



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

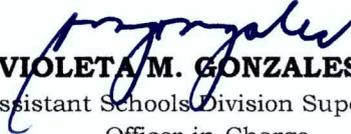
FEB 0 5 2026

MEMORANDUM  
No. 060, s. 2026

**FINAL ADMINISTRATIVE ARRANGEMENTS ON THE CONDUCT OF OATH-TAKING  
OF TEACHERS AND SCHOOL HEADS UNDER THE EXPANDED  
CAREER PROGRESSION SYSTEM**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads  
Administrative Officer V  
All Others Concerned

- Attached is Regional Memorandum No. 099, s. 2026, titled, "**Final Administrative Arrangements on the Conduct of Oath-Taking of Teachers and School Heads under the Expanded Career Progression System**", the contents of which are self-explanatory, for the information and guidance of all concerned.
- Attention is invited to Item Nos. 1.a - 1.e for reminders. In particular, item No. 1.a specifies that the attire of the Oath-Takers shall be the Monday uniform, along with their School ID.
- For further questions and clarifications, you may contact person listed below:  
**ANGELA M. FRANCISCO**  
Administrative Officer IV-HRMO  
Personnel Unit  
Contact No. (02) 8551 5794
- Immediate and wide dissemination of this memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

References: DepEd Order  
Encl. As stated

To be indicated in the Perpetual Index under the following subjects:  
CAREER PROGRESSION                      RECLASSIFICATION                      PROMOTION

AMF/DM- FINAL ADMINISTRATIVE ARRANGEMENTS ON THE CONDUCT OF OATH-TAKING OF TEACHERS AND SCHOOL HEADS UNDER THE EXPANDED CAREER PROGRESSION SYSTEM

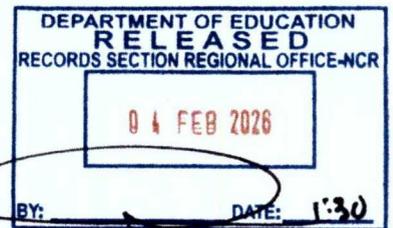
**060** February 4, 2026

NUM-2026-060





Republic of the Philippines  
**Department of Education**  
THE NATIONAL CAPITAL REGION



February 4, 2026

**REGIONAL MEMORANDUM**

No. 099, s. 2026

To : Schools Division Superintendents

**FINAL ADMINISTRATIVE ARRANGEMENTS ON THE CONDUCT OF  
OATH -TAKING OF TEACHERS AND SCHOOL HEADS UNDER  
THE EXPANDED CAREER PROGRESSION SYSTEM**

1. This Memorandum refers to **Regional Memorandum No. 093, s. 2026**, entitled *Oath-Taking Ceremony of DepEd NCR Teachers and School Heads under the Expanded Career Progression (ECP) System*. In line with this, the following are the final administrative arrangements for the conduct of the said activity:
  - a) All oath-takers shall wear the **Monday Uniform** along with their **School ID**. Only small bags are allowed inside the venue. Pointed objects and tumblers are strictly prohibited. Bringing of food is permitted, provided that all garbage is properly disposed of before the arrival of the Keynote Speaker.
  - b) From 6:00 AM onwards, participants may proceed to the venue. **The official settling-down period shall begin at 9:00 AM, during which all oath-takers must be properly seated in their designated areas in preparation for the arrival of the guests. Seating** arrangements per SDO must be strictly observed. Assistance from the usherettes stationed at the venue may be sought if needed.
  - c) All participants are required to register through the link provided in the previous communication, which shall serve as the basis for entry to the venue. Coordination with the respective SDO HRMO is highly encouraged to ensure compliance.
  - d) Participants must scan and accomplish the QAME QR Code, which will be flashed on the screen after the activity, as this will be the basis for the issuance of the Certificate of Appearance.
  - e) The activity shall observe a strict drop-off policy only, as parking space at the venue is limited.



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2. The SDO Human Resource Management Officer (HRMO), together with two (2) designated staff, shall be present to oversee and guide the oath-takers in the proper observance of these administrative arrangements within their respective Schools Division Offices (SDOs), to ensure the orderly and smooth conduct of the activity. The SDO HRMO shall likewise print and facilitate the distribution of copies of the Oath of Office to the concerned participants.
3. Schools Division Superintendents (SDSs) and Assistant Schools Division Superintendents (ASDs) are required to attend the ceremony to witness the oath-taking of Teachers and School Heads who have successfully undergone the reclassification and promotion process under the Expanded Career Progression (ECP) System. **The prescribed official attire for the ceremony shall be the USWAG Barong.**
4. For further questions or clarifications, the additional contact person is listed below:  
**Maria Sofie M. Berondo**  
Public Schools District Supervisor  
Schools Division of Makati City  
Mobile Number: 0939-935-7491
5. All other details of the activity as released in the previous memorandum remain unchanged.
6. For immediate and appropriate action.

  
**JOCELYN DR. ANDAYA**  
Regional Director – NCR  
concurrent Officer- In Charge, Office of the  
Assistant Secretary for Operations