NCR CLMD Conference Hall for the Regional Technical Working Group and selected speakers.
7. Expenses relative to the conduct of the activity such as board and lodging, training kits and other miscellaneous expenses shall be charged to FY 2025



Address: 6 Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph





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Basic Education Curriculum (GAO FY 2025 – NBC – 595 – ANNEX A-1) while the travel expenses of the participants shall be shall be downloaded to their respective divisions, subject to usual accounting and auditing rules and regulations.

8. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

CLMD/DKOE



Republic of the Philippines
Department of Education
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Enclosure 1: **LIST OF PARTICIPANTS PER DIVISION**

Schools Division Office	EPS Science	EPS in LR	PSDS handling ES	ES Principal	Grade 3	Grade 4	Grade 5	Grade 6	TOTAL PARTICIPANTS
					MT	MT	MT	MT	
Caloocan City	1	1	3	7	5	5	5	5	32
Las Pinas City	1	1	2	2	2	2	2	2	14
Makati City	1	1	3	2	3	2	3	2	17
Malabon City	1	1	2	3	2	3	2	3	17
Mandaluyong City	1	1	3	2	3	2	3	2	17
Manila City	1	1	4	6	5	5	5	5	32
Marikina City	1	1	2	3	2	3	2	3	17
Muntinlupa City	1	1	2	3	3	2	3	2	17
Navotas City	1	1	2	2	2	1	2	1	12
Paranaque City	1	1	2	3	2	3	2	3	17
Pasay City	1	1	2	2	3	2	3	2	16
Pasig City	1	1	3	3	2	3	2	3	18
Quezon City	1	1	5	5	5	5	5	5	32
San Juan City	1	1	2	2	1	2	1	2	12
TaPat	1	1	4	4	4	4	4	4	26
Valenzuela City	1	1	2	4	4	4	4	4	24
Division Participants									320
Regional Office and Regional Technical Working Group/Resource Persons									10
TOTAL									330



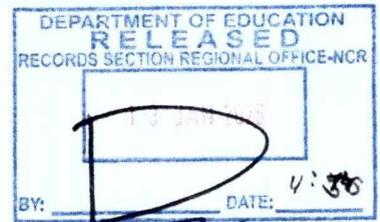
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Enclosure 2: INDICATIVE MATRIX OF ACTIVITIES

Time	Day 1	Day 2	Day 3
7:50 AM	MANAGEMENT OF LEARNING		
8:00 AM	Arrival and Registration Opening Program	SESSION 4: Science Process Skills in Force, Motion and Energy Domain	SESSION 5: Walkthrough of the LAC Session Guides for Science Process Skills
10:00 AM	SESSION 1: Inquiry and Science Process Skills	BREAK OUT SESSIONS: Walkthrough of the TL Resources on Enhancing SPS (Grade 3-4 / Grade 5-6)	SESSION 5: Walkthrough of the LAC Session Guides for Science Process Skills
12:00 NN	LUNCH		
1:00 PM	SESSION 2: Science Process Skills in Earth and Space Domain	BREAK OUT SESSIONS: Walkthrough of the TL Resources on Enhancing SPS (Grade 3-4 / Grade 5-6)	CLOSING PROGRAM
3:00 PM	SESSION 3: Science Process Skills in Science of Material Domain	BREAK OUT SESSIONS: Walkthrough of the TL Resources on Enhancing SPS (Grade 3-4 / Grade 5-6)	



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SDO MUNTINLUPA CITY
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006
Advisory No. _____ s. 2026
January 12, 2026

RECEIVED
1-14-26

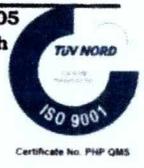
ADVISORY ON THE REGIONAL TRAINING ON THE IMPLEMENTATION OF SCIENCE PROCESS SKILLS ENHANCEMENT FOR GRADES 3 - 6 SCIENCE TEACHERS
NAME: JOCELYN DINGAL 11:50a

1. This is in reference to the Regional Memorandum No. 1199, s. 2025 dated December 4, 2025.
2. The activity shall be conducted at **Makati Green Sun Hotel, 2285 Chino Roces Ave, Makati City.**
3. For your information and appropriate action.

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations



6 Misamis Street, Bago Bantay, Quezon City 1105
ncr@deped.gov.ph www.depedncr.com.ph
f DepEd TAYO NCR



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