



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION  
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
 Superintendent

FEB 03 2026

**MEMORANDUM**

**TRAINING FOR COACHES WITH A CERTIFICATE OF ACCREDITATION**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor, Curriculum Implementation Division  
 Chief Education Supervisor, School Governance and Operations Division  
 Public and Private Elementary and Secondary School Heads/OICs  
 Administrative Officer V  
 All Others Concerned

1. The Muntinlupa Sports Development Council, through the Youth Affairs and Sports Development Office, in collaboration with the Schools Division Office of Muntinlupa and in partnership with Swim League Philippines, will conduct **Training for Coaches with a Certificate of Accreditation**. The training will commence on February 14, 2026, to March 7, 2026, at the Muntinlupa Aquatic Center, which aims to capacitate our Teacher-Coaches for Drown Free Philippines and Technical Officials for Swimming for five (5) sessions.
2. Attached are the Training Schedules, Requirements for Participants, and the list of Teacher-Coaches Participants from public schools.
3. The private schools will identify and send one Teacher-Coach participant to this training. The submission of the name of the participant will be on or before February 13, 2026, through the email address [yasdo@muntinlupacity.gov.ph](mailto:yasdo@muntinlupacity.gov.ph). For more information, please contact YASDO at this No. 8862-8428.
4. Participants from public schools will be entitled to service credits equivalent to the number of hours rendered, whichever is applicable, subject to existing policies and guidelines.
5. Immediate and wide dissemination of this Memorandum is desired.

**VIOLETA M. GONZALES, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent

Encl: As stated  
 Reference:  
 To be indicated in the Perpetual Index  
 under the following subjects

SCHOOLS                      PROGRAMS                      TEACHERS

ECE/ TRAINING FOR COACHES WITH CERTIFICATE OF ACCREDITATION

054 January 30, 2026

UN-2026-054



🏠 Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
 📞 8805-9935, 8805-9940  
 📧 [sdo.muntinlupa@gmail.com](mailto:sdo.muntinlupa@gmail.com)  
 🌐 [deped-muntinlupa.com](http://deped-muntinlupa.com)

ATY



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

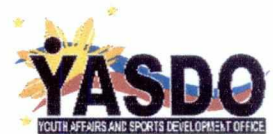
**PARTICIPANTS OF CAPACITY TRAINING FOR MAPEH TEACHERS IN SWIMMING**

<b>NO.</b>	<b>NAMES</b>	<b>SCHOOLS</b>
1	MS. JACQUELINE ARGAME	LIS
2	MS. FELIZMER A. ALPIO	MBHS-MAIN
3	MS. REALYN LADIM	PES
4	MS. CRISTINA BONIFACIO	BESM
5	MS. IRENE B. CLETO	POBES
6	MS. AIZA GUCILATAR	AES
7	MS. CHERRY ANN GUITAN	FDEMESA
8	MS. RHEA LYN R DEL ROSARIO	FAES
9	MS. JANET R. MARASIGAN	MNHS
10	MS. JINNALYN O. OLIVA	SHES
11	MS. MARIA LUISA A. RODIO	TNHS
12	MS. DEANE ROSE BROÑOSA	BES 1
13	MS. ARIEZA T. DE VERA	BESM
14	MS. JOYCE ANN ABADEZA	MES
15	MS. JONALYN ACBANG	TES
16	MS. RAQUEL NAVARRO	PEDHS
17	MS. JANICE C. SUERTE	PNHS
18	MR. ROBERT C. ABRANTES	CESM
19	MR. ROMMEL V. MANUEL	MBHS-SA
20	MS. MAUREEN U. CO	VHES
21	MS. GARY OLIVER R. ZAMBRANO	MSHS
22	MS. MIA DE GUZMAN	BULI-ES
23	MS. ELIZABETH TISTON	CESA

24	ARGIE BADUYA	BSES
25	ARNEL SAMILING	SESSPA Z. 4
26	LONCHEL V. ROTONI	IES
27	JAN RAE J. QUITON	SSHS
28	ALLAN PAUL GALVAN	CSHS
29	IVY KRISTY S. RONATO	SESM
30	JESRAEL SAMOLDE	SESSPA Z. 3

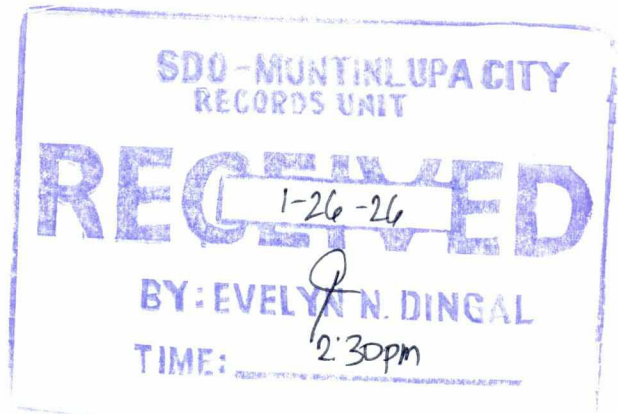


Republic of the Philippines  
CITY GOVERNMENT OF MUNTINLUPA  
Youth Affairs and Sports Development Office



January 23, 2026

**Dr. VIOLETA M. GONZALES**  
Asst. Schools Division Superintendent  
OIC – Office of the Schools Superintendent  
SCHOOLS DIVISION OFFICE – MUNTINLUPA  
Centennial Avenue, Laguerta Tunasan Muntinlupa City



Through : Mr. EDISON ENERLAS  
MAPEH – Supervisor

Dear Mam Gonzales :

Relative to the functions of Muntinlupa Sports Development Council , wherein Youth Affairs and Sports Development Office - Schools Division Office are members , that sports development program of the city and Department of Education “ develop a strategic plan for long term growth and development of various sports in Muntinlupa , “ and collaborate efforts to address more extensive sports program for children and youth of Muntinlupa .

During consultative meeting with the Sports Coaches – Coordinators of public and private schools last January 17, 2026 result to positive reactions from the participants. I started conducting meetings with Accredited Sports Organizations to conduct “ Training for Coaches with Certificate of Accreditation”, in which the Swim League Philippines formalize their intent to capacitate our **Teacher- Coaches for Drown Free Philippines and Technical Officials Training for Swimming** for five (5) sessions starting February 14 to March 7, 2026 at Muntinlupa Aquatic Center during weekends to avoid disruption of classes.

In view of this, we are requesting the support from your office to identify one Teacher-Coach for swimming per school in Public and Private Elementary, Secondary and Junior High Schools to participate in the said training. Upon completion of the training, the teacher-coach will be the official coaches of each schools to identify students in creation of swimming clubs to represent their schools in various trainings and opportunity to compete.

Issuance of Schools Division Memorandum from your good office is highly appreciated for the success of the training.

Attached herewith is the Swim League Phils. Drown Free Philippines Initiative Training Program for reference .

Thank you so much and hoping for the usual support for the sports program.

Sincerely yours,

**CYNTHIA B. VIACRUSIS**  
YASDO - Head





22 January 2026

Ms. Cynthia Viacrusis  
Department Head II  
YASDO-Muntinlupa

Subject: SLP Drown-Free Philippines Initiative (DFPI) – Muntinlupa 2026 & Technical Officials' Training

Dear Mam Cynthia,

We are pleased to formally present the SLP Drown-Free Philippines Initiative (DFPI) – Muntinlupa 2026, which is scheduled to commence this coming February 2026. This program is designed to support water safety advocacy, capacity building, and professional development among our local swimming educators.

The primary participants of this initiative will be the Teacher/Coaches from the schools of Muntinlupa City. Through this program, we aim to equip them with essential knowledge and practical skills in water safety, swimming instruction, and competition management.

Following the completion of the SLP-DFPI program, we will proceed with the Technical Officials' Training. This training is intended to provide Teacher/Coaches with a comprehensive overview of the structure and operations of a swimming competition. Qualified facilitators will be invited to discuss and teach the rules, responsibilities, and standards in Technical Officiating, in accordance with recognized swimming competition protocols.

Since its inception, SLP has been a proud partner of MAC, conducting regular swimming competitions almost every month. With this initiative, we aim to prioritize and empower our Muntinlupeño Teacher/Coaches by providing them the opportunity to be trained and certified as Technical Officials. Instead of sourcing officials from other municipalities, we intend to engage our own constituents, enabling them to:

- Gain formal certification as Technical Officials
- Acquire hands-on experience in actual competitions
- Receive additional compensation on top of their regular duties as Teacher/Coaches

Please be assured that this will not interfere with their regular teaching responsibilities, as swimming competitions and officiating duties are conducted on weekends.

Below is the proposed schedule of activities for the SLP Drown-Free Philippines Initiative – Muntinlupa and Technical Officials' Training, including the corresponding participants:



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SLP Drown-Free Philippines – Muntinlupa & Technical Officials' Training Schedule

- **February 14 (Saturday) – DAY 1**  
8:00am – Opening Program  
9:00am – 11:00am ( 1<sup>st</sup> session )  
AM Session (2 Hour) – Teachers & Coaches
- **February 15 (Sunday) – DAY 2**  
1:00pm – 3:00pm ( 2<sup>nd</sup> session )  
PM Session (2 Hour) – Teachers & Coaches
- **February 21 (Saturday) – DAY 3**  
10:00am – 12:00nn ( 3<sup>rd</sup> session )  
AM Session (2 Hour) – Teachers & Coaches
- **February 22 (Sunday) – DAY 4**  
1:00pm – 3:00pm ( 4<sup>th</sup> session )  
PM Session (2 Hour) – Teachers & Coaches
- **March 7 (Saturday) – DAY 5**  
8:00am – 3:00pm ( training )  
3:00pm – 5:00pm ( Closing program & Graduation )  
Technical Officials' Training – Certification – Teachers & Coaches

Requirements for Participants

For Day 1 to Day 4, participants are requested to bring:

- Proper swimming attire
- Goggles
- Swim cap

For Day 5, participants are requested to bring:

- Paper or notebook
- Pen
- Clipboard
- Stopwatch (if available)

Technical Officials' Training Topics:

- Introduction to Swimming Competition
- Proper Grooming
- Competition Gadgets
- Clerk of Course
- Announcer



Swim League Philippines  
Papa's Bldg., Sta. Teresita st., Villa Donata Subdivision, Alabang  
Muntinlupa City  
Email: [swimleaguephilippines@gmail.com](mailto:swimleaguephilippines@gmail.com)  
Contact no.: 0917-714-0077



- Referee
- Starter
- Chief Timer
- Judge of Stroke
- Judge of Finish
- Inspector of Turns
- Timers
- Runners


To further reinforce learning and provide real-world exposure, swimming competitions will be held on February 28 and March 21 at the Aquatic Center. These events will serve as valuable opportunities for participants to observe, assist, and immerse themselves in an actual competition environment, allowing them to familiarize themselves with officiating roles and procedures.

We look forward to your support in making this initiative successful, as it will significantly contribute to water safety, grassroots sports development, and professional growth among our Teacher/Coaches in Muntinlupa City.

Thank you very much. UNITED WE SWIM!

Respectfully yours,

~~Philbert Papa~~  
Muntinlupa Aquatics Consultant  
SLP, Executive Director

  
Fred Galang Ancheta  
SLP, President