



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

FEB 02 2026

**MEMORANDUM**

**CONDUCT OF TRAINING FOR THE REGIONAL SCHOOLS PRESS CONFERENCE  
QUALIFIERS SY 2025-2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Elementary and Secondary Public and Private School Heads/OICs  
School Paper Advisers in English and Filipino  
All Others Concerned

1. Pursuant to Republic Act No. 7079, otherwise known as the Campus Journalism Act of 1991, this Office announces the conduct of the Division Training for Regional Schools Press Conference (RSPC) Qualifiers on February 7, 14, 21, and 28, 8:00 a.m. to 5:00 p.m. at the venues identified in Enclosure 1 (Matrix of the Activities).
2. The Training aims to equip DSPC Winners with the necessary journalistic skills as a means of strengthening ethical values, encouraging critical and creative thinking, and developing the moral character and personal discipline of the journalists in preparation for the Regional and National Schools Press Conference.
3. Attached are the following Enclosures:
  - a. *Enclosure 1 Matrix of Activities*
  - b. *Enclosure 2 Technical Working Group*
4. The participants shall be entitled to a 4-day service credit (February 7, 14, 21, 28, 2026, Saturdays) in accordance with DepEd Order No. 13 s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers* and Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered and Compensatory Time Off (CTO) for SDO Personnel in accordance to DepEd Order No. 53 s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers, Non-Teaching Personnel including Management Staff.*

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UN-2026-043



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
[sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
[deped-muntinlupa.com](http://deped-muntinlupa.com)

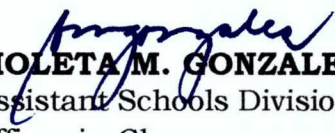
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5. Expenses related to the conduct of this activity for the participants (SPAs and Journalists) shall be charged to school's MOOE or Canteen Fund (Student Development Fund) subject to the usual government accounting and auditing rules and regulations.
6. This Memorandum shall serve as Authority to Travel/Attend of the participants.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index

Under: LEARNING AREAS

English and Filipino/CAMPUS JOURNALISM

MCDS-Conduct of Training for the Regional Schools Press Conference Qualifiers SY 2025-2026

043/January 28, 2025

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**Enclosure No. 1: Matrix of Activities**

**Program Title:** SDO Muntinlupa Regional Schools Press Conference Qualifiers Training

**Dates:** February 7, 14, 21, and 28, 2026

**Objectives:** Anchored on Republic Act No. 7079, the following are the primary objectives of campus journalism that aim to empower students and uphold responsible and ethical journalism within the school community:

- To uphold and protect the freedom of the press at the campus level.
- To promote the development and growth of campus journalism.
- To train School Paper Advisers in the application of journalistic principles and values.
- To foster critical and creative thinking among School Paper Advisers.
- To combat the spread of misinformation and fake news through responsible reporting.

Time	Activity	In-Charge
<b>Day 1: February 07, 2026 (Saturday)</b>		
<b>Venue: Muntinlupa Science High School (MunScie)</b>		
7:30 AM – 8:00 AM	Registration	PMT
8:00 AM – 9:00 AM	Opening Program	PMT
9:00 AM – 12:00 PM	Training Proper	PMT
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Training Proper	PMT
4:00 PM – 5:00 PM	Cleanup	PMT



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Time	Activity	In-Charge
<b>Day 2: February 14, 2026 (Saturday)</b>		
<b>Venue: Muntinlupa Elementary School (MES)</b>		
7:30 AM – 8:00 AM	Registration	PMT
8:00 AM – 12:00 PM	Training Proper	PMT
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Training Proper	PMT
4:00 PM – 5:00 PM	Cleanup	PMT

Time	Activity	In-Charge
<b>Day 3: February 21, 2026</b>		
<b>Venue: Itaas Elementary School (IES)</b>		
7:30 AM – 8:00 AM	Registration	PMT
8:00 AM – 12:00 PM	Training Proper	PMT
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Training Proper	PMT
4:00 PM – 5:00 PM	Cleanup	PMT



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Time	Activity	In-Charge
<b>Day 4: February 28, 2026 (Saturday)</b>		
<b>Venue: FDEMESA Elementary School (FDEMESA)</b>		
7:30 AM – 8:00 AM	Registration	PMT
8:00 AM – 12:00 PM	Training Proper	PMT
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	Training Proper	PMT
4:00 PM – 5:00 PM	Cleanup	PMT



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**Enclosure No. 2: Program Management Team**

