



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

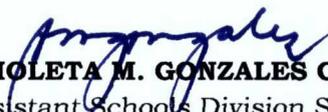
FEB 02 2026

MEMORANDUM
NO. 047s. 2026

**REGIONAL UNIFIED ADMISSION GUIDELINES FOR LEGISLATED AND REGIONAL
SCIENCE HIGH SCHOOL FOR SY 2026- 2027 ONWARDS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID and SGOD)
Education Program Supervisors and Public Schools District Supervisors
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Pursuant to Regional Memorandum No. 045, s. 2026, dated January 19, 2026, in line with the Department of Education's commitment to promote equity, transparency, and science education, the Regional Office issued Regional Unified Admission Guidelines for Science High Schools for School Year 2026-2027 onwards, for the information and guidance of all concerned.
2. These guidelines are established to harmonize admission policies, procedures, and standards across the 17 legislated science high schools in the region and 1 regional science high school, while ensuring that access to quality science education remains merit-based, inclusive, and responsive to regional and national development goals.
3. Refer to paragraph 4, for the provisions and enclosures of the attached guidelines.
4. Immediate dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-In-charge
Office of the Schools Division Superintendent

Enclosure: As stated,

Reference: Regional Memorandum No. 045, s. 2026 & Regional Memorandum No.051, s. 2026
To be indicated in the Perpetual Index
Under the following subjects:

SCIENCE

TEACHERS

LEARNERS

ABSO / REGIONAL UNIFIED ADMISSION GUIDELINES FOR LEGISLATED AND REGIONAL SCIENCE HIGH SCHOOL FOR SY 2026- 2027
ONWARDS

047 /January 29, 2026

NUM-2026-047

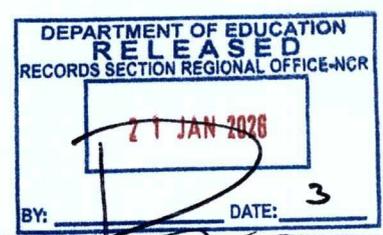


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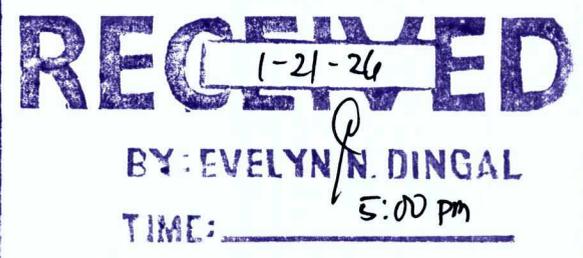
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SDO - MUNTINLUPA CITY
RECORDS UNIT
January 19, 2026



REGIONAL MEMORANDUM

No: 045, s. 2026

To: Schools Division Superintendents

REGIONAL UNIFIED ADMISSION GUIDELINES FOR LEGISLATED AND REGIONAL SCIENCE HIGH SCHOOLS FOR SY 2026-2027 ONWARDS

1. In line with the Department of Education's commitment to promote equity, transparency, and excellence in science education, the Regional Office hereby issues the **Regional Unified Admission Guidelines for Science High Schools for School Year 2026-2027 onwards.**
2. These guidelines are established to harmonize admission policies, procedures, and standards across the 17 legislated science high schools in the region and 1 regional science high school, while ensuring that access to quality science education remains merit-based, inclusive, and responsive to regional and national development goals.
3. The unified admission guidelines aim to strengthen institutional coherence among science high schools by providing a common framework for applicant screening, assessment, selection, and enrollment, without diminishing the schools' capacity to contextualize implementation based on their unique learning environments. Through this initiative, the Regional Office seeks to address long-standing concerns related to inconsistencies in admission practices, undue influence, and unequal access, thereby upholding integrity and fairness in the selection of learners.
4. All concerned schools and offices are directed to disseminate, implement, and strictly comply with the provisions and enclosures of the attached guidelines, to wit:

- Enclosure 1: Regional Unified Admissions Guidelines for Regional and Legislated Science High Schools for SY 2026 – 2027 Onwards
- Enclosure 2: Timeline Of Activities For The Admissions Of Incoming Grade 7 Students For The Ncr Science High Schools For Sy 2026 – 2027
- Enclosure 3: Number Of Students To Be Admitted In The NCR Science High Schools For Sy 2026 – 2027
- Enclosure 4: Application Form for NCR Science High Schools



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Enclosure 5: Terms and Reference for the Conduct of the Unified Science High School Admissions Test (USHAT)

5. The Regional Office, through the Curriculum and Learning Management Division (CLMD), shall provide the necessary technical assistance and monitoring support to ensure effective and faithful implementation of these guidelines. Any concerns or clarifications related to the admission process shall be governed by the mechanisms provided in the guidelines.
6. Expenses incurred by the concerns schools, divisions, and the region relative to the preparation, conduct, administration, and monitoring of this activity shall be charged to MOOE, SEF, local funds, or any other available funds, subject to usual accounting rules and regulations.
7. For questions and inquiries, you may contact Mr. Don King O. Evangelista, Head Teacher III/OIC – Education Program Supervisor, CLMD and Regional Focal Person for the Science High Schools, at donking.evangelista@deped.gov.ph.
8. Immediate dissemination and compliance of this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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ENCLOSURE 1:

**REGIONAL UNIFIED ADMISSION GUIDELINES FOR
LEGISLATED AND REGIONAL SCIENCE HIGH SCHOOLS
FOR INCOMING SY 2026-2027 ONWARDS**

I. GENERAL POLICY STATEMENT

In line with the Department of Education's commitment to equitable access to quality science education and pursuant to DepEd Order No. 55, s. 2010 or the **"Policies and Guidelines on Strengthening Science and Mathematics Education at the Secondary Level"**, the unified guidelines are hereby issued for the screening, selection, and admission of incoming Grade 7 students in the Special Science High Schools in the National Capital Region (NCR).

II. DEFINITION OF TERMS

For the purpose of this guideline, the following terms are defined:

Admission Committee - A duly constituted school-based body responsible for the screening, evaluation, examination, interview, ranking, and final admission of student-applicants to the Science High School Program.

Applicant / Student-Applicant - Refers to a Grade 6 pupil or elementary graduate who applies for admission to a Science High School and submits the required documents within the prescribed application period.

Application Requirements - The complete set of documents and credentials required from an applicant, including but not limited to report cards, certificates, identification documents, and application forms, submitted within the prescribed application period.

Screening Process - Refers to the systematic procedure used to assess student-applicants, consisting of document evaluation, qualifying examination, and interview.

III. GENERAL ELIGIBILITY CRITERIA

A student-applicant must meet the following qualifications to be eligible for admission:

1. Must be a Filipino Citizen
2. A Grade 6 pupil from any DepEd-recognized public or private elementary school who is a candidate for graduation in the current school year, or an



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elementary graduate from a previous school year who has not yet enrolled in any secondary school.

3. Must have obtained the following minimum grades:
 - a. for Grade 5, final grade of at least 85% in English, Mathematics and Science, and 83% in all the other learning areas; and
 - b. for Grade 6, a grade of at least 85% for the first and second quarters in English, Mathematics, and Science, and 83% in all the other learning areas.

For schools using letter or descriptive grading systems, a certification of numerical equivalents must be provided.

4. Must possess good moral character, certified by the school principal or guidance counselor.

Special Provision for Quezon City Science High School (Regional Science High School for NCR)

In recognition of its designation as the Regional Science High School for the National Capital Region, Quezon City Science High School shall adopt higher academic eligibility standards as follows:

Must have obtained a quarterly grade of at least 87% in English, Mathematics, and Science and 85% or better in all other subjects, as reflected in the pupil's report card for Grade 5 and Grade 6 in the First and Second Quarters.

All other provisions of these unified guidelines shall equally apply to Quezon City Science High School.

IV. APPLICATION REQUIREMENTS

Applicants must submit the following documents **free of charge** to the Admission Committee or Registrar's Office of the school to which the student will apply within the prescribed period. **A student can only apply to one Science High School.**

1. Duly accomplished Application Form (available through the school's official website or Registrar's Office).
2. Original and photocopy of Grade 5 and Grade 6 Report Cards showing compliance with the grade requirements.
3. Original and photocopy of PSA Birth Certificate.
4. Two (2) recent 2x2 ID photos with white background.
One (1) long brown envelope properly labeled with the applicant's full name and contact number.



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V. OVERVIEW OF THE SELECTION AND ADMISSION PROCESS

Screening Stages

Stage 1: Evaluation of submitted documents for completeness and eligibility.

Stage 2: Administration of a Qualifying Examination

Stage 3: Interview for those who passed the qualifying exam.

Ranking and Results

The final ranking shall be based on:

Examination Results – 80%

Interview – 20%

The status of admission shall be officially posted through the DepEd NCR Website, school website, relevant social media pages, and bulletin boards subject to compliance with the provisions of the Data Privacy Act.

Enrollment Condition

Admitted applicants must present the final Grade 6 report card, showing compliance with the required grades in all grading periods as a condition for confirmation of enrollment.

VI. THE SELECTION PROCESS

The applicant shall undergo two stages namely: (1) On-site Admission Test (80%); and (2) On-site Interview (20%). The students who have met **the set school-cut off** shall be eligible to enroll at the Science High School where he/she applied.

For the examination, a 150-item computer-based examination shall be given to the student-applicants. Before the conduct of the computer-based examination, students and parents are **required** to attend an orientation.

The results of the examination shall be released after **two weeks**, and where the students will be classified into categories.

| | |
|------------|-----------------------------------------------------------------|
| Category A | Those students whose general average score is from 75% above |
| Category B | Those students whose general average score is between 60% - 74% |
| Category C | Those students who general average score below 60% |



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Those students who are classified in Category A will automatically be included in the interview. Students from Category B will be ranked, and those who are included in the cut-off/absorptive capacity of the school shall be eligible for interview.

For Quezon City Science High School, as the regional science high school, a student will be classified in Category A if his/her score general average score is 75% **and** has 75% in all domains of the examination.

The on-site interview will hold the 20% of their overall qualification requirements.

VII. DECISION, NOTIFICATION and APPEALS

Results of the admission and other announcements shall be posted at the DepEd NCR's website and Facebook page, school's designated posting place, Official Facebook Page, and websites subject to compliance with the provisions of the Data Privacy Act.

All incoming students are **required** to attend an orientation with their parents / legal guardian. Any student whose attendance is incomplete, or who is entirely absent, shall be barred from continuing with enrollment.

Request for reconsideration or appeal on the results or decisions arising from the admissions process shall be elevated **exclusively** to the Regional Office. Under no circumstances shall the Division Office and school approve, grant, or resolve appeals at the school level.

Applicants seeking reconsideration or appeal must submit a formal letter of appeal addressed to the School Head of the school applied for, duly signed by both the student-applicant and the parent or legal guardian. The School Head shall formally endorse the appeal to the Regional Office through the Curriculum and Learning Management Division (CLMD).

The Regional Director shall render the final decision on the appeal, whether to accept or to defer the admission of the student-applicant, and such decision shall be final and executory.

VIII. RETENTION GUIDELINES

To ensure the highest standards of academic excellence and holistic student development, all students enrolled in the Science High School Program shall adhere to the following **minimum academic performance**.

A student must obtain a grade of at least **85%** in *Science, Mathematics, and English* subjects, and at least **83%** in **all other learning areas**, including their sub-components, in **the final average**.



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If a student gets a grade lower than the required grade during the course of the school year, he/she will be given a **warning slip**.

If a student fails to meet the required grades at the end of the school year, he/she shall be transferred to a regular high school in the following school year.

IX. CONTINUITY REQUIREMENTS

On top of the retention guidelines, to maintain eligibility and continuity of enrollment in the Science High School Program, students are expected to demonstrate consistent academic performance, appropriate conduct, and commitment to the school's values and mission. Students must:

1. Exhibit Satisfactory Conduct through the Report of Student's Observed Values as reflected in the School Form 9

Maintain good moral character and display proper behavior throughout the school year, in and out of the campus and consistently embody the core values of the Department of Education: Maka-Diyos (God-loving), Makatao (Humane), Makakalikasan (Environment-friendly), and Makabansa (Patriotic) and of the Science High School: Discipline, Integrity, and Excellence, which define the identity of a Science High School student. A student should have at least a **SO** (Sometimes Observed) for each of the values.

2. Maintain Regular Attendance

Observe regular attendance and punctuality. Absences beyond **20%** of the total number of days in a quarter or tardiness without valid justification may affect retention status.

3. Engage in Enrichment and Research Activities

Actively participate in science-related projects, research undertakings, and enrichment programs organized and endorsed by the school.

4. Comply with School Policies

Observe academic honesty and respect for peers, faculty, and staff at all times. Follow all existing school rules, regulations, and guidelines stipulated in the Student Handbook.

X. GENERAL PROVISIONS

The school shall regularly monitor the academic standing and conduct of all students to ensure compliance with these guidelines.

Parents or guardians shall be informed of their child's academic performance and retention status each grading period.



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XI. EFFECTIVITY

These guidelines shall take effect at the start of the school year and shall remain in force unless revised or superseded by subsequent issuances from the Department of Education Central Office or the Regional Office.



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ENCLOSURE 2:

**TIMELINE OF ACTIVITIES FOR THE ADMISSIONS OF INCOMING GRADE 7 STUDENTS
 FOR THE NCR SCIENCE HIGH SCHOOLS FOR SY 2026 – 2027**

| Activity | Persons Involved | Dates |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Submission of Application Forms to the Schools | Student – Applicants Parents of Student Applicants School Admissions Committee | January 12 – February 13, 2026 |
| Consolidation of List of Student-Applicants for Submission to the Regional Office | School Admissions Committee | February 16-20, 2026 |
| Orientation to the Schools Division Offices and Science High Schools on the Administration of Computer – Based Science High Schools Admissions Test | Division Testing Coordinators Division and School ITO Division EPSs/PSDSs to be engaged Regional EPSs and Regional Personnel involved UP-NISMED | From February 23 – 25, 2026 |
| Posting of List of Examinees vis-à-vis Testing Centers | Regional Focal Person School Admissions Committee | February 26 – 27, 2026 |
| Administration of the Computer-Based Unified Science High School Admissions Test (USHAT) | UP- NISMED Regional Focal Persons Division Testing Coordinators Division and School ITO | March 7, 2026 |
| Orientation on the School-Based Interviewers | UP – NISMED Regional Focal Person School Admissions Committee | March 11, 2026 (Varela Hall) |
| Release of the List of Students under Categories A and B and Shortlist of Students for Interview through Regional Memorandum | UP – NISMED Regional Focal Persons | March 18, 2025 |
| Interview Period | School Admissions Committee | March 23-27, 2026 |
| Release of the Final List of Passers for Admission for the Science High Schools for SY 2026 – 2027 | Regional Office Science High Schools | April 6 – 10, 2026 |



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ENCLOSURE 3:
**NUMBER OF STUDENTS TO BE ADMITTED IN THE NCR SCIENCE HIGH
SCHOOLS FOR SY 2026 – 2027**

| School | Number of Students to be Admitted |
|----------------------------------------------------------------|-----------------------------------|
| Caloocan City Science High School | 140 |
| Caloocan National Science and Technology High School | 140 |
| Las Pinas City National Science High School | 140 |
| Malabon City National Science and Mathematics High School | 105 |
| City of Mandaluyong Science High School | 200 |
| Manila Science HS | 245 |
| Marikina Science High School | 175 |
| Muntinlupa Science High School | 280 |
| Navotas National Science HS | 105 |
| Paranaque Science High School | 115 |
| Pasay City National Science High School | 140 |
| Pasig City Science High School | 245 |
| Quezon City Science High School | 300 |
| San Juan City Science High School | 105 |
| Makati Science High School | 175 |
| Taguig Science HS | 210 |
| Sen Renato Companero Cayetano Memorial Science & Technology HS | 200 |
| Valenzuela City School of Mathematics and Science | 175 |



