



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

**TRAINING WORKSHOP ON LITERACY PRO: MAKING READING POWERFUL AND JOYFUL
SCHOLASTIC PRIME ENGLISH PROGRAM**


To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance Operations Division
Elementary Public School Heads/OICs
All Others Concerned

1. Pursuant to Department of Education Order No. 10, s. 2024, which outlines the Revised K-12 Curriculum and includes the Reading Program aimed at enhancing learners' reading proficiency and the implementation of Republic Act No. 12028 titled: Academic Recovery and Accessible Learning (ARAL) Program, aligned with the Division's Program **SIKLAB D.U.N.O.n.G**, particularly Pillar II: *Unlock Foundational Skill Mastery*, the Division of Muntinlupa will conduct a training workshop titled: *Training Workshop on Literacy Pro Making Reading Powerful and Joyful Prime English Program*. The workshop will be held on *January 24 and 31, 2026* (Saturdays), from 8:00 a.m. to 3:30 p.m., at Centro Escolar, Las Piñas City.
2. The above-mentioned activity will serve as a learning support to help teachers engage with evidence-based approaches in teaching reading and cultivate a reading habit among learners enhancing their comprehension and transforming them into enthusiastic readers.
3. Attached are the following enclosures:
 - a. Enclosure 1: List of Participants
 - b. Enclosure 2: Scholastic Prime English Program and Training Matrix
 - c. Enclosure 3: Vicinity Map-Centro Escolar Las Piñas City
4. The participants shall be entitled to a two-day service credit (January 24 and 31, 2026) in accordance with DepEd Order No. 13 s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers* and Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered and Compensatory Time Off (CTO) for SDO Personnel in accordance to DepEd Order No. 53 s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers, Non-Teaching Personnel including Management Staff*.
5. Teacher participants are hereby reminded to bring a laptop and a water tumbler/container.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

6. This Memorandum shall serve as Authority to Travel/Attend of the participants
7. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index

Under: LITERACY

MCDS-Training Workshop on Literacy Pro Making Reading Powerful and joyful Scholastic Prime English Program

_____/January 19, 2026



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure 1: Training Participants

**TRAINING WORKSHOP ON LITERACY PRO MAKING READING POWERFUL AND JOYFUL
SCHOLASTIC PRIME ENGLISH PROGRAM**

January 24 and 31, 2026
8:00 a.m-3:30 p.m.
Centro Escolar University, Las Piñas City

A. SDO PERSONNEL

NAME	UNIT	DESIGNATION
Dr. Violeta M. Gonzales	Office of the Schools Division Superintendent	Schools Division Superintendent
Dr. Lilia A. Ricero	Office of the Schools Assistant Division Superintendent	Assistant Schools Division Superintendent
Dr. Florante C. Marmeto	Curriculum Implementation Division	CID-Chief
Ms. Ma. Regaele A. Olarte	School Governance Operations Division	SGOD-Chief
Dr. Ma. Carmen D. Solayao	Curriculum Implementation Division	Education Program Supervisor-English
Dr. Armida S. Oblinada	Curriculum Implementation Division	Education Program Supervisor-Science
Ms. Emalyn M. Ballonado	Education Program Supervisor-English	Division Coordinator- Mathematics
Dr. Marissa M. Andanza	Curriculum Implementation Division	Education Program Supervisor- Kindergarten/ALS
Dr. Gina U. Urquia	Curriculum Implementation Division	Education Program Supervisor-
Dr. Ma. Theresa C. Dela Rosa	Curriculum Implementation Division	Public Schools District Supervisor
Dr. Jaime G. Bautista	Curriculum Implementation Division	Public Schools District Supervisor
Dr. Jhemson C. Elis	Curriculum Implementation Division	Public Schools District Supervisor
Dr. Eric F. Fungo	Curriculum Implementation Division	Public Schools District Supervisor
Ms. Cecille Ilarde	Curriculum Implementation Division	Division Librarian
Ms. Vanessa C. Clamaña	Curriculum Implementation Division	TWG



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure 2

SCHOOL	PARTICIPANT'S NAME	GRADE LEVEL
1. Alabang Elementary School	Jean Ann D. Margario	1
	Ma. Elaica B. Dollesin	1
	Crestitalyn An L. Pantoja	2
	Grace M. Jara	2
	Flordeliza Avellana	3
	Anna Gerssa A. Arciaga	3
2. Bagong Silang Elementary School	Gina Rizza D. Cid	1
	Maryrose Q. Colina	1
	Judelyn L. Gapan	2
	April Rose S. Cabasag	2
	Joe-ann G. Maamo	3
	Janeth M. Macarubbo	3
3. Bayanan Elementary School-Main	Loise Tiffany V. Villarias	1
	Clarence Ann P. Caluya	1
	Jenny Lyn F. De Mesa	2
	Pauline L. Tambis	2
	Charisse H. Moreno	3
	Vonnel M. Fenis	3
4. Bayanan Elementary School-Unit 1	Michelle Ann L. Vela	1
	Denah M. Hicao	1
	Candie Joy E. Bamba	2
	Dian Rose D.S. Broñosa	2
	Shermaine B. Miana	3
	Fernamae D. Mateo	3
5. Buli Elementary School	Cherry V. Pagkalinawan	1
	Angelita V. Quinto	1
	Roselyn R. Claveron	2
	Ariel D. Cruz	2
	Wenie D. Diaz	3
	Criste T. Gono	
6. Cupang Elementary School-Annex	Mariel A. Aguilar	1
	Meliza Aimee G. Valdez	1
	Nemie G. Domingo	2
	Zarahline M. Delos Santos	2
	Martina Gabriel Guivencan	3
7. Cupang Elementary School-Main	Alanie R. Briones	1
	Karen Allysa R. Valenzuela	1
	Charmine Joy I. Omanito	2
	Jovelyn P. Sarra	2
	Marjhon T. Sermona	3
	Pamela J. Lagos	3



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

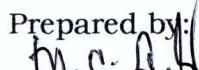
8. Filinvest Elementary School	Cherrie May Aquino	1
	Merry Apple Tenorio	1
	Yra Joy Lim	2
	Eugenia Moresca	2
	Madel Ongchingco	3
	Cherrylou Ramos	3
9. FDeMesa Elementary School	Daisy D. Rio	1
	Jo-An B. Batoleño	1
	Mariel May D. Urbino	2
	Annie Rose B. Orongan	2
	Lourdes C. Santos	3
	Regina L. Quintana	3
10. Itaas Elementary School	Ma. Aileen D. Malate	1
	Urduja G. Maristela	1
	Catherine P. De Jesus	2
	Maricel P. Tiama	2
	Rose May A. Palmones	3
	Nandref Eivyne G. Batario	3
11. Lakeview Integrated School	Welfredo M. De Paz	1
	Elena Maelin A. Otilano	1
	Czarina L. Par	2
	Vivian M. Gare	2
	Ma. Chrisanta O. Gaviola	3
	Jennefer P. Clima	3
12. Muntinlupa Elementary School	Cristina Arciaga Sarile	1
	April Villanueva	1
	Charlene Medina	2
	Gennie An Calaod	2
	Caroline Francisco	3
	Jaira De Guzman	3
13. Poblacion Elementary School	Remichelle A. Bojorcelo	1
	Necy F. Abad	1
	Analie Q. Amihan	2
	Vicky T. Ballad	2
	Michelle S. Amaro	3
	Mare-Lyn C. Pari-an	3
14. Putatan Elementary School	Jeannielyn P. Seco	1
	Ma. Gerliza T. Reginio	1
	Maria Fe C. Romero	2
	Zyrelle A. Omolon	2
	Patria B. Catalino	3
	Annalyn M. Cuayson	3




Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

15. Soldiers Hills Elementary School	Lenie Rose S. Porras	1
	Vicielyn Gulles Consultado	1
	Mia Myka E. Villanueva	2
	Vivian Canoy Balazuela	2
	Jessa Mae C. Gagala	3
	Zenith Sabandal Gofredo	3
16. Sucat Elementary School-Main	Helen C.Suaniño	1
	Lynie A. Bejo	1
	Mary Joy S. San Pedro	2
	Jenny Fe L. Dacuba	2
	Ericka Rae R. Aala	3
	Richmond R. Reyes	3
17. Sucat Elementary School Sitio Pagkakaisa-Zone 3	Joan B. Lipon	1
	Keysy Jean M. Lacampuela	1
	Melody G. Lozada	2
	Alyssa Mae R. Ladislao	2
	Najeann C. Octavio	3
	Marie Ann A. Rabanera	3
18. Sucat Elementary School Sitio Pagkakaisa-Zone 4	Brenda B. Lachica	1
	Cresilda L. Catbagan	1
	Imelda A. Revilla	2
	Trisha M. Sariola	2
	Lea T. Evangelista	3
	Jean S. Gacos	3
19. Tunasan Elementary School	Gabriela Alejandro	1
	Mary Jean Crespo	1
	Jo Ann Fresnedi	2
	Charleene Joy Calalang	2
	Sheryl A. Basgre	3
	Erika Manuel	3
20. Victoria Homes Elementary School	Maria Lorena Joy C. Cabillo	1
	Ma. Angela H. Blando	1
	Lovelea B. Sison	2
	Shairyne Maricharizenelle A. Rivera	2
	Jecelyn S. Salmon	3
	Karent N. Pelarco	3

Prepared by:


MA. CARMEN D. SOLAYAO
Education Program Supervisor-English

Noted:


DR. FLORANTE C. MARMETO
Chief-Education Supervisor
Curriculum Implementation Division

Enclosure 2: Scholastic Prime English Program and Training Matrix

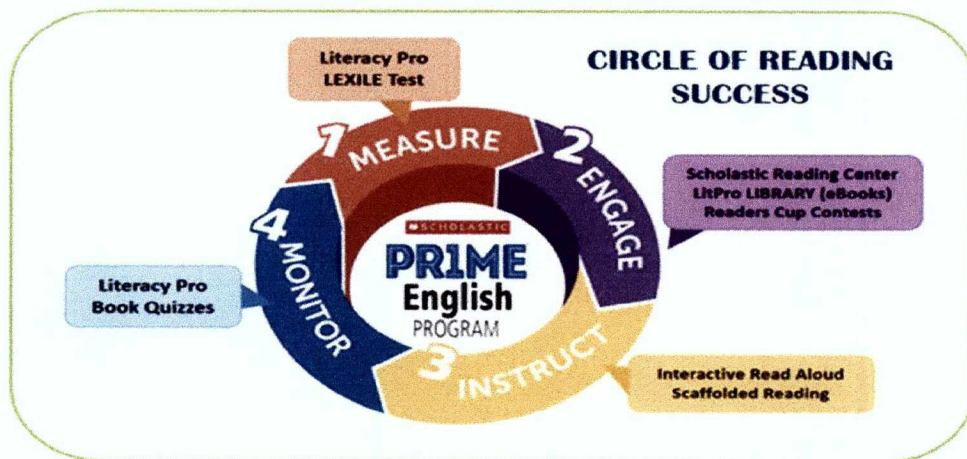
SCHOLASTIC
LITERACY PRO
Making Reading Joyful & Powerful

SCHOLASTIC
PRIME
English
Program

IMPLEMENTATION TRAINING
JANUARY 24 & 31, 2026
CENTRO ESCOLAR LAS PINAS

PRIME English is a systematic and comprehensive literacy program that employs proven strategies and utilizes research-based and validated educational materials.

It follows the MEASURE-ENGAGE-INSTRUCT-MONITOR cycle to build students' reading competencies and foster a lifelong passion for reading and learning.



PROGRAM STRATEGY & COMPONENTS

PRIME English applies a systematic way of assessing, teaching, and motivating students to read and learn.

MEASURE **1**

The Literacy Pro Lexile Test measures students' reading comprehension levels. This computer-adaptive test evaluates children's vocabulary knowledge and their use of reading strategies. Literacy Pro produces actionable reports that help match students with appropriate books and assist educators in instructional planning and differentiation.

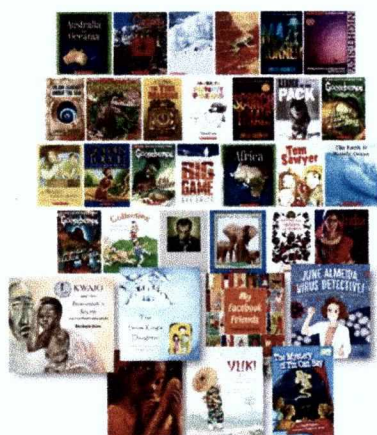
Literacy Pro is a browser-based program that may be accessed online, thus allowing students to take the reading assessment in school or at home.



ENGAGE 2

A primary goal of PRIME English is to cultivate a reading habit in students, enhancing their reading comprehension and transforming them into enthusiastic readers.

Scholastic supports PRIME English partners by offering a diverse selection of Lexile-leveled fiction and non-fiction books from various publishers. The collection will become part of the in-school Scholastic Reading Center. Providing children with access to quality books that match their reading levels and interests is crucial for motivating them to read and building their confidence as readers.



PRIME English partners have access to the library of eBooks in the Literacy Pro – a growing library that students may access in school and at home through computers or tablets that are connected to the Internet.

Currently, the Literacy Pro has a collection of more than 4000 fiction and non-fiction e-books ranging in Lexile from Beginning Reader to 1500+L.

SCHOLASTIC LITERACY PRO

Reading Choices

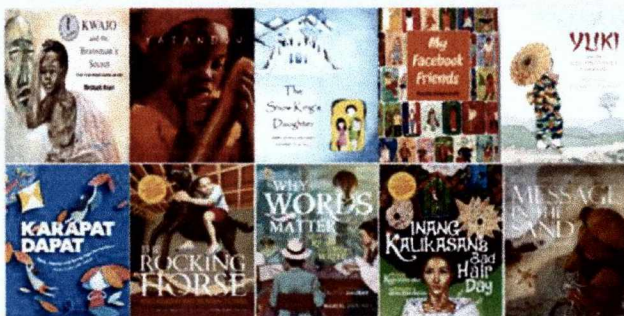
Literacy Pro offers e-books featuring authentic stories and texts from award-winning international publishers, with new additions every month.

Instructional Content and Reading Scaffolds
Books with Read & Think scaffolds and Interactive Read-Alouds, complete with teaching and learning resources.

Meaningful Parental Involvement

Additional resources on Parent Zone to help parents encourage their children to read.





- Wider selection of books from around the world, showcasing a variety of voices and perspectives
- Inclusion of Filipino books in the collection
- More than 73,000 book quizzes to test students' key comprehension skills

Student Experience

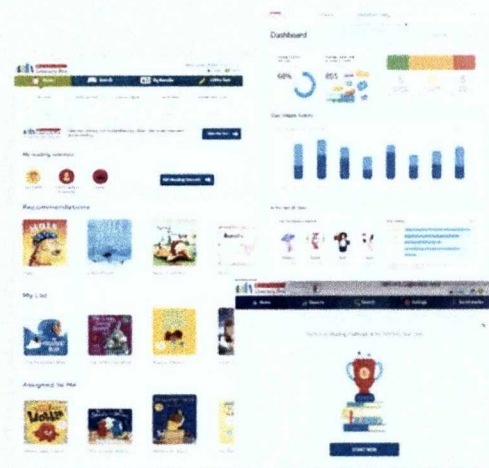
Fun badges and rewards. A refreshed bookshelf every time students log in.

Motivation to Read

Reading challenges at class and school level motivate students to read more frequently and celebrate reading success.

Timely Actions

Alerts and insights on the teachers' dashboard allow them to promptly support the students.



Easier, Smarter Assignment

Of books, assessments and tasks by student, groups or class based on performance history and targets set.

INSTRUCT



To help strengthen students' reading comprehensions skills, PRIME English partners are provided with digital instructional resources

To introduce children to the world of books, and to train them to be critical thinkers, PRIME English equips teachers to facilitate interactive read aloud sessions with their classes.

Scholastic provides teacher training and a Read Aloud kit for each grade level from Grades 1 to 3. Each Read Aloud kit contains picture or chapter books with teaching cards. The teaching cards include a summary of the book, key vocabulary, suggested stopping points and discussion prompts, and optional writing and extension activities.



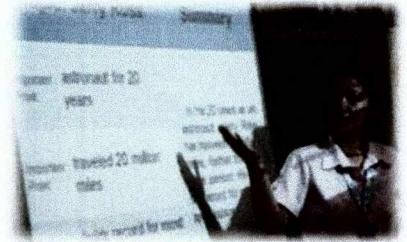
K-2 PHONICS PROGRAM

PRIME English provides Grades 1 and 2 students with a comprehensive phonics program designed to develop confident, independent readers.

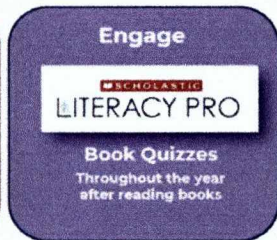
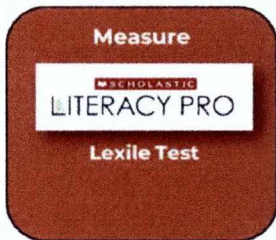
The instructional kits for these levels include readers, worksheets and lesson plans that develop students' phonemic awareness, decoding skills, reading fluency, and writing and spelling skills.

GRADE 3: SKILLS INSTRUCTION & GUIDED READING PROGRAM

PRIME English develops students' mastery of key reading skills through explicit skills instruction and guided reading.



MONITOR



PRIME English monitors students' independent reading through Literacy Pro, and students' reading growth through the Lexile Test,

IMPLEMENTATION TRAINING

READ ALOUD

Introduces read aloud as an effective instructional tool in developing reading. It explains the value of conducting regular read aloud sessions with students.

PHONICS INSTRUCTION

Identifies and presents the conceptual knowledge needed by teachers of beginning reading before discussing phonics instruction. It includes the principles of effective phonics instruction and how these are applied in the program. It also discusses components of a Scholastic Phonics lesson which will be implemented during PRIME English classes. The components include the following: Phonemic Awareness, Connect Sound & Symbol, and Wrap Up.

READING COMPREHENSION SKILLS INSTRUCTION AND DIFFERENTIATED PRACTICE

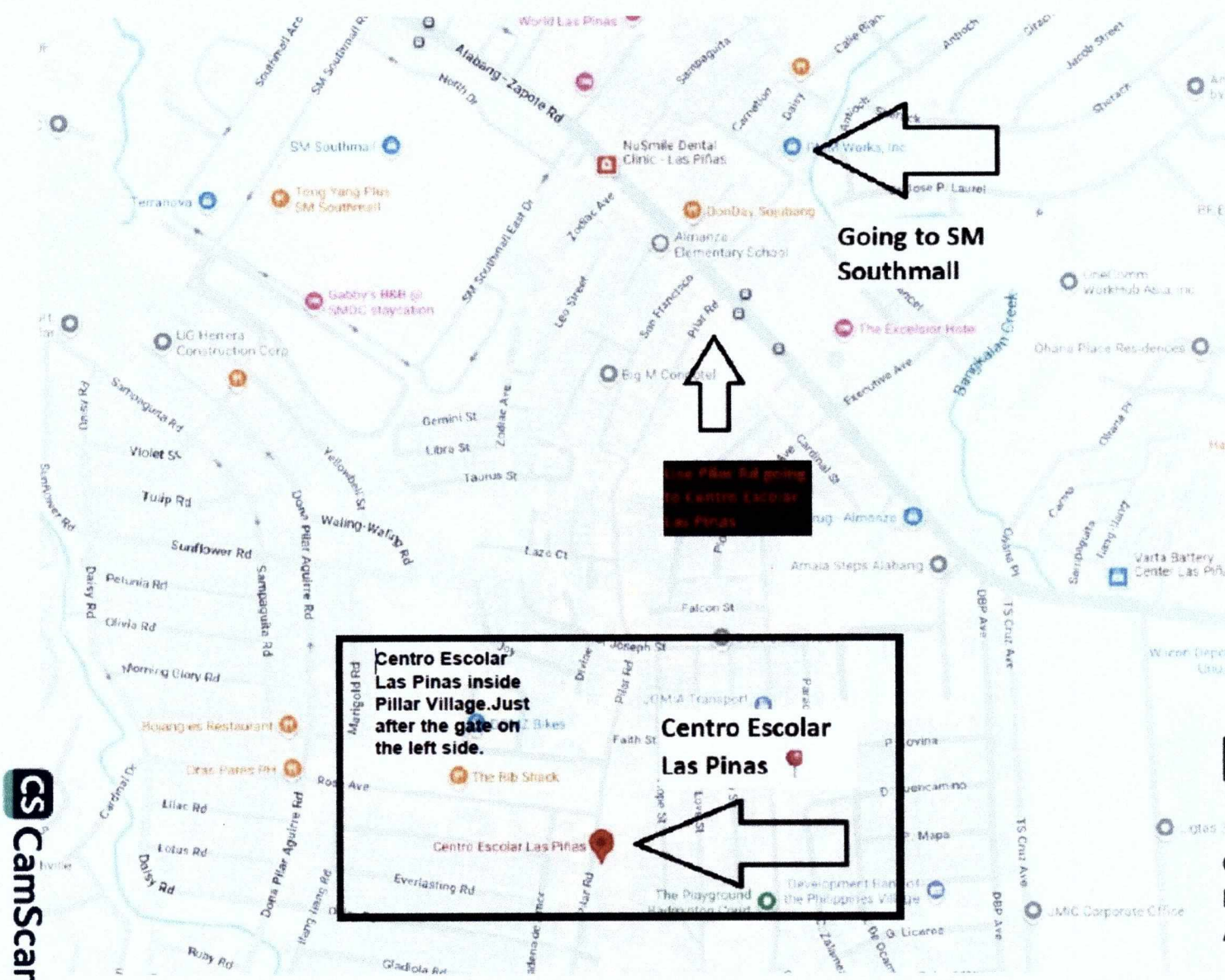
Discusses explicit and direct instruction as an effective option for teaching children reading and language skills. It also presents strategies that may be employed in differentiating instruction. These instructional strategies are presented in the context of the PRIME English Program.

LITERACY PRO AND LITERACY PRO LIBRARY

Equips educators and administrators with essential skills to navigate Literacy Pro and Literacy Pro Library. It focuses on monitoring reading proficiency, tracking student readership and engagement, and interpreting Lexile® data and reports to support instructional decisions. Participants will also learn basic account management and effective use of data to support differentiated instruction and school-wide literacy goals.



Enclosure 3: MAP TO CENTRO ESCOLAR LAS PINAS



Going to SM Southmall

Las Pinas Rd going to Centro Escolar Las Pinas

Centro Escolar Las Pinas inside Pillar Village. Just after the gate on the left side.

Centro Escolar Las Pinas

SCHEDULE OF TRAINING

Jan 24, 2026		Jan 31, 2026	
8:00 AM - 8:25 AM	Registration	8:00 AM - 8:25 AM	Registration
8:30 AM - 9:00 AM	Prayer Welcome Remarks c/o DepEd Introduction	8:30 AM - 8:45 AM	Prayer Recap
9:00 AM - 10:15 AM	PR1ME English Orientation	8:45 AM - 10:20 AM	Reading Comprehension Skills Explicit & Differentiated Instruction
10:15 AM - 10:30 AM	Morning Break	10:20 AM - 10:40 AM	Morning Break
10:30 AM - 10:50 AM	Read Aloud Demo	10:40 AM - 11:30 AM	Whole Class Instruction - Lesson 1 Demo
10:50 AM - 12:00 PM	Read Aloud Training	11:30 AM - 12:20 PM	Differentiated Instruction - Lesson 2 Demo
12:00 PM - 1:00 PM	Lunch	12:20 PM - 1:20 PM	Lunch
1:00 PM - 2:15 PM	Phonics Training		
2:15 PM - 3:00 PM	Phonics Lesson Demo	1:20 PM - 2:50 PM	Literacy Pro and Literacy Pro Library Technical Training
3:00 PM - 3:20 PM	Introduction - LitPro Test LitPro Test Facilitation Demo	2:50 PM - 3:15 PM	LitPro Test Taking Demo
3:20 PM - 3:30 PM	Wrap Up	3:15 - 3:30 PM	Wrap Up
3:30 pm	Dismissal	3:30 pm	Dismissal

FOR JANUARY 31

Please bring a laptop or tablet for the technical training.

IMPLEMENTATION TRAINING

READ ALOUD

Introduces read aloud as an effective instructional tool in developing reading. It explains the value of conducting regular read aloud sessions with students.

PHONICS INSTRUCTION

Identifies and presents the conceptual knowledge needed by teachers of beginning reading before discussing phonics instruction. It includes the principles of effective phonics instruction and how these are applied in the program. It also discusses components of a Scholastic Phonics lesson which will be implemented during PR1ME English classes. The components include the following: Phonemic Awareness, Connect Sound & Symbol, and Wrap Up.

READING COMPREHENSION SKILLS INSTRUCTION AND DIFFERENTIATED PRACTICE

Discusses explicit and direct instruction as an effective option for teaching children reading and language skills. It also presents strategies that may be employed in differentiating instruction. These instructional strategies are presented in the context of the PR1ME English Program.

LITERACY PRO AND LITERACY PRO LIBRARY

Equips educators and administrators with essential skills to navigate Literacy Pro and Literacy Pro Library. It focuses on monitoring reading proficiency, tracking student readership and engagement, and interpreting Lexile® data and reports to support instructional decisions. Participants will also learn basic account management and effective use of data to support differentiated instruction and school-wide literacy goals.



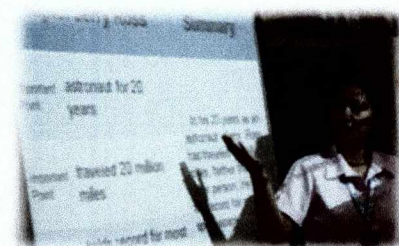
K-2 PHONICS PROGRAM

PR1ME English provides Grades 1 and 2 students with a comprehensive phonics program designed to develop confident, independent readers.

The instructional kits for these levels include readers, worksheets and lesson plans that develop students' phonemic awareness, decoding skills, reading fluency, and writing and spelling skills.

GRADE 3: SKILLS INSTRUCTION & GUIDED READING PROGRAM

PR1ME English develops students' mastery of key reading skills through explicit skills instruction and guided reading.



MONITOR

Measure

SCHOLASTIC
LITERACY PRO

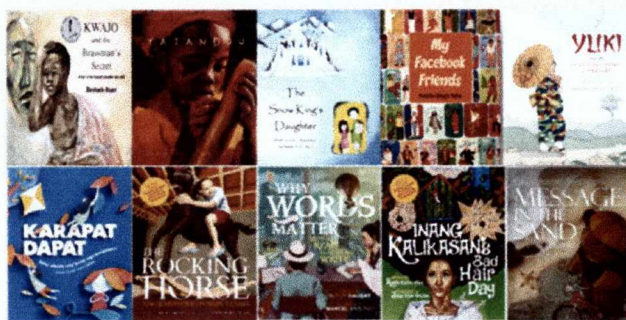
Lexile Test

Engage

SCHOLASTIC
LITERACY PRO

Book Quizzes
Throughout the year
after reading books

PR1ME English monitors students' independent reading through Literacy Pro, and students' reading growth through the Lexile Test,



- Wider selection of books from around the world, showcasing a variety of voices and perspectives
- Inclusion of Filipino books in the collection
- More than 73,000 book quizzes to test students' key comprehension skills

Student Experience

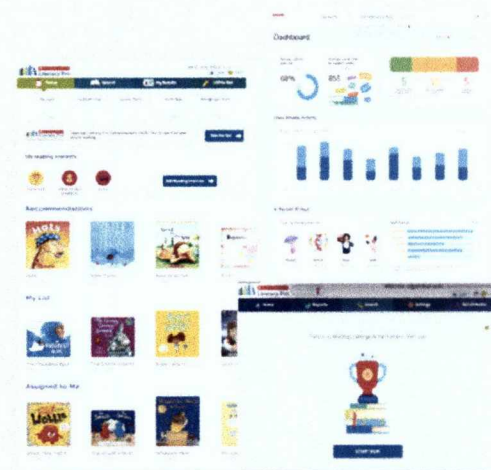
Fun badges and rewards. A refreshed bookshelf every time students log in.

Motivation to Read

Reading challenges at class and school level motivate students to read more frequently and celebrate reading success.

Timely Actions

Alerts and insights on the teachers' dashboard allow them to promptly support the students.



Easier, Smarter Assignment

Of books, assessments and tasks by student, groups or class based on performance history and targets set.

INSTRUCT



To help strengthen students' reading comprehensions skills, PR1ME English partners are provided with digital instructional resources

To introduce children to the world of books, and to train them to be critical thinkers, PR1ME English equips teachers to facilitate interactive read aloud sessions with their classes.

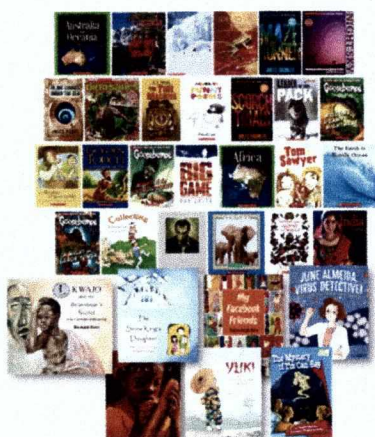
Scholastic provides teacher training and a Read Aloud kit for each grade level from Grades 1 to 3. Each Read Aloud kit contains picture or chapter books with teaching cards. The teaching cards include a summary of the book, key vocabulary, suggested stopping points and discussion prompts, and optional writing and extension activities.



ENGAGE ②

A primary goal of PR1ME English is to cultivate a reading habit in students, enhancing their reading comprehension and transforming them into enthusiastic readers.

Scholastic supports PR1ME English partners by offering a diverse selection of Lexile-leveled fiction and non-fiction books from various publishers. The collection will become part of the in-school Scholastic Reading Center. Providing children with access to quality books that match their reading levels and interests is crucial for motivating them to read and building their confidence as readers.



PR1ME English partners have access to the library of eBooks in the Literacy Pro – a growing library that students may access in school and at home through computers or tablets that are connected to the Internet.

Currently, the Literacy Pro has a collection of more than 4000 fiction and non-fiction e-books ranging in Lexile from Beginning Reader to 1500+L.

SCHOLASTIC LITERACY PRO

Reading Choices

Literacy Pro offers e-books featuring authentic stories and texts from award-winning international publishers, with new additions every month.

Instructional Content and Reading Scaffolds

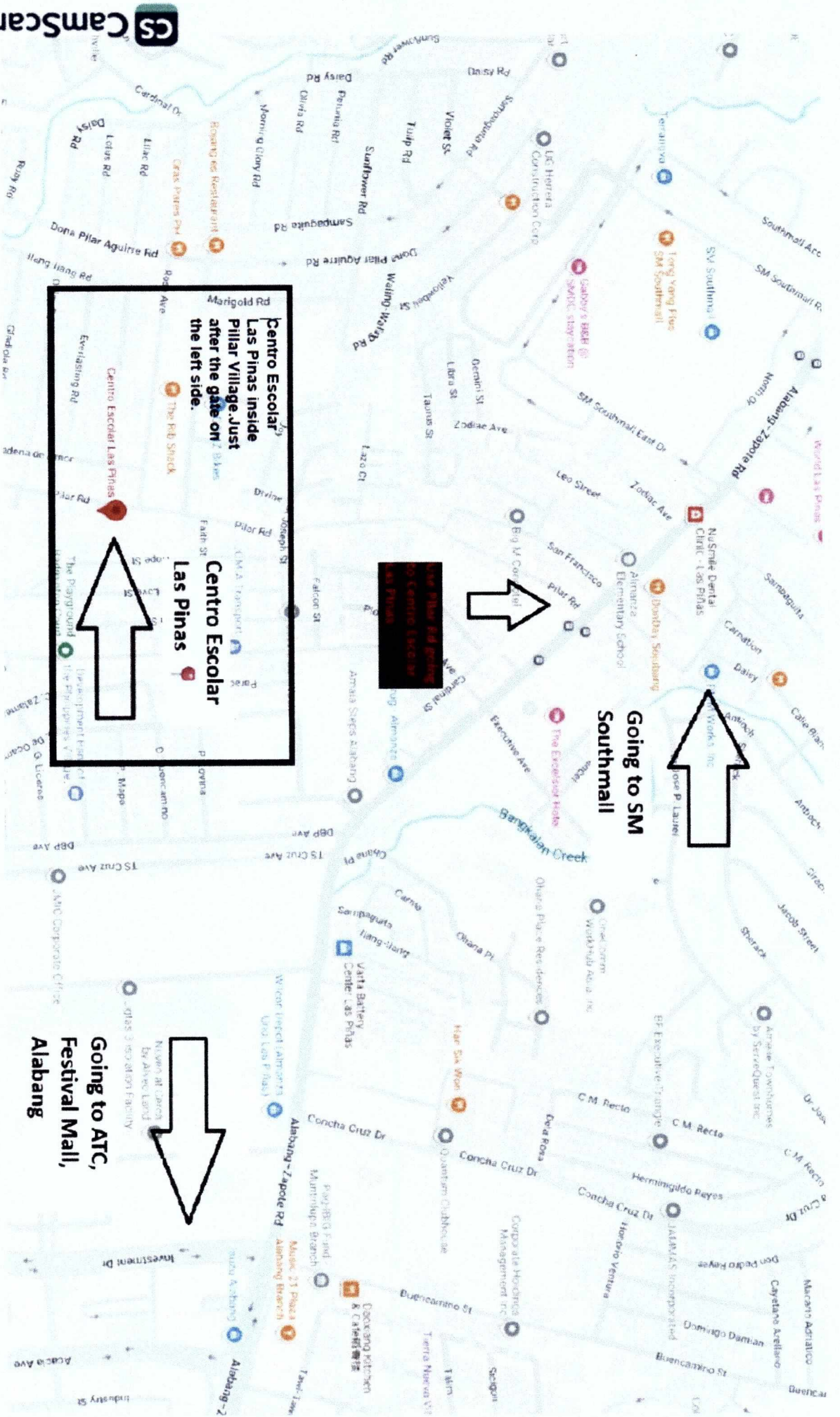
Books with Read & Think scaffolds and Interactive Read-Alouds, complete with teaching and learning resources.

Meaningful Parental Involvement

Additional resources on Parent Zone to help parents encourage their children to read.



Enclosure 3: MAP TO CENTRO ESCOLAR LAS PINAS



Centro Escolar Las Pinas
Las Pinas inside
Pilar Village. Just
after the gate on
the left side.

**Going to SM
Southmall**

**Going to ATC,
Festival Mall,
Alabang**

See this red dot going
to Centro Escolar
Las Pinas