



Approved: 02/11/2026

Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

NOTICE OF MEETING

February 11, 2026

TO: Ms. Ma. Regale A. Olarte, Chief Education Supervisor, SGOD
Dr. Christian Paul Dela Vega, SEPS, SMN
Ms. Cecilia Teresa C. Claudel, EPS II, SMN
Ms. Zyra A. Trimidal, School Head-FAES
Ms. Mary Jane Dalugdug, School Head (SES Zone 2 and 4)
Representatives, PEPSI COLA Inc.

FROM: 
VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer in Charge
Office of the Schools Division Superintendent

DATE/TIME: Friday, February 13, 2026
10:00 AM

Venue: SDO Mini Conference Room

SUBJECT: Partnership with PEPSI COLA Inc.

AGENDA

1. Turnover of donations (3 Printers)
2. Other related matters