

All Jan-928



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

FEB 02 2026

MEMORANDUM

No. 049 s. 2026

RECONSTITUTION OF THE DIVISION FIELD TECHNICAL
ASSISTANCE TEAM (DFTAT)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public and Private Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. To strengthen the delivery of relevant, needs-based, and timely technical assistance to schools, this Office shall reconstitute the composition of the Division Field Technical Assistance Team (DFTAT) based on the standard structure specified in the DepEd NCR Technical Assistance System and Knack (TASK) as follows:

Division Field Technical Assistance Team (DFTAT)
Reference: DepEd NCR Technical Assistance System and Knack

| | |
|---|---|
| Violeta M. Gonzales CESO VI <i>OIC-Schools Division Superintendent</i> | Overall Supervision <ul style="list-style-type: none"> Approves the field validation plan and TA plan |
| Lilia A. Ricero <i>Assistant Schools Division Superintendent</i> | Supervising Fellow <ul style="list-style-type: none"> Serves as permanent SF focusing on quality assurance of the TA process Provides technical guidance to the DFTAT |
| Ma. Regaele A. Olarte <i>Chief-SGOD</i> Florante C. Marmeto <i>Chief-CID</i> | Assistant Supervising Fellow <ul style="list-style-type: none"> Oversee the technical inputs or requirements of technical assistance |
| <ol style="list-style-type: none"> Andanza, Marissa M. (TL for Curriculum) Arroyo, Phoebe R. (TL for Plans and Programs) Borjal, May L. (TL for ICT) Espanto, Erness Faith R. (TL for Legal Affairs) Gubalane, Zoren Pepito L. (TL for Public/Private M&E) Indap, Teresa S. (TL for Health and Nutrition) | Division Team Leaders (TL) <ul style="list-style-type: none"> Appointed from among the members of the DFTAT and should come from the functional division with the most issues or concerns to be address. Responsible for the day-to-day activities of the team. Resolves operational issues within the team Leads the preparation of field validation plan, TA plan, and contact report. Present findings and recommendation in the MEA sessions. |

049

NOM-2026-049



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| | |
|--|---|
| <p>7. Namit, Ma. Myra E. (TL for District Governance)</p> <p>8. Urquia, Gina U. (TL for Learning Resources)</p> <p>9. Valdez, Noemi A. (TL for Admin)</p> | |
| <p>A. Public Schools District Supervisors (PSDS)</p> <ol style="list-style-type: none"> 1. Aman, Evangeline M. 2. Avila, Clarisa C. 3. Bautista, Jaime G. 4. Dela Rosa, Ma. Theresa C. 5. Eborra, Meniano, D. 6. Elis, Jhemson C. 7. Fungo, Eric F. 8. Maligaya, Yaledegler C. 9. Namit, Ma. Myra E. 10. Tagle, Ada Trinidad A. <p>B. Education Program Supervisors (EPS)</p> <ol style="list-style-type: none"> 1. Andanza, Marissa M. 2. Colle, John Albert B. 3. Enerlas, Edison E. 4. Gutierrez, Leonaida L. 5. Luna, Mariel Eugene L. 6. Oblinada, Armida S. 7. Palce, Liliosa M. 8. Solayao, Ma. Carmen D. 9. Urquia, Gina U. <p>C. Specialists/Unit Heads</p> <ol style="list-style-type: none"> 1. Arroyo, Phoebe R. 2. Dela Vega, Christian Paul A. 3. Gubalane, Zoren Pepito L. 4. Indap, Ma. Teresa S. 5. Romano, Ivy M. 6. Tagapan, Jerome A. <p>D. Admin/Unit Heads</p> <ol style="list-style-type: none"> 1. Amistoso, Virma U. 2. Borjal, May L. 3. Espanto, Erness Faith R. 4. Medina, Karina E. 5. Valdez, Noemi A. | <p>Members/Specialists</p> <ul style="list-style-type: none"> • Appointed representatives from the functional divisions. At the minimum, each functional division will have one representative. On a case-by-case basis, more than one representative may be allowed. • Act as subject matter specialist/expert • Act as facilitator (e.g: workshop, FGD) • Participate in data validation, deliberation of findings, MEA presentation and report writing. |
| <p>Joseph D. Nilo <i>Planning Officer</i></p> | <p>Planning Officer</p> <ul style="list-style-type: none"> • Ensures consistency the strategic direction of the SDO • Provides access to education data and information • Act as main resource or expert on education planning requirements |
| <p>Zoren Pepito L. Gubalane <i>Senior Education Program Specialist</i></p> | <p>Monitoring & Evaluation</p> <ul style="list-style-type: none"> • Addresses all M&E related concerns • Acts as main resource or expert on M&E • Serves as documenter of the TA process |
| <p>Roger R. Morallos</p> | <p>External Expert</p> |

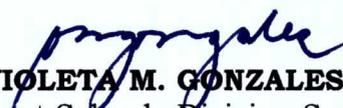
| | |
|----------------|---|
| Chief, RO-FTAD | <ul style="list-style-type: none"> • Provide technical advisory services to the team, and/or provides technical inputs during the TA conference. • Acts as resource person and/or facilitator |
|----------------|---|

2. Specific teams are also reconfigured and assigned to cluster of schools as follows:

| TEAM → | 1 | 2 | 3 | 4 |
|-------------------------|---|---|---|--|
| TEAM LEADER | Gubalane, Zoren Pepito L. | Ma. Myra E. Namit | Marissa M. Andanza | Gina U. Urquia |
| CO-TEAM LEADER | Fungo, Eric F. | Oblinada, Armida S. | Avila, Clarisa C. | Dela Rosa, Ma. Theresa C |
| MEMBERS: | | | | |
| SGOD | Phoebe R. Arroyo Indap, Ma. Teresa S. | Ivy M. Romano Subida, Maricel R | Dela Vega, Christian Paul Lavin, Maripaz M. | Jerome A. Tagapan Ayudtud, May Ann L. |
| CID | Luna, Mariel Eugene L Ebora, Meniano, D. Maligaya, Yaledegler C. | Gutierrez, Leonaida L. Bautista, Jaime G. Tagle, Ada Trinidad A. | Enerlas, Edison E. Elis, Jhemson C. Solayao, Ma. Carmen D. | Colle, John Albert B. Aman, Evangeline M. Palce, Lilibiosa M. |
| OSDS/ ADMIN | Valdez, Noemi A. | Amistoso, Virma U. | Borjal, May L. | Medina, Karina E. |
| ASSIGNED SCHOOLS | Alabang ES ALS Bagong Silang ES Bayanan ES Unit 1 *14 Private Schools on Permit Status | Buli ES Cupang ES Main Cupang ES Annex Cupang Senior HS F De Mesa ES Filinvest Alabang ES Itaas ES Lakeview IS | Muntinlupa BHS Main Muntinlupa BHS Annex Muntinlupa ES Muntinlupa NHS Muntinlupa Science HS Pedro E Diaz HS Poblacion ES Poblacion National HS | Putatan ES Soldiers Hills ES Sucat ES Sucat Es Zoren 3/4 Sucat Senior HS Tunasan ES Tunasan National HS Victoria Homes ES |

3. In relation to this, the Division through the School Management Monitoring and Evaluation Section shall conduct a virtual orientation on February 18, 2026, 1:00 p.m.

3. For information and strict compliance.


VIOLETA M. GONZALES CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Enclosure: As stated
 References: As stated
 To be indicated in the Perpetual Index
 under the following subjects:

SCHOOLS

MONITORING

TECHNICAL ASSISTANCE

ZPLG / DM / RECONSTITUTION OF THE DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT)
 049 / January 28, 2026

NUM-2026-049



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