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ENCLOSURE 4: APPLICATION FORM FOR NCR SCIENCE HIGH SCHOOLS

Instructions:

Accomplish this application form and submit to the Registrar's Office together with the following documents:

For Student:

1. Report Card (SF 9) / Permanent Record (SF 10) (Grade 5 and 6)
2. One (1) copy of 2" x 2" picture with white background with name tag in this order: Family Name, First Name, M.I.
3. PSA Birth Certificate (Photocopy)

PUT PICTURE HERE

SCHOOL APPLIED FOR:

| | | | |
|------------------------------------------|-------------------------------|----------------------|--------------------|
| Learner's Reference Number (LRN): | | | |
| FULL NAME OF THE STUDENT: | | | |
| LAST NAME | FIRST NAME | MIDDLE NAME | |
| BIRTHDATE | AGE | SEX | RELIGION |
| HOME ADDRESS | | | |
| MOBILE NO. | PHONE NO. | EMAIL ADDRESS | |
| CURRENT SCHOOL | | | SCHOOL TYPE |
| SCHOOL ADDRESS | | | PHONE NO. |
| FATHER'S NAME | | | |
| HIGHEST EDUCATIONAL ATTAINMENT | | | |
| MOBILE NO. | PHONE NO. | EMAIL ADDRESS | |
| OCCUPATION | COMPANY/ BUSINESS NAME | | |
| MOTHER'S NAME | | | |
| HIGHEST EDUCATIONAL ATTAINMENT | | | |
| MOBILE NO. | PHONE NO. | EMAIL ADDRESS | |
| OCCUPATION | COMPANY/ BUSINESS NAME | | |
| GUARDIAN'S NAME | | | |



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| | | |
|---------------------------------------|------------------|-------------------------------|
| HIGHEST EDUCATIONAL ATTAINMENT | | |
| MOBILE NO. | PHONE NO. | EMAIL ADDRESS |
| OCCUPATION | | COMPANY/ BUSINESS NAME |
| VOTER REGISTRATION RECORD NO. | BARANGAY | PRECINT NO. |

ATTESTATION

I hereby certify that all information provided in this application is true, correct, and complete to the best of my knowledge. I understand that any false statement, misrepresentation, or omission may be grounds for disqualification from the admission process or cancellation of admission, without prejudice to applicable rules and regulations. This application is submitted with the full knowledge and consent of my parent/guardian.

DATA PRIVACY CONSENT

I hereby authorize the Department of Education and its authorized representatives to collect, process, store, and use the personal data provided in this application solely for purposes related to the science high school admissions process, including assessment, evaluation, validation, and enrollment. I further consent to the publication or posting of my name and application status in official school or Regional Office channels as part of the admissions procedures. I understand that all personal information shall be handled in accordance with the Data Privacy Act of 2012 (Republic Act No. 10173) and applicable DepEd policies.

Name and Signature of Student – Applicant

Name and Signature of Parent/Guardian

CERTIFICATION BY THE PRINCIPAL

To School Admission Committee

Date: _____

This is to certify that _____ is a member of the graduating class of _____ for School Year _____.

In addition, his/her scholastic and guidance records show that he/she:

- has obtained grades of at least 85% on the first two quarters in Grade 6, SY 2025-2026 in Mathematics, English and Science and at least 83% in other subjects.
- is of good moral character and has **no** behavioral case during their stay in the school.
If ever there is, please attach relevant anecdotal records.

Name and Signature of School Head/Guidance Counselor



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ENCLOSURE 5: TERMS OF REFERENCE FOR THE CONDUCT OF THE UNIFIED SCIENCE HIGH SCHOOLS ADMISSIONS TEST (USHAT)

This TOR shall govern the planning, development, administration, scoring, processing of results, and utilization of the Unified Science High Schools Admissions Test, and shall define the roles and responsibilities of the following governance levels:

- DepEd Regional Office (RO)
- Schools Division Offices (SDOs)
- Participating Science High Schools and Implementing Schools

A. DepEd Regional Office (RO)

The Regional Office shall serve as the overall owner, system steward, and quality assurance authority of the USHAT.

Specifically, the RO shall:

1. **Policy and Governance**
 - Issue the official Regional Guidelines for the conduct of the USHAT.
 - Define the admission framework, timelines, and standards.
 - Ensure alignment with national DepEd policies and regional education priorities.
2. **Test Development and Quality Assurance**
 - Approve the test framework, table of specifications, and test blueprints to be done by the third-party provider.
3. **Test Security and Integrity**
 - Prescribe and enforce regional-level test security protocols.
 - Regulate the reproduction, storage, distribution, and retrieval of test materials.
 - Investigate and act on reported test irregularities or breaches of integrity.
4. **Test Supervision**
 - Supervise the overall administration of the examination.
5. **Overall Management and Coordination**
 - Set the regional testing schedule and key milestones.
 - Coordinate with SDOs on logistics, implementation, and reporting.
 - Issue official advisories, memoranda, and clarifications related to the USHAT.
6. **Data Management and Policy Use**
 - Consolidate regional results and generate regional-level analytics and reports.
 - Use results for system-level planning, quality assurance, and policy refinement.
 - Ensure compliance with the Data Privacy Act and related policies.

B. Schools Division Office (SDO)

The Schools Division Office shall serve as the **primary implementing, coordinating, and supervisory unit** within the division.

Specifically, the SDO shall:

1. **Division-Level Coordination**
 - Coordinate with the Regional Office and schools on implementation details.
 - Ensure all participating schools comply with regional policies and timelines.
2. **Logistics and Operations**



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- Identify schools with computers and connectivity that can be used for the administration of the admissions test through the SDO Assessment Focal Person and M&E Focal.
 - Recommend to the SDOs the testing centers to be used, or propose mechanisms on how the test will be administered through the different testing centers/sites.
 - Assist the schools in preparing the selected testing centers.
 - Ensure readiness of venues, personnel, and materials and assist the schools in preparing as testing centers/venues.
3. **Supervision and Monitoring**
- Assist the regional office in supervising the actual test administration across schools.
 - Document and report any irregularities or incidents to the Regional Office.
4. **Reporting**
- Submit division-level implementation reports and summaries to the RO.
5. **Stakeholder Communication**
- Disseminate official information to schools, applicants, and stakeholders.
 - Handle queries, clarifications, and concerns at the division level in coordination with the RO.

C. Participating Schools (Science High Schools)

The schools shall serve as the frontline implementers and custodians of test integrity at the school and testing-site level.

Specifically, the schools shall:

1. **Applicant Management**
 - Receive, screen, and process applications and documentary requirements in accordance with the guidelines.
 - Encode, validate, and submit applicant data as required by the SDO/RO.
2. **Test Administration**
 - Ensure that stable internet connectivity and needed gadgets, devices and materials are available in all testing sites.
 - Prepare and manage testing rooms, seating plans, and test-day logistics in coordination with the SDOs and RO.
 - Implement the test in strict compliance with standardized procedures and security protocols.
3. **Test Security and Ethics**
 - Ensure the confidentiality, safety, and integrity of test materials before, during, and after testing.
 - Enforce policies against cheating, coaching, leakage, and other irregularities.
 - Immediately report any incidents to the SDO.
4. **Learner and Parent Communication**
 - Provide clear, accurate, and timely information to applicants and parents.
 - Ensure that concerns are handled strictly in accordance with the official appeals mechanism.