<b>Executive Committee</b>	
<b>Executive Chair</b>	<b>Dr. Violeta M. Gonzales CESO VI</b> Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent
<b>Executive Co-Chair</b>	<b>Dr. Lilia M. Ricero</b> Assistant Schools Division Superintendent Office of the Assistant Schools Division Superintendent
<b>Executive Member</b>	<b>Dr. Florante C. Marmeto</b> Chief Education Supervisor Curriculum Implementation Division
<b>Overall In-Charge</b>	<b>Dr. Ma. Carmen D. Solayao</b> Education Program Supervisor – English  <b>Dr. John Albert B. Colle</b> Education Program Supervisor – Filipino
<b>Program Management Team</b>	
<b>Designation</b>	<b>Assigned Officers/Committee</b>
Chairman	Jako F. Manikan – Lakeview Integrated School, Secondary  Elizabeth S. Cuizon – Tunasan National High School  Rachelle R. Quesada – Muntinlupa Business High School Sucat Annex  Melecio S. Balero – Tunasan National High School
Registration and Attendance Monitoring	Norlito Argante – Muntinlupa Elementary School



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Venue and Accommodation (Opening and Closing program area, training rooms)	Mary Ann O. Wijetunge -Muntinlupa National High School  John Christian Mejos -Muntinlupa National High School
ICT (Powerpoint and Sounds)	John Lloyd Ballesteros - Tunasan National High School  Joel P. Alvarado - Tunasan National High School
Guests (Lei, Welcoming Committee)	Ma. Theresa C. Pilarda - Cupang Senior High School  Noribel M. Daclan - Tunasan Elementary School
Program Invitation and Tarpaulin	Jako F. Manikan - Lakeview Integrated School, Secondary
Food and Refreshments	Bryden Cain A. Lazier - Cupang Senior High School  Nheil Patrick P. Raymunde - Sucat Senior High School  Maylene P. Espinosa - Bayanan Elementary School Main
Documentation and Narrative	Jenie Rose E. Egido - Muntinlupa Science High School  Gemma F. Jereza - Muntinlupa Science High School  Sharmaine M. Bertoldo - Muntinlupa Science High School  Rodolfo L. Boado Jr. - Bagong Silang Elementary School  Patrick John C. Zamora - Bagong Silang Elementary School



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Masters of Ceremonies	Nimfa V. Obinguar – Victoria Elementary School
Opening	
Closing	Elizalde R. Lugtu – Putatan Elementary School
Materials (Worksheet, Fact sheets)	All Officers

**Assigned Trainers Per Category**

Category	In-Charge
News Writing/Pagsulat ng Balita	Gemma F. Jereza – Muntinlupa Science High School  Jako F. Manikan – Lakeview Integrated School
Editorial Writing/Pagsulat ng Tudling	Jauine Ann S. Vinalon – Muntinlupa Business High School Sucat Annex  Rachelle R. Quesada –Muntinlupa Business High School Sucat Annex
Feature Writing/Pagsulat ng Lathalain	Danica B. Loreno – St. Bernadette College of Alabang  Jonalwin M. Bausa – Buli Elementary School
Science News Writing/Pagsulat ng Balitang Agham	Najean C. Octavio - Sucat Elementary School Sitio Pagkakaisa Annex Zone 3  Diana M. Moral - Cupang Senior High School
Sports Writing/Pagsulat ng Balitang Pampalakasan	Elizalde R. Lugtu -Putatan Elementary School



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Column Writing/Pagsulat ng Kolum	Jingle E. Ricalde – Pedro E. Diaz High School  Maylene P. Espinosa – Bayanan Elementary School Main  Marie Syrille R. Barcelona – Muntinlupa National High School
Photojournalism/Pagkuha ng Larawang Pampahayagan	Emanuel Torres – Lakeview Integrated School  Quenie G. Valerio - Sucat Elementary School Main  Jessa Ables - Sucat Elementary School Main
Editorial Cartooning/Pagguhit ng Kartung Pang-Editorial	Charito S. Agoncillo – Cupang Elementary School Main  Dahna Angelica T. Hernandez - Bayanan Elementary School Unit 1
Copyreading and Headline Writing/Pagwawasto at Pag-uulo ng Balita	Rubelyn Huavas – Poblacion National High School  Jenelyn M. Bait - Muntinlupa Elementary School  Joan Rachel Estares-Tria – Muntinlupa Business High School Sucat Anenx  Noribel M. Daclan - Tunasan Elementary School
Collaborative and Desktop Publishing	Elizabeth S. Cuizon – Tunasan National High School  Mary Ann O. Wijetunge – Muntinlupa National High School  John Lloyd Ballesteros – Tunasan National High School



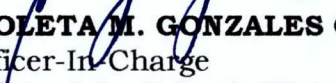
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Online Publishing	Anna Danica B. Rocha – Tunasan National High School  Lovely Gaye Revaño - Sucat Senior High School
Radio Broadcasting and Scriptwriting	Melecio S. Balero – Tunasan National High School  McJoseph Yuan P. San Jose – Lyceum of Alabang  Ma. Theresa C. Pillarda - Cupang Senior High School
TV Broadcasting and Scriptwriting	Melecio S. Balero – Tunasan National High School  Jako F. Manikan – Lakeview Integrated School

Noted by:

  
**DR. FLORANTE C. MARMETO**  
Chief-Education Program Supervisor  
Curriculum Implementation Division

Approved:

  
**VIOLETA M. GONZALES CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent