



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

FEB 0 2 2026

MEMORANDUM  
No. 044, s. 2026

**DESIGN AND TECHNICAL SPECIFICATIONS OF THE BOOKSHELF  
FOR THE READING NOOK PROGRAM**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
All Public Elementary and Secondary Schools Heads  
All Others Concerned

1. Attached is Regional Memorandum No. 068, s. 2026, dated January 22, 2026, relative to the above-captioned subject, for the information and guidance of all concerned.
2. The installation of Reading Nooks in classrooms supports Secretary Juan Edgardo "Sonny" Angara's 5-Point Agenda Reform and the ARAL Law.
3. As part of preparatory activities, schools are directed to start the construction of bookshelves. All related expenses shall be charged against MOOE and other available funds, subject to existing government accounting and auditing rules and regulations. The design and technical specifications of the bookshelf which shall serve as standard storage facility for Reading Nook materials, is attached for reference and compliance.
4. The Regional Guidelines on the Reading Nook Program shall be issued in a separate memorandum.
5. For further inquiry, please contact the Curriculum Implementation Division-Learning Resources Management Section, 3<sup>rd</sup> Floor SDO Muntinlupa Building or at telephone numbers: 02-842-37-60 to 62 loc. 130.
6. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

LEARNING RESOURCES                      SCHOOLS                      LEARNERS                      TEACHERS  
GUU/NM DESIGN AND TECHNICAL SPECIFICATIONS OF THE BOOKSHELF FOR THE READING NOOK PROGRAM

044/January 28, 2026  
NUM-2026-044



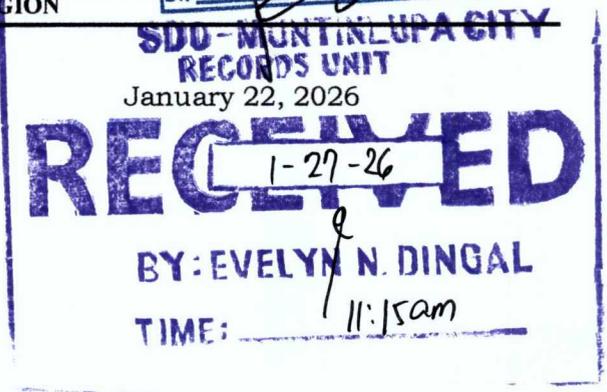
Student Center for Life Skills Bldg., Centennial Ave, Brgy Tunasan,  
Muntinlupa City  
(02) 805-9935, (02) 805 - 9940  
sdomuntinlupa@gmail.com



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Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

No. 068, s. 2026

To: **SCHOOLS DIVISION SUPERINTENDENTS  
 All Other Concerned**

**DESIGN AND TECHNICAL SPECIFICATIONS OF THE BOOKSHELF FOR THE  
 READING NOOK PROGRAM**

1. In support of Secretary Juan Edgardo "Sonny" M. Angara's 5-Point Agenda Reform and the ARAL Law, DepEd National Capital Region is implementing the Reading Nook Program for School Year 2026-2027.
2. As part of the preparatory activities for its implementation, this Office hereby issues the design and technical specifications of the bookshelf to be used as the standard storage facility for Reading Nook holdings. *(See attached.)*
3. SDOs are requested to immediately start the construction of the bookshelves. Expenses to be incurred may be charged against MOOE and other available funds, subject to existing government accounting and auditing rules and regulations.
4. The Regional Guidelines on the Reading Nook Program shall be issued through a separate memorandum.
5. Further queries may be addressed to the Curriculum and Learning Management Division (CLMD) thru the email address [clmd.ncr@deped.gov.ph](mailto:clmd.ncr@deped.gov.ph).
6. Immediate and wide dissemination of this Memorandum is desired.

**JOCELYN DR ANDAYA**  
 Regional Director, NCR  
 Concurrent Officer-in-Charge  
 Office of the Assistant Secretary for Operations

Enc. a/s  
 CLMD/dmm



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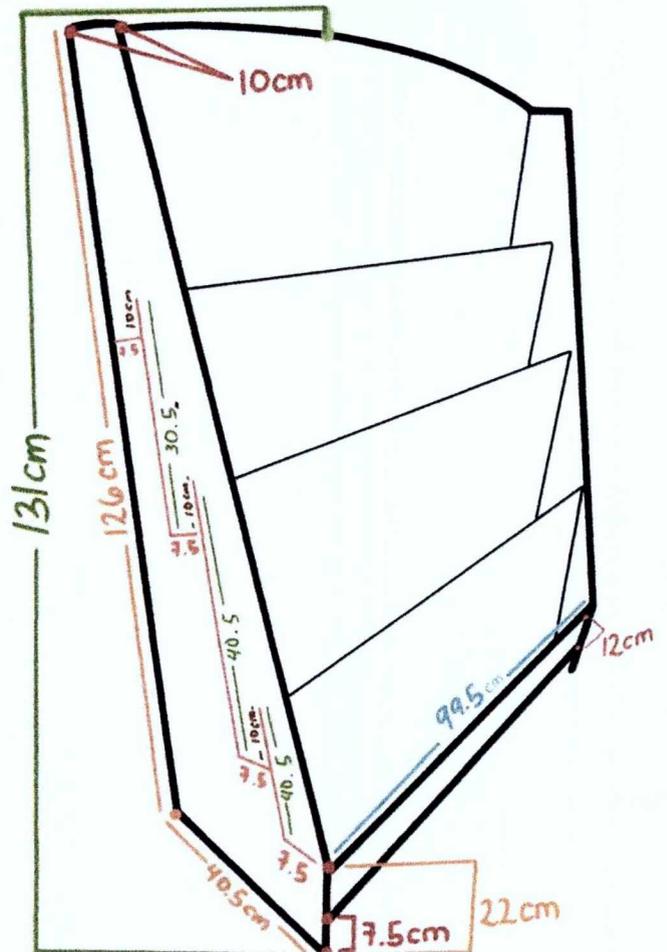


## DESIGN #1



# READING NOOK

## READING TO RISE



### Material Specifications:

- Shelf Color: glossy white
- Marine plywood,  $\frac{3}{4}$ , 2 pcs.
- 4 layered shelf
- Stick well wood glue: 250g 1 pc.
- Finishing nail: #2, 1 kl.
- Sanding paper: #60, 3 pcs.
  - #120, 3 pcs.
  - #400, 2 pcs.
- Glasurit body filler (for finishing) 1 liter
- Glazing wood putty (for finishing) 1 liter
- Spray paint acrylic:
  - 300 g matte black 10 pcs.
  - 300g glossy white 10 pcs.

The images shown are for illustrative and guidance purposes only. Schools may adopt equivalent or locally available furniture and layouts, provided that the minimum standards set in this Manual are met.