



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

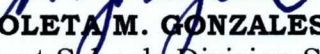
JAN 26 2026

**MEMORANDUM**

**1st DIVISION SPECIAL MEETING FOR FISCAL YEAR 2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Schools District Supervisors  
Education Program Supervisors  
Public Elementary and Secondary School Heads / OICs  
Unit Heads  
All Others Concerned

1. This Office announces the conduct of the 1<sup>st</sup> Division Special Meeting for FY 2026 in Poblacion National High School on January 28, 2026 at 8:00AM to 12:00NN.
2. This meeting aims to streamline preparations for regional events and synchronize efforts regarding current division priorities.
3. Expenses related to the conduct of this activity shall be charged against the local funds of the clustered schools subject to the existing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl: As stated  
Reference: none  
To be indicated in the Perpetual Index  
under the following subjects:

SCHOOL MEETING SCHOOL HEADS

EMMA-NM - 1<sup>ST</sup> DIVISION SPECIAL MEETING FOR FISCAL YEAR 2026

033 / JANUARY 2026

UN-2026-033



